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# **TANYA MAHAJAN**

**Edmonton, AB T6L-5W6**

**♦ 7808631334♦ tanyamahajan888@gmail.com**

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## **SKILLS**

- Relationship building and management
- Customer consultation
- Teamwork
- POS Systems
- Communication skills

- Detail-orientated
- Inventory management
- Problem solving
- Decision making
- Fast learner

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## **WORK HISTORY**

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### **Part-Time Crew Member at McDonald, Edmonton, AB (03/2025- Currently)**

- **Greeting customer with smile and provide friendly service**
- **Handling Cash transactions and ensuring accurate billings**
- **Preparing food items according to franchise's recipes and standards**
- **Maintaining food safety and quality standards**
- **Working as a team with other crew members to meet goals and deadlines**
- **Taking accurate food orders at the counter, drive thru or kiosks.**

### **SALES ASSOCIATE at Reliance JIO Mart, India (02/2019-5/2023)**

- **Manage transactions with customers using POS systems**
- **Handle cash and credit card transactions**
- **Scanned shelves and product cases for expired stock and discarded outdated or spoiled items**
- **Assist customers with general inquiries**
- **Provided positive customer experience with fair, friendly and courteous service.**
- **Resolved customer issues and answer**

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## **EDUCATION**

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**Graduated in Bachelor Of Commerce,(2015-2018), Jalandhar, India**

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## **AVAILABILITY**

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**Sunday- Monday(Morning, Afternoon)**

**Eligible to work in canada for full time( Permanent Resident)**

**Certifications: Pro-Serve Certificati**