USER MANUAL

Logging In: The welcome screen greets the users and asks them to login through the following steps:

1. Enter a username.
2. Enter the password.
3. Choose account type.
4. Press log in.

Note: From this point forward you are able to return to the main menu by click the “Back to main menu” button.

Administrator Control Panel: displays the administrator functions.

1. Add doctor: Allows the administrator to add a new doctor to the database.
2. Insert the required fields of information.
3. Press “add user” to add the doctor to the database.
4. Press “cancel” to cancel the addition.
5. Add receptionist: Allows the administrator to add a new receptionist to the database.
6. Insert the required fields of information.
7. Press “add user” to add the receptionist to the database.
8. Press “cancel” to cancel the addition.
9. Remove a user: Allows the administrator to remove either a receptionist or a doctor from the database.
10. Enter a username.
11. Choose the account type.
12. Press “delete”to remove the user from the database.
13. Press “cancel” to abandon the process.
14. Edit doctor: Allows the administrator to edit a certain doctor’s information.
15. Enter the old doctor’s information.
16. Enter the new doctor’s information.
17. Press “change” to replace the old information with the new one.
18. Press “cancel “to cancel any changes.
19. Edit receptionist: Allows the administrator to edit a certain receptionist information.
20. Enter the old receptionist’s information.
21. Enter the new receptionist’s information.
22. Press “change” to replace the old information with the new one.
23. Press “cancel “to cancel any changes.
24. Print a report: Prints a list of patients according to their blood type or the treatment history.
25. Enter the doctor’s name.
26. Enter the doctor’s specialty.
27. Choose the type of the report.
28. Press “print” to generate a txt file in the directory of the program.
29. Press”cancel” to stop this operation.

Doctor control panel: Displays the doctor’s functions

1. Search and update: this allows the doctor to search for a certain user and edit his information.

A. Enter patient’s information.

B. Press “edit” to edit his history.

C. Press “save” to save the updated history to the database.

D. Press “cancel” button remove the added information from the patient’s history.

1. View schedule: views the schedule of appointments to the doctor in the text area.
2. Enter the doctor’s name.
3. Press “view schedule” to generate the specified doctor’s schedule.

Receptionist control panel: Displays the receptionist’s functions.

1. Add a new patient
2. Enter the patient’s information.
3. Press”Save” to save the patient to the database.
4. Press”cancel “to cancel the process.
5. Schedule Appointments: creates an appointment for the patient with a certain doctor.
6. Enter the doctor’s information (name, specialty).
7. Enter the Patient’s name.
8. Enter the appointment date.(day/month/year)
9. Check the doctor’s schedule for previous appointments.
10. Choose the appropriate time.
11. Press “save appointment” to save the appointment.