

Md Shafayeat Afif

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Objective

A dedicated and motivated professional with expertise in computer fundamental and office applications. Eager to apply my skills and knowledge to contribute effectively in a dynamic work environment.

Education

(Graduation)

BSC(Hon's)Physics

National University

2026

TRAINING

Computer Fundamentals and office applications Training

Organized by Bangladesh Computer Council and Center for Digital

Transformation (CDT), Begum Rokeya University, Rangpur

Funded by Enhancing Digital Government & Economy (EDGE)Project of 2025.

Gained proficiency in basic computer operations and Microsoft office applications.

Hands-on experience with tools like word, Excel, PowerPoint, and others.

Learned essential skills for digital government services and economic applications.

Technical Skills

Office Application: Microsoft word, Excel, PowerPoint

Computer Fundamentals: Hardware and software basics, troubleshooting

- Proficient in Microsoft office suite (Word, Excel, PowerPoint, Outlook)
Basic Computer Troubleshooting.
 - Understanding of Digital Government service.
 - Strong attention to detail and organizational skills.
 - Excellent Communication and teamwork abilities.
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Projects(optional)

N/B