

# SOHEL RANA TIPU

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I want a career-oriented position which allows the use of acquired skills, can utilize my passion for helping others in service or instruction and process development, in addition to the growth and development of my career.

**FULL NAME: MD. SOHEL RANA TIPU**

**DATE OF BIRTH: 1<sup>ST</sup> OCTOBER 1997**

**ENGLISH LEVEL : STANDARD**

**PERMANENT & CURRENT RESIDENCE**

HOUSE NO-52 ROAD NO 6, NANDIPARA, WORD NO-74  
**DHAKA, BANGLADESH**

**EXPERIENCE**

AUG 2018 – APR 2021

**FOOD SERVICE SUPERVISOR**, CHAMP FUNGI, MALAYSIA

- Assist managers with administrative tasks, scheduling, ordering and inventory responsibilities
- Assist managers with employee discipline sessions, attendance logs, and maintaining up to date contact information
- Assist with daily STEP observations and report safety hazards discovered in the location to management immediately
- Assist with hiring, coaching, performance management and reviews
- Contribute to the relevant and timely performance feedback to associates through the performance review process

MAY 2021 – AUG 2022

**LOGISTIC & WAREHOUSE SUPERVISOR**, CHAMP FUNGI FARM MALAYSIA

**EDUCATION**

JUNE 2013- MAY 2015

Higer secondary certificate,  
IMPERIAL COLLEGE

I have GPA-3.58 (Business Studies)

**ETA: NO**

**DEPORTED FROM THE USA OR CANADA: NEVER**