

VIPUL MALI

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A: Edmonton, AB T6E 1Y1

PROFESSIONAL SUMMARY

Experienced salesperson with great communication and organizational skills. Gained some restaurant and cafe experience while I was doing my secondary schooling.

WORK EXPERIENCE

Cafe Bistro - Waiter/server

Vadodara • 04/2021 - 02/2022

- Maintained customer satisfaction with timely table check-ins to assess food and beverage needs.
- Greeted new customers, discussed specials, and took drink orders.
- Used cash registers and credit card machines to cash out customers.
- Inspected dishes and utensils for cleanliness.

Vijay Sales - Sales Executive

Vadodara • 12/2022 - 05/2023

- This was an incentive-based employment in which I represented various electronic items and encouraged customers to purchase them
- It demonstrates an employee's abilities to convince their clients and negotiate wherever it is necessary
- Directed sales support staff in administrative tasks to help sales reps close deals.
- Boosted sales revenue by cultivating strong client relationships and implementing effective sales strategies.

Kanan International - Content Development Intern

Vadodara • 08/2023 - 12/2023

- Participated in brainstorming sessions with fellow interns, contributing creative ideas for new content initiatives.
- Developed original content using social listening and independent sources.
- Strengthened content through proofreading and editing.

AVAILABILITY

Mon - Fri : 7 am to 4 pm

Sat - Sun : Full days

EDUCATION

Olds college of agriculture & technology

Edmonton, AB • Expected in 10/2025

Post Secondary Diploma: Business Management

Gujarat public school

Vadodara, Gujarat • 03/2022

Higher school diploma

SKILLS

- Proficient in MS office (Word, Excel, Powerpoint, Outlook) and ChatGPT.
- Good communication skills and team player.
- Content development (writer)
- Customer Service

CERTIFICATIONS

- Certified proserve licensee - AGLC
- OSHA health safety certification

