

Mahin Rao

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Summary

Motivated and customer-focused professional seeking an opportunity to bring exceptional communication, problem-solving, and relationship-building skills to a dynamic sales or customer service role. Experienced in providing outstanding service, adapting to new challenges, and exceeding expectations in fast-paced environments. Eager to contribute to a team-driven workplace while delivering value to customers and driving success for the organization.

Experience

Preschool Teacher

Ausbridge International School, Pakistan

(February 2024 - May 2024)

- Designed and implemented interactive lesson plans that boosted student engagement and learning outcomes.
- Helped event planning and management, organizing successful school events that fostered community involvement.
- Introduced and maintained an online student record system, streamlining documentation and improving efficiency by 30%.
- Promoted student well-being through effective classroom management and tailored extracurricular activities.

Graphic Designer Intern

CMACED, Superior University

(August 2023 - October 2023)

- Produced creative visual assets for the "See Pakistan 2023" campaign, driving event awareness and participation.
- Designed banners and social media posts that enhanced the university's brand presence across digital platforms.

Creative Designer

Madamadam, Pakistan

(April 2022 - January 2023)

- Established brand guidelines and designed logos, strengthening the visual identity for various clients.
- Developed eye-catching social media posts that increased audience interaction and brand awareness.

Education

Associate Degree in Arts

University of The Punjab, Lahore, Pakistan

(2020-2022)

- Concentration in Home Economics, with coursework in food and nutrition, computer science, textile design, and home science.
- Developed skills in flower arrangement and practical applications in various aspects of household management and design.

Skills

- Exceptional Written, Verbal, and Multilingual Communication (English, Urdu/Hindi, Punjabi)
- Advanced Technical Proficiency and Adaptability in Independent or Collaborative Environments
- Strong Time Management, Problem-Solving, and Interpersonal Abilities