

CELESTE CASTILLO

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 422, 12804 140 Ave NW, Edmonton,
Alberta T6V 0M3

PROFESSIONAL SUMMARY

Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals.

SKILLS

- Customer Service
- Accuracy and efficiency
- Food safety and sanitation
- Excellent work ethic
- Special Skill -Sushi Maker

EDUCATION

St. Paul University Philippines
Tuguegarao Philippines • 03/2008

College -Bachelor Of Science: Hotel,
Restaurant Management & Tourism
Management

St. Paul University Philippines
Cagayan North • 03/2004

Secondary: Secondary Education

Nabaccayan Elementary School
Gattaran 3508, Cagayan North • 03/2000

Elementary: Elementary Education

CERTIFICATIONS

Ontario Food Handler Certificate

WORK EXPERIENCE

Presotea Bubble Tea - Barista
Leamington, ON • 09/2024 - 02/2025

- Made and served brand-specific beverages with focus on speed, quality and consistency.

DOMINOS PIZZA - Food Counter Attendant /Pizza Maker
Calgary, AB • 04/2024 - 06/2024

- Prepare and make pizza and load in the oven and follow standard recipes and maintain cleanliness standards by keeping the counters and workplace clean.

Treats Board by Celeste - Sushi Maker
Gattaran, Philippines • 02/2023 - 03/2024

- Managed high-volume orders during peak times, maintaining timely service without compromising quality.
- Enhanced customer satisfaction by preparing visually appealing and delicious sushi dishes.

ONE CALL SOLUTIONS CALL CENTER MANAGEMENT SERVICES - HR-Admin Officer
Tuguegarao City, Cagayan • 03/2020 - 04/2021

- Responsible in executing all duties and responsibilities routinely required in the HR-Admin Department
- Actively involve in recruitment by preparing job descriptions, posting ads and managing the hiring process

HOUR CHOICE LLC (RIVOLI GROUP) - Sales Associate
Mall of the Emirates, Dubai, UAE • 05/2016 - 10/2019

- In charge of delivering sales target of the shop & brand; Analyzing and understanding customer needs; recommending suitable product/brand
- Adhering to Standard Operating procedures as per company policy

La Gaufrette Coffee Shop -Capitol Hotel (Byblos Group Hospitality) - Waitress
Deira City Center, Dubai, UAE • 02/2011 - 02/2016

- Ensure customer satisfaction through promoting excellent service; respond to customer complaints tactfully and professionally
- Oversee health code compliance and sanitation standards.

JIU HUA SPA AND RESORT - Banquet Receptionist (On Job Training)
Beijing, China • 03/2007 - 06/2007

- Maintained a well-organized reception area with updated materials, contributing to a welcoming environment for visitors.

LANGUAGES

English

Full Professional

REFERENCES

Will provide upon Request