

# JENNIS MONDI

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## EDUCATION

### OUR LADY OF LOURDES COLLEGE,BDA

Sciences and language  
from 2015-2017

### SAINT JOSEPH'S COLLEGE

Biochem  
from 2018-2021

## SKILLS

- Strong organizational and time-management skills
- Exceptional communication and interpersonal skills
- Ability to work independently and as part of a team
- Detail-oriented and able to handle multiple tasks simultaneously
- Experience in managing budgets and handling financial documents

## CERTIFICATIONS

- GCE ORDINARY LEVEL CERTIFICATE
- GCE ADVANCED LEVEL CERTIFICATE

## PROFESSIONAL EXPERIENCE

### CASHIER, SERVER

COLDSTONE,YDE CAMEROON from 2019-2021  
Excellent communication,dedication and attention to details.  
Always maintained a friendly attitude while communicating with customers to take orders while providing good recommendations when needed.  
Reliable,punctual and flexible  
Good at multitasking skills; such as receiving orders,writing orders and welcoming guests.  
Friendly and upbeat with strong organization,teamwork and interpersonal skills.

### HOSTESS

THE FAMOUS RESTAURANT/BAR,YDE CAMEROON  
from 2022-2023  
Handled phone calls and customer queries about the restaurant menu  
Assisted various restaurant staff when necessary  
Managed reservations from new guests,assigned tables to patrons.escorted them to tables or other seating areas  
Provided guests with various menus and also gave recommendations when needed  
Excellent team work and also works very efficiently under pressure

### GROCERY CLERK

SANTA LUCIA SUPERMARKET, YDE CAMEROON  
From 2017-2019  
Organised stock areas,prepared products for stocking shelves.  
Assisted with inventory control  
Helped with packing customer purchases,priced items,stocked shelves with merchandise and filled mail and telephone orders