

HARPREET KAUR

SUMMARY

Driven and focused individual with an interest for delivering exceptional experiences. Seeking a role in a dynamic environment where I can utilize attention to detail, and dedication to providing outstanding service to contribute to the success of organization

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EDUCATION

Northern Alberta institute of technology | 2025-2027 expected

Business Administration (Management)

- Relevant Coursework: Principles of management, financial accounting, Marketing fundamentals, Business communication, Organizational behaviour, Business law and ethics, etc

EXPERIENCE

SUBWAY, Amritsar, India | 2022-2023

Crew member

- Fast paced environment experience.
- Prepared and assembled food with 99% accuracy, ensuring efficient service deliver.
- Maintained a clean and organized work area, achieving a 100% compliance rate with food safety and hygiene standards.
- Follow standardized recipes and portion sizes to maintain consistency.

VOLUNTEER WORK

DAV International School | Amritsar, India

Exhibition event coordinator

- Assisted in planning and setting up exhibition skills, ensuring proper organizational & presentation
- Welcomed and guided visitors, providing information about exhibits and answering queries.
- Coordinated with team members to manage schedules, materials, and logistics.

SKILLS

- Proficient in microsoft office
- Consistency
- Transaction processing
- Cash handling
- Cleanliness standard
- Safety procedures
- Team collaboration
- Attention to detail
- Accuracy
- Friendly attitude