

# Iryna ZIMINA

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Edmonton, AB

## OBJECTIVE

Use my extensive experience in the restaurant industry to contribute to the company's success. Apply customer service skills to build positive and long-lasting relationships with clients and colleagues.

I am seeking a responsible and interesting position that will allow me to fully utilize my skills and experience, as well as provide opportunities for training and professional growth.

## PERSONAL QUALITIES

- ✓ Passionate about food and cooking, eager to learn.
- ✓ I understand food safety issues to ensure the highest standards are met.
- ✓ Experience in food inventory management.
- ✓ Responsible and able to solve problems independently or as part of a team.
- ✓ Energetic, goal-oriented, and reliable, ready to take on any challenge.
- ✓ Dedication, versatility, and professionalism.
- ✓ Ability to create a positive team atmosphere.
- ✓ Ability to work in a fast-paced environment.
- ✓ Ability to work evenings and weekends.

## EDUCATION

**Bachelor`s degree in Information Technologies**  
Institute of Radio Electronics Kharkov, Ukraine

1992

## WORK EXPERIENCE

**Water Tower Grill & Bar (Lethbridge, Canada)**

Sept 2023-2025

*Kitchen helper*

- Preparing ingredients: chopping, grinding, and weighing ingredients for quick meal preparation.
- Supporting cooks: assisting with assembling dishes, packing orders, and handing them out.
- Ensuring that all equipment, dishes, glasses, and cutlery are clean and sanitized.
- Ensuring that workstation setup and lockout procedures are followed accurately.
- Constantly maintaining cleanliness and adhering to health and safety standards in the work area.
- Complying with all work rules and procedures, including food safety regulations.

**JS PAVO Group (Mariupol, Ukraine)**

2016-2023

*Customs and Logistics Coordinator*

- Registration of shipping and accompanying documents for customs clearance of in busy airport;
- Work with transport companies, freight forwarders, customs brokers;
- Organization of logistics for the receipt and movement of goods, including verification of shipping documents for the carrier

**Machine-building plant «Svet Shakhtera» (Kharkov, Ukraine)**

2012-2016

*Specialist in foreign economic activity & Logistics Agent*

- Drawing up contracts
- Preparation of shipping and accompanying documents for customs clearance of goods;
- Organization of logistics for the receipt and transfer of goods;
- Administrative work in the office.

## TECHNICAL SKILLS

*Kitchen work:* Use complex kitchen equipment. Follow recipes precisely.

*Work with documentation:* Effective work with technical documentation and document management.

Data entry, archiving and accounting of documents

*Computer skills:* Proficient in Microsoft Office Suite, QuickBooks user.

## REFERENCES

<b>Ram Khanal</b>	Owner Restaurateur Water Tower Grill & Bar	Lethbridge, AB, Canada Phone: 587-787-1849 Email: ram@buttehospitality.ca
<b>Chris Jones</b>	General Manager Water Tower Grill & Bar	Lethbridge, AB, Canada Phone: 403-715-2552 Ex106 Email: chris@thewatertowergrill.ca
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