Vincent Jacobs
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Work Experience	**JDR**	*August 2021 - Present*

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Purchasing Coordinator

- Accurate problem-solving, cost-coding, and Contract approvals within multiple projects via our in-house CRMs, Sage.
- Maintain and build trades, communicating effectively regarding constructional scopes & blueprints.
- Assists sales, architect, design, and project managers with construction and system questions.

MSI   *February 2021 - August 2021*
Foreman

- Delegate/assign Projects and tasks team, maintain/optimize efficient workflow using Microsoft Excel to create schedules and tasks and Microsoft Word to deliver meetings to the team. Communicate with external and internal teams via Outlook.
- Utilizing our citrix systems, MAS500 and Warehouse management Systems (WMS) to evaluate and analyze data to prioritize, assign and delegate tasks within my team.
- Streamlined and restructured a systematic process within our warehouse to reflect our Warehouse Address Management Systems (WAM) accurately.

Southland Envelope Inc.   *September 2015 - February 2021*
Shipping Department Supervisor
- Bill of Ladings shipping and receiving, receipts, Outlook.
- Ensure stock availability for Pending orders using Onepoint Systems .
- Planned and communicated workflow with sales and manufacturing department Via outlook

Skills

- Technically adept, able to learn and adapt to new environments and systems.
- Ability to deliver quality work under high pressure situations
- Able to provide clear and thorough direction to ensure smooth and steady work environment

Technical Projects

Yahoo Stock
- Developed cloud-based software using Serverless framework.
- Design a Web application that displays Stock data; written in React JS / AWS S3
- (static site) for the frontend and Python / AWS.
- Lambda as a backend RESTful APIs web service. Backend AWS S3 data persistence layer (Python / Lambda).

Amazon Scraper
- Extracted data from amazon's websites using selenium to scrape and create data sets and troubleshoot all technical problems.
- Developed an application that scrapes simple data used for data analysis.
- Python, BeautifulSoup, and requests packages.

Technical skills

- *Languages* : Javascript, JSX, HTML/CSS/REACT, ES6, Python
- *Frameworks* : Bootstrap, React JS
- *Other* : Postman, Git, VScode, Axios, Storybook DynamoDB, AWS, Postman