

Julia Antoniak

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Dynamic and adaptable professional with a strong ability to analyze complex situations, communicate effectively, and work both independently and collaboratively. Known for precision, initiative, and motivating teams to achieve success.

PROFESSIONAL EXPERIENCE

COUNTY OF WETASKIWIN

Parks and Recreation

Wetaskiwin, AB

May 2024–Aug 2024

- Maintained county grounds by cutting and trimming grass to ensure a clean and well-kept appearance.
- Painted and cleaned recreational facilities to enhance community spaces.
- Supported event preparation at recreation centers, ensuring smooth operations for various activities.
- Assisted with improvements to parks and recreational facilities, contributing to their long-term upkeep and usability.

ANTHROPOLOGIE

Sales Associate

Calgary, AB

Nov 2023–April 2024

- Assisted customers in locating merchandise while providing exceptional service and product recommendations.
- Ensured the store was well-stocked, organized, and all sizes were available on the sales floor.
- Handled transactions, including sales and returns, with accuracy and professionalism.
- Welcomed customers upon arrival and shared in-depth product knowledge to enhance their shopping experience.
- Consistently upsold products when appropriate, contributing to increased sales and customer satisfaction

COCO'S CAFE

Barista

Jasper, AB

June 2023–Sept 2023

- Collaborated with team members to deliver efficient, high-quality service in a fast-paced environment.
- Operated espresso machines to craft specialty drinks with precision and consistency.
- Took on the role of trainer for opening shifts, providing guidance and answering team member questions effectively.
- Managed cash handling and ensured all closing tasks were completed accurately and on time.

MARMOT BASIN SKI RESORT

F&B Supervisor

Jasper, AB

Nov 2021–May 2022

- Ensured the outlet remained clean and organized by completing daily cleaning tasks and restocking supplies as needed.
- Effectively prioritized tasks to address time-sensitive and high-importance responsibilities.
- Maintained strict compliance with company policies and procedures for food safety, sanitation, and quality standards.
- Managed end-of-day operations, including efficient closing procedures and accurate cash-out processes.

EDUCATION

ADDITIONAL SKILLS

UNIVERSITY OF ALBERTA; Edmonton, AB *Current*

Bachelor of Commerce (minor: human resource management),

ST.THERESA'S HIGH SCHOOL; Midland, ON

Secondary School Diploma (graduated 2019)

PROSERVE CERTIFIED

- Proficient in MS Office (Word, Excel, PowerPoint) Outlook, Google Drive (Docs, Gmail, GoogleSlides. etc)
- Fluent in English and Polish