

Davinder Verma

Student

Contact

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Address

671 Lee Ridge Road, Edmonton,
Alberta

Education

2024-currently enrolled

Diploma in business accounting

CAMPBELL COLLEGE

2022-2023

SENIOR SECONDARY EDUCATION

Govt model senior secondary school
sector 32 Chandigarh

TECHNICAL SKILLS

- Skilled in utilizing Microsoft Word and entering data
- Experienced in sending emails and coordinating meetings and assignments.
- Sales Reporting.
- Product Knowledge.
- Prospecting Skills.

Language

English

Hindi

Punjabi

SKILLS & ABILITIES

- Excellent interpersonal and communication skills
- Time management
- Problem-solving abilities
- Financial data analysis

Work Experience

17/04/2022 - 11/08/ 2022

KITCHEN HAND AT HOTEL MEHFIL

- Collaborated with the kitchen staff to ensure the efficient operation of the kitchen.
- Maintained a clean and organized kitchen workspace, including washing dishes, pots, and utensils.
- Adhered to food safety guidelines and followed standard operating procedures.
- Managed inventory by overseeing and restocking kitchen supplies and ingredients
- Played a role in fostering a constructive team environment and demonstrated effectiveness in handling high-pressure situations amidst busy service periods.
- Oversaw inventory management through the monitoring and replenishment of kitchen supplies and ingredients.
- Assisted the chefs in maintaining compliance with hygiene and safety standards within the food preparation areas.

COMMUNITY INVOLVEMENT

- Contributed to environmental conservation by taking part in tree planting and cleaning up public spaces.
- Donated blood at the local blood bank.
- Volunteered at the local community food bank.