

MARIA THERESA BACANI

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Edmonton, Alberta Canada

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PROFILE SUMMARY

To obtain a position that offers professional development, advancement opportunities, to create engaging learning experiences, and a collaborative environment where I can contribute to the achievement of the organizational goals.

EDUCATION

Early Learning and Child Care
NorQuest College, Edmonton
Ongoing

BS Psychology
Cavite State University, Philippines
2009-2013

Professional Education
Saint Jude College, Inc. Philippines
2013-2014

SKILLS

- Excellent Classroom Management
- Effective Communication
- Cooperative and Experiential Learning
- Creative Learning Activities
- Organizational Skills

CERTIFICATIONS/LICENSE

- **Early Childhood Educator Level 1**
- **With Police Intervention Check**
- **Intervention Record Check**
- **Member of Association of Early Childhood Educators of Alberta**
- **Alberta Health and Safety Basics for Child Care Provider**
- **Alberta Food Safety Basics**
- **Licensed Teacher (Philippines)**
PRC License Number: 2024258

WORK EXPERIENCE

English Teacher (Kindergarten-Grade 9) **2018-2024**
Tippayaratwittaya School, Trang Thailand

- Planned and designed standard-based lessons for varied group of learners.
- Established indoor and outdoor safe play environments especially for kindergarten.
- Controlled classroom environment with routine and techniques.
- Encouraged the children to understand others, show good manners and be instructed in other social development behaviours.
- Directed and supervised children during activities and excursions.

English Teacher (Nursery, Kindergarten, Grade 1-2) **2017-2018**
Warraphat School, Hatyai Thailand

- Prepared engaging classroom discussion topics to improve students' conversational skills.
- Reported grades, attendance, and student behavior during each semester.

English Teacher (Grade 7-10) **2015-2017**
Yantakhaorathachanupatham School, Trang Thailand

- Collected relevant data concerning students performances.
- Trainor in English Competition - Impromptu Speech and Storytelling.

English Teacher (Grade 10) **2015**
Kanarasdornbumroong Yala School, Yala Thailand

- Collaborated with colleagues to create and implement assessments for students.

Part-time Instructor/Executive Secretary **2014**
Saint Jude College, Inc. Dasmarinas Philippines

- Performed teaching in College as a Part-Time Instructor.
- Assessed, evaluated and prepared grades.
- Reported to academic coordinator.
- Distributed the outgoing memos, letters and other forms.
- Coordinated, scheduled and arranged the appointment of superior.
- Coordinated to Marketing Department for school promotional.

Psychologist Trainee **2013**
Cavite Center for Mental Health, Philippines

HR Trainee **2013**
CATS Motors, Inc Philippines

Character Reference: Available upon request

Dear Hiring Manager,

I am writing to express my interest in the available position at your company. While I do not have direct experience in this field, I am eager to apply my enthusiasm, strong work ethic, and transferable skills to contribute positively to your team.

Though my professional experience is still developing, I have gained valuable skills in customer service, communication, leadership, problem-solving and time management. During my time as a Teacher, I was able to develop these skills while learning how to adapt quickly to new environments. I am confident that these foundational abilities, combined with my enthusiasm and willingness to learn, will allow me to contribute effectively in the role.

As an international graduate with a Bachelor's Degree in Psychology, I am currently pursuing the Early Learning and Child Care Program at NorQuest College and hold an Early Educator Level 1 Certificate. I believe my background and experiences align well with your requirements. I am confident that my dedication, paired with my strong desire to learn, will allow me to become a valuable asset to your team.

Thank you for considering my application. I look forward to the possibility of joining your team and contributing to your company. Please feel free to contact me at 587-598-2103 or marrey.tr2020@gmail.com to arrange a convenient time for an interview.

Sincerely,

Maria Theresa Bacani

Applicant