

# Niven Ramos

412 79 St. SW  
Edmonton, Alberta

**niven2904@gmail.com**

## OBJECTIVE

- To attain a position in which my interpersonal skills, attitude and work ethic is challenged in order to improve my skills at drawing in sales and improving customer service. As someone with previous work experience in regards to customer service, I do my best in ensuring customer satisfaction as the most important aspect in sales. I also work well under pressure and complete tasks in a timely manner.

## EXPERIENCE

### **2032938 Alberta Ltd. — Team Member**

April 2022 - December 2023

- Working Front of House and completing all the tasks assigned for the area
- Engaging with customers
- Maintaining store and food display cleanliness
- Handling payments via cash or card
- Knows how to use Moneris and POS
- Promoting store's products to customers - Menu items and LTO's
- Preparing and serving orders in a timely fashion
  - Drinks (coffee/smoothies) and baked goods
- Closing/Opening store at the beginning and end of day

### **Taste of Edmonton: 2032938 Alberta Ltd. — Team member**

July 2021, 2022 and 2023

- Promotion of vendor's products to customers
- Handling of payments via TOE tickets
- Engaging with customers and fellow vendors
- Maintaining cleanliness
- Preparing and serving orders in a timely fashion

### **Ellerslie Road Baptist Church — Childcare Assistant**

July 2017 - PRESENT

#### **VOLUNTEER WORK**

- Ensuring child safety
- Engaging children in fun activities

## EDUCATION

### **Harry Ainlay High School, Edmonton AB — Diploma**

September 2021 - June 2024

- Working towards achieving my high school Diploma

## SKILLS

Good work ethic/time management

Can handle cash/ card payments on POS and Moneris

Positive attitude and behavior towards work and the people around me

Great interpersonal skills (relates well with others)

## AWARDS/CERTIFICATION

Babysitting License: basic first aid/ CPR

Food Handlers Certification

## AVAILABILITY (PART TIME)

Monday - Thursday (2:00pm - 10:00pm)

Friday (2:00pm - 12:00am)

Saturday (11:00am - 12:00am)

Sunday (2:00pm - 10:00pm)

*Availability will vary. This is just roughly what it is currently.*

## REFERENCES

Loveneet Kaur (Store Supervisor)

- [lyneetkaur11@gmail.com](mailto:lyneetkaur11@gmail.com)
- (780) 264 3535

Lisa Hart (Early Childhood Coordinator ERBC)

- [lhart@erbc.ca](mailto:lhart@erbc.ca)
- (780) 660 6058

