

# VIPUL MALI

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A: Edmonton, AB T6E 1Y1

## | PROFESSIONAL SUMMARY

Experienced salesperson with great communication and organizational skills. Gained some restaurant and cafe experience while I was doing my secondary schooling.

## | WORK EXPERIENCE

### **Cafe Bistro - Waiter/server**

Vadodara • 04/2021 - 02/2022

- Maintained customer satisfaction with timely table check-ins to assess food and beverage needs.
- Greeted new customers, discussed specials, and took drink orders.
- Used cash registers and credit card machines to cash out customers.
- Inspected dishes and utensils for cleanliness.

### **Vijay Sales - Sales Executive**

Vadodara • 12/2022 - 05/2023

- This was an incentive-based employment in which I represented various electronic items and encouraged customers to purchase them
- It demonstrates an employee's abilities to convince their clients and negotiate wherever it is necessary
- Directed sales support staff in administrative tasks to help sales reps close deals.
- Boosted sales revenue by cultivating strong client relationships and implementing effective sales strategies.

### **Kanan International - Content Development Intern**

Vadodara • 08/2023 - 12/2023

- Participated in brainstorming sessions with fellow interns, contributing creative ideas for new content initiatives.
- Developed original content using social listening and independent sources.
- Strengthened content through proofreading and editing.

## | AVAILABILITY

Mon - Fri : 7 am to 4 pm

Sat - Sun : Full days

## | EDUCATION

### **Olds college of agriculture & technology**

Edmonton, AB • Expected in 10/2025

**Post Secondary Diploma:** Business Management

### **Gujarat public school**

Vadodara, Gujarat • 03/2022

### **Higher school diploma**

## | SKILLS

- Proficient in MS office (Word, Excel, Powerpoint, Outlook) and ChatGPT.
- Good communication skills and team player.
- Content development (writer)
- Customer Service

## | CERTIFICATIONS

- Certified proserve licensee - AGLC
- OSHA health safety certification

