

Brithaney Jingco

CONTACT



587-500-5616



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21 Springbrook Wynd
Spruce Grove, AB T7X 2W5

SKILLS

- Customer service
- Able to work independently and/or as part of a team
- Attention to detail
- Strong organization
- Quick learner
- Reliable & optimistic
- Easily develops respectful relationships
- Adaptability
- Money-handling
- Motivated
- Resourceful
- Fluent in English and Tagalog

REFERENCE

- Lindsay Mangune,
Co-volunteer:
lindsaycmangune@gmail.com

OBJECTIVE

To obtain a position for a company that inspires me to excel and where I can use my experience to help the company meet and surpass its goals.

VOLUNTEER EXPERIENCE

FEED THE HUNGRY PROGRAM - Hostess/Waiter

NON-PROFIT ORGANIZATION | 2023

- Greeted an average of 100 guests per day at the door.
- Seated guests, informing them of daily specials.
- Communicated with customers and volunteers to guarantee that any concerns were promptly addressed and guests left happy.
- Assisted in preparing the dining area ahead of each service.
- Followed guidelines for allergy and diet concerns and obeyed food handling safety regulations and procedures.
- Accommodated guests according to their needs, including providing child booster seats and ensuring customers with wheelchairs felt comfortable.

DAYLIGHT BEAUTY BY: PINK - Sales Associate

ONLINE CLOTHING STORE | 2021-2023

- Assisted with managing inventory and stocking racks.
- Placed orders, scheduled visits, and handled money in a secure manner.
- Maintained organized and presentable merchandise to drive continuous sales.
- Adhered to store protocols and policies at all times.
- Worked well independently and also as a team member.
- Exhibited enthusiasm and a passion for exceptional customer service during each shift.

EDUCATION

St. Martha Junior High School

Student Council - Class Representative

2019-2022 | 6020 4 Ave NE, Calgary, AB T2A 4B1

- Developed interpersonal, communication and leadership skills.
- Assessed student needs and promoted a productive class environment.
- Managed conflict with problem solving.

Father Lacombe High School

2023-2025 | 3615 Radcliffe Dr SE, Calgary, AB T2A 6B4

- Currently in high school and is expected to receive a high school diploma in 2025.

AWARDS

- Academic Honour Roll of Distinction
- Leadership Awards