

# ALESANDRA PARINGIT

UNIVERSITY STUDENT



825-558-3525

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725 Hudson PI NW

## SKILLS

- Strong Communication Skills
- Bilingual - fluently speak English and Tagalog
- Multi-tasking
- Team Collaboration
- Critical Thinking and Problem Solving
- Ability to lift 30-50 pounds
- Cash Handling and Credit Card Processing
- POS System
- Digital Skills
- Flexible and Adaptable

## CERTIFICATES

- Basic Life Support Certification (CPR)
- First Aid certification
- Workplace Safety System Certification

## EDUCATION

### HIGH SCHOOL DIPLOMA

Father Lacombe High school  
2020 - 2023

### BACHELOR OF NURSING

University of Alberta  
2023 - 2026

## PROFILE

An experienced customer service representative looking for a part time role while completing my Bachelor of Nursing in University of Alberta. I have recognized my ability to communicate with customers and provide service that caters to the customer's needs. Moreover, I have proven my ability to increase sales by utilizing upselling techniques that will drive the profitability of the company. I am willing to learn from professionals in the company to further improve my skills and excel in given tasks.

## EXPERIENCE

### CREW MEMBER

Mcdonalds Forest Lawn

August 2022 - October 2023

- Conducted accurate sales transactions in store and drive-thru shifts in an efficient and timely manner
- Greeting customers and answering their questions about menu items, promotions and specialty items.
- Accurately taking and serving the customers' beverage and food
- Cleaned assigned work areas, dining tables and serving counters.
- Replenished and stocked service stations, cabinets and tables and followed safety protocols ensuring enjoyable dining experience.

### VOLUNTEER

Calgary Food Bank

February 2022 - July 2022

- Part of the Distribution team
- Built hampers and carts given to clients who are in need of daily necessities such as food and toiletries.
- Responsible with communicating with clients and loading the hampers and carts into client's cars.
- Experience with controlling the electronic lift machine to distribute carts to customer parking lot.
- Communicated and worked on Team Building with other volunteers and staff in the facility.