

# **ISABEL ALARCON PANGILINAN**

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## **PROFESSIONAL PROFILE**

- Recent Finance Associate with experience in bookkeeping and account reconciliations
- Can work under pressure
- Have good interpersonal skills, analytical skills, and able to adapt quickly
- Demonstrated professionalism through ethical behavior and workplace responsibility
- Willing to be trained

## **EDUCATION**

### **Bachelor of Science in Accountancy (Bridging Program)**

2019 - 2020

Chiang Kai Shek College, Manila, Philippines

### **Bachelor of Science in Management Accounting**

2014 - 2018

University of Santo Tomas, Manila, Philippines

## **WORK EXPERIENCE**

### **Finance Associate**

April 2022 - Present

Isla Lipana & Co. (PricewaterhouseCoopers Philippines), Makati, Philippines

- Handle Brunei Accounts (PwC Services Brunei) in bookkeeping and updating of worksheet
- Process cash advance requests, expense reimbursements, and payment to suppliers for Brunei
- Bank reconciliation, record journal entries, and maintain books for Isla Lipana & Co.'s accounts

### **Intern**

July 2017

Global-Estate Resorts Inc. (Megaworld Corporation), Taguig, Philippines

- Payables, Review, and Verification Department
- Filing of documents and Checking of attachments for vouchers

### **Volunteer Experience**

#### **Delegate**

December 2015 – January 2016

Yeoncheon – Imus Student Exchange Program, Yeoncheon County, Gyeonggi Province, South Korea

- Promote the relationship between the sister cities, Imus and Yeoncheon
- Experience the culture and paid tribute to the Philippine Soldiers that died in the war in South Korea

#### **Deputy Finance Office**

July 2018 – December 2018

Alliance for Student Service Equity and Truth (ASSET), socio-political party in College of Accountancy

- Collect, manage funds, attend meetings, and participate in the activities of the organization

#### **Participant**

May 2012

- Imus Junior Chef
- Summer Baking lessons (Imus Vocational and Technical School)