

Iryna ZIMINA

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Edmonton, AB

OBJECTIVE

Use my extensive experience in the restaurant industry to contribute to the company's success. Apply customer service skills to build positive and long-lasting relationships with clients and colleagues.

I am seeking a responsible and interesting position that will allow me to fully utilize my skills and experience, as well as provide opportunities for training and professional growth.

PERSONAL QUALITIES

- ✓ Passionate about food and cooking, eager to learn.
- ✓ I understand food safety issues to ensure the highest standards are met.
- ✓ Experience in food inventory management.
- ✓ Responsible and able to solve problems independently or as part of a team.
- ✓ Energetic, goal-oriented, and reliable, ready to take on any challenge.
- ✓ Dedication, versatility, and professionalism.
- ✓ Ability to create a positive team atmosphere.
- ✓ Ability to work in a fast-paced environment.
- ✓ Ability to work evenings and weekends.

EDUCATION

Bachelor's degree in Information Technologies

1992

Institute of Radio Electronics Kharkov, Ukraine

WORK EXPERIENCE

Water Tower Grill & Bar (Lethbridge, Canada)

Sept 2023-2025

Kitchen helper

- Preparing ingredients: chopping, grinding, and weighing ingredients for quick meal preparation.
- Supporting cooks: assisting with assembling dishes, packing orders, and handing them out.
- Ensuring that all equipment, dishes, glasses, and cutlery are clean and sanitized.
- Ensuring that workstation setup and lockout procedures are followed accurately.
- Constantly maintaining cleanliness and adhering to health and safety standards in the work area.
- Complying with all work rules and procedures, including food safety regulations.

JS PAVO Group (Mariupol, Ukraine)

2016-2023

Customs and Logistics Coordinator

- Registration of shipping and accompanying documents for customs clearance at busy airport;
- Work with transport companies, freight forwarders, customs brokers;
- Organization of logistics for the receipt and movement of goods, including verification of shipping documents for the carrier

Machine-building plant «Svet Shakhtera» (Kharkov, Ukraine)

2012-2016

Specialist in foreign economic activity & Logistics Agent

- Drawing up contracts
- Preparation of shipping and accompanying documents for customs clearance of goods;
- Organization of logistics for the receipt and transfer of goods;
- Administrative work in the office.

TECHNICAL SKILLS

Kitchen work: Use complex kitchen equipment. Follow recipes precisely.

Work with documentation: Effective work with technical documentation and document management.

Data entry, archiving and accounting of documents

Computer skills: Proficient in Microsoft Office Suite, QuickBooks user.

REFERENCES

Ram Khanal	Owner Restaurateur Water Tower Grill & Bar	Lethbridge, AB, Canada Phone: 587-787-1849 Email: ram@buttehospitality.ca
Chris Jones	General Manager Water Tower Grill & Bar	Lethbridge, AB, Canada Phone: 403-715-2552 Ex106 Email: chris@thewatertowergrill.ca
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