blueprism

Software Robots - the Virtual Workforce

Blue Prism Accreditation

SITTING AN EXAM

Version: 1.0.5

Contents

Introduction

All Blue Prism accreditation exams are hosted by Pearson Vue. Pearson VUE provides computer-based testing for information technology, academic, government and professional testing programs around the world. Pearson VUE provides a full suite of services from test development to data management, and delivers exams through the world's most comprehensive and secure network of Test Center Locations in 175 countries. Its clients include Microsoft, IBM, Citrix and Cisco. To learn more about Pearson Vue visit https://home.pearsonvue.com/ .

Secure and professionally proctored exams will guarantee the integrity of Blue Prism accreditations. This document describes the registration process, exam fees and accommodation options.

Exam Summary

There are five Blue Prism accreditation exams available.

Exam Code	Exam Name	Accreditation Award	Length (Mins)	Questions	Pass Mark
AD01	Blue Prism Developer	Developer	60	60	70%
APD01	Blue Prism Professional Developer	Professional Developer	60	50	70%
ARA01	Blue Prism ROM Architect	ROM Architect	60	60	70%
ASD01	Designing Blue Prism Process Solutions	Process Solution Designer	60	25	70%
ATA01	Designing a Blue Prism (Version 5.0) Environment	Technical Architect	75	45	80%
AIE01	Installing and Configuring a Blue Prism (Version 5.0) Environment	Installation Engineer	60	45	70%

To qualify to sit the Blue Prism Professional Developer (APD01) exam you must have first passed the Blue Prism Developer (AD01) exam at least six months previously.

To qualify to sit the Designing Blue Prism Process Solutions (ASD01) exam you must have first passed the Blue Prism Developer (AD01) exam.

For all exams a resit cannot be taken until at least one month after a failed exam.

For details of the exam scope and preparation please consult the relevant Accreditation Overview document on the Blue Prism Portal under Learning -> Accreditation.
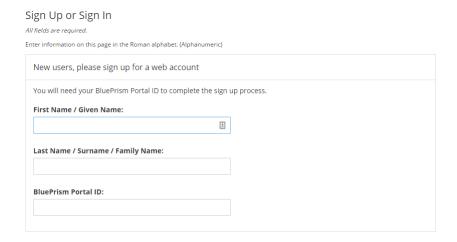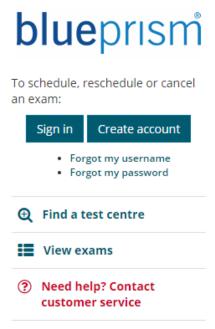
Registering for an Exam

Vue Account

To register for an exam you will need to have a web account with Pearson Vue. To do this please visit http://pearsonvue.com/blueprism and select Create Account from the right hand side of the screen.

When creating an account with Pearson Vue you will be asked to provide your Portal ID, first name and last name as they appear in the Blue Prism Portal

Sign Up or Sign In

All fields are required.

Enter information on this page in the Roman alphabet. (Alphanumeric)

New users, please sign up for a web account

You will need your BluePrism Portal ID to complete the sign up process.

First Name / Given Name:

Last Name / Surname / Family Name:

BluePrism Portal ID:

To schedule, reschedule or cancel an exam:

Sign in   Create account

- Forgot my username
- Forgot my password

Find a test centre

View exams

Need help? Contact customer service

Test accommodations

Once you have a Pearson Vue web account you will be able to register for any exams for which you qualify. You will need to choose your exam, exam test center, date of exam and time of exam.

When registering for an exam you will only be presented with the exams for which you are eligible. The APD01 and ASD01 exams have exam pre-requisites. If you believe you are eligible for these exams but they are not listed please contact training@blueprism.com providing your portal ID, first name, last name and name of the exam you wish to sit.

After you schedule your exam, Pearson VUE will send a confirmation email detailing your exam date, your exam time, the address and phone number of the test center and directions to the test center.

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After you schedule your exam, Pearson VUE will send a confirmation email detailing your exam date, your exam time, the address and phone number of the test center and directions to the test center.

Paying for an Exam

Once a candidate has logged into Pearson Vue, chosen their exam, selected the test centre and date and time, accepted the terms and conditions they will be at checkout area. Payment can be made by credit or debit card or exam voucher. Please see Appendix A for a full list of the exams fees.

Vouchers

Pre-paid vouchers can be purchased from Pearson Vue. On the Blue Prism landing page there will be a link to "Purchase Test Vouchers". You will need to download the Voucher Order form and follow the instructions within it. When ordering vouchers please bear in mind:

- There is no volume discount for vouchers.

- There is a minimum requirement of ten (10) vouchers per order.

- All vouchers are pre-paid. Vouchers are non-refundable and non-returnable.

- Vouchers expire 12 months from the date they are issued. Voucher expiration dates cannot be extended. The exam must be taken by the expiration date printed on the voucher.

Exam Accommodations

Automatic Accommodations

Presently all accreditation exams are in English. An extra 30 minutes will automatically be awarded to any candidate who has specified in the Blue Prism Learning Management System (LMS) that they originate from a non-English speaking country. A full list of countries where English is an official language can be found in Appendix B.

Pearson Vue will supply Blue Prism with weekly reports of exams accommodations provided in each country where exams have been taken. **Any candidate found to be deliberately abusing automatic accommodations will have their accreditations revoked without refund and will not be permitted to sit further exams.**

Individual Accommodations

Exam length can be adjusted on request to accommodate specific candidate physical conditions that may require extra examination time e.g. dyslexia.

Test accommodations are personalised and considered on a case-by-case basis. Simply demonstrating that an individual meets diagnostic criteria for a particular disorder does not mean that the person is automatically entitled to test accommodations.

It is essential that the documentation of the disability provide a clear explanation of the current functional limitation(s) and a rationale for the test accommodation. To request individual accommodation please email training@blueprism.com providing your Portal ID, exam you wish to take and reasons for accommodation. **Please do not register for an exam until your accommodation has been confirmed by Blue Prism.**

Certificates

If you are successful, your accreditation certificate will be uploaded to the LMS within 7 days.

You can view your certificate by first logging into the Portal and then navigating to the LMS via Learning -> LMS. Within the LMS certificates can be found by selecting "My Activities" and then "External Training".

On the Day

You will need to arrive at your chosen exam centre 30 minutes before your exam is schedule to start. Pearson Vue take exam security seriously:

- You will need to present two forms of valid identification, one of which must be government issued (see next section).

- You will not be allowed to take any items into the test room. Lockers will be provided for you to store your personal belongings while the test is in progress.

- You may be searched before entering the test room and spectacles will be checked for recording equipment.

- All Pearson Vue test centres operate CCTV within the test room.

You will be able to pick up your score report after you have left the test room. You report will provide your score percentage and if you have passed or failed. It will not provide you pass, merit or distinction grade if that exam contains multiple grades. This will be displayed on your certificate. Certificates will be created by Blue Prism and available from your LMS account within 7 days.

Valid Forms of Identification

Primary ID	Valid, non-expired ID containing the candidate's name, photograph and signature:
	• Passport
	• Government Issued Driving License (full or provisional)
	• Government Issued National ID card
	Note:
	Driving license or government-issued ID card must be issued in the country where the candidate is testing.
	When presenting a biometric passport with no signature, candidates are required to present another primary form of identification from the list with full name and signature.
Secondary ID	• Bank/Credit Card
	• The Japanese Health Card as secondary ID when testing in Japan
	• Any other ID from the primary list

Appendix A – Exam Fees

This tables provides a list of all exam fees. Fees will also be subject to any local taxes. Prices are subject to change without notice at the discretion of Blue Prism.

Country	Currency	Fee for exam codes AD01, APD01, ARA01, ASD01, AIE01	Fee for exam code ATA01
Afghanistan	USD	75	100
Åland Islands	USD	100	125
Albania	USD	75	100
Algeria	USD	75	100
American Samoa	USD	100	125
Andorra	EUR	100	125
Angola	USD	75	100
Anguilla	USD	75	100
Antarctica	USD	75	100
Antigua and Barbuda	USD	75	100
Argentina	USD	75	100
Armenia	USD	75	100
Aruba	USD	75	100
Australia	USD	100	125
Austria	EUR	100	125
Azerbaijan	USD	75	100
Bahamas	USD	75	100
Bahrain	USD	100	125
Bangladesh	USD	75	100
Barbados	USD	75	100
Belarus	USD	75	100
Belgium	EUR	100	125
Belize	USD	75	100
Benin	USD	75	100
Bermuda	USD	75	100
Bhutan	USD	75	100
Bolivia	USD	75	100
Bonaire, Saint Eustatius and Saba	USD	75	100
Bosnia and Herzegovina	USD	75	100
Botswana	USD	75	100
Bouvet Island	USD	100	125

Brazil	USD	75	100
British Indian Ocean Territory	USD	75	100
Brunei Darussalam	USD	100	125
Bulgaria	USD	75	100
Burkina Faso	USD	75	100
Burundi	USD	75	100
Cambodia	USD	75	100
Cameroon	USD	75	100
Canada	USD	100	125
Cape Verde	USD	75	100
Cayman Islands	USD	75	100
Central African Republic	USD	75	100
Chad	USD	75	100
Chile	USD	75	100
China	USD	75	100
Christmas Island	USD	75	100
Cocos (Keeling) Islands	USD	75	100
Colombia	USD	75	100
Comoros	USD	75	100
Cook Islands	USD	100	125
Costa Rica	USD	75	100
Cote D'ivoire (Ivory Coast)	USD	75	100
Croatia	USD	75	100
Curaçao	USD	75	100
Cuba	USD	75	100
Cyprus	EUR	70	90
Czech Republic	USD	75	100
Democratic Republic of the Congo	USD	75	100
Denmark	USD	100	125
Djibouti	USD	75	100
Dominica	USD	75	100
Dominican Republic	USD	75	100
East Timor	USD	75	100
Ecuador	USD	75	100
Egypt	USD	75	100
El Salvador	USD	75	100

Equatorial Guinea	USD	75	100
Eritrea	USD	75	100
Estonia	EUR	70	90
Ethiopia	USD	75	100
Falkland Islands	USD	75	100
Faroe Islands	USD	100	125
Fiji	USD	100	125
Finland	EUR	100	125
France	EUR	100	125
French Guiana	USD	75	100
French Polynesia	USD	100	125
French Southern Territories	USD	75	100
Gabon	USD	75	100
Gambia	USD	75	100
Georgia	USD	75	100
Germany	EUR	100	125
Ghana	USD	75	100
Gibraltar	GBP	75	100
Greece	EUR	70	90
Greenland	USD	100	125
Grenada	USD	75	100
Guadeloupe	USD	75	100
Guam	USD	100	125
Guatemala	USD	75	100
Guernsey	GBP	75	100
Guinea	USD	75	100
Guinea-Bissau	USD	75	100
Guyana	USD	75	100
Haiti	USD	75	100
Heard	USD	75	100
Honduras	USD	75	100
Hong Kong	USD	75	100
Hungary	USD	75	100
Iceland	USD	100	125
India	USD	65	80
Indonesia	USD	75	100

Iran	USD	75	100
Iraq	USD	75	100
Ireland	EUR	100	125
Isle of Man	GBP	75	100
Israel	USD	75	100
Italy	EUR	100	125
Jamaica	USD	75	100
Japan	JPY	11000	13750
Jersey	GBP	75	100
Jordan	USD	75	100
Kazakhstan	USD	75	100
Kenya	USD	75	100
Kiribati	USD	75	100
Korea, South	USD	75	100
Kosovo	USD	75	100
Kuwait	USD	100	125
Kyrgyzstan	USD	75	100
Lao	USD	75	100
Latvia	EUR	70	90
Lebanon	USD	75	100
Lesotho	USD	75	100
Liberia	USD	75	100
Libyan Arab Jamahiriya	USD	75	100
Liechtenstein	EUR	100	125
Lithuania	EUR	70	90
Luxembourg	EUR	100	125
Macau	USD	75	100
Macedonia	USD	75	100
Madagascar	USD	75	100
Malawi	USD	75	100
Malaysia	USD	75	100
Maldives	USD	75	100
Mali	USD	75	100
Malta	EUR	70	90
Marshall Islands	USD	75	100
Martinique	USD	75	100

Mauritania	USD	75	100
Mauritius	USD	75	100
Mayotte	USD	75	100
Mexico	USD	75	100
Micronesia	USD	75	100
Moldova	USD	75	100
Monaco	EUR	100	125
Mongolia	USD	75	100
Montenegro	USD	75	100
Montserrat	USD	75	100
Morocco	USD	75	100
Mozambique	USD	75	100
Myanmar	USD	75	100
Namibia	USD	75	100
Nauru	USD	75	100
Nepal	USD	75	100
Netherlands	EUR	100	125
New Caledonia	USD	100	125
New Zealand	USD	100	125
Nicaragua	USD	75	100
Niger	USD	75	100
Nigeria	USD	75	100
Niue	USD	100	125
Norfolk Island	USD	100	125
Northern Mariana Islands	USD	75	100
Norway	USD	100	125
Oman	USD	100	125
Pakistan	USD	75	100
Palau	USD	75	100
Palestinian Territory, Occupied	USD	75	100
Panama	USD	75	100
Papua New Guinea	USD	75	100
Paraguay	USD	75	100
Peru	USD	75	100
Philippines	USD	75	100
Pitcairn	USD	75	100

Poland	USD	75	100
Portugal	EUR	100	125
Puerto Rico	USD	75	100
Qatar	USD	100	125
Republic of the Congo	USD	75	100
Reunion	USD	75	100
Romania	USD	75	100
Russian Federation	USD	75	100
Rwanda	USD	75	100
Saint Barthélemy	USD	75	100
Saint Kitts and Nevis	USD	75	100
Saint Lucia	USD	75	100
Saint Martin	USD	75	100
Samoa	USD	75	100
San Marino	EUR	100	125
Sao Tome and Principe	USD	75	100
Saudi Arabia	USD	100	125
Senegal	USD	75	100
Serbia	USD	75	100
Seychelles	USD	75	100
Sierra Leone	USD	75	100
Singapore	USD	100	125
Sint Maarten	USD	75	100
Slovakia	EUR	70	90
Slovenia	EUR	70	90
Solomon Islands	USD	75	100
Somalia	USD	75	100
South Africa	USD	75	100
South Georgia	USD	100	125
South Sudan	USD	75	100
Spain	EUR	100	125
Sri Lanka	USD	75	100
St. Helena	USD	75	100
St. Pierre and Micquelon	USD	75	100
St. Vincent and Grenadines	USD	75	100
Suriname	USD	75	100

Svalbard	USD	75	100
Swaziland	USD	75	100
Sweden	USD	100	125
Switzerland	USD	100	125
Taiwan	USD	75	100
Tajikistan	USD	75	100
Tanzania	USD	75	100
Thailand	USD	75	100
Togo	USD	75	100
Tokelau	USD	75	100
Tonga	USD	75	100
Trinidad and Tobago	USD	75	100
Tunisia	USD	75	100
Turkey	USD	75	100
Turkmenistan	USD	75	100
Turks and Caicos Islands	USD	75	100
Tuvalu	USD	75	100
Uganda	USD	75	100
Ukraine	USD	75	100
United Arab Emirates	USD	100	125
United Kingdom	GBP	75	100
United States	USD	100	125
Uruguay	USD	75	100
US Minor Outlying Islands	USD	75	100
Uzbekistan	USD	75	100
Vanuatu	USD	75	100
Vatican City State	EUR	100	125
Venezuela	USD	75	100
Viet Nam	USD	75	100
Virgin Islands, British	USD	75	100
Virgin Islands, US	USD	75	100
Wallis and Futuna Islands	USD	100	125
Western Sahara	USD	75	100
Yemen	USD	75	100
Zambia	USD	75	100
Zimbabwe	USD	75	100

Appendix B – Non-English Speaking Automatic Accommodation

Candidates originating from the following countries where English is an official language will **not** receive an automatic 30 minute accommodation.

Country	Code
Australia	AUS
Belize	BLZ
Bermuda	BMU
Botswana	BWA
Cameroon	CMR
Canada	CAN
Federated States of Micronesia	FRO
Fiji	FJI
Ghana	GHA
Great Britain	GBR
Guernsey	GGY
Hong Kong	HKG
India	IND
Ireland	IRL
Isle Of Man	IMN
Jersey	JEY
Kenya	KEN
Kiribati	KIR
Lesotho	LSO
Liberia	LBR
Malta	MLT
Mauritius	MRT
Namibia	NAM
New Zealand	NZL
Nigeria	NGA
Pakistan	PAK
Palau	PLW
Papua New Guinea	PNG
Philippines	PHL
Rwanda	RWA
Saint Lucia	LCA
Samoa	WSM

Seychelles	SYC
Sierra Leone	SLE
Singapore	SGP
Solomon Islands	SLB
South Africa	ZAF
South Sudan	SSD
Sri Lanka	LKA
Sudan	VCT
Swaziland	SWZ
Tanzania	TZA
The Marshall Islands	THA
Uganda	UGA
United Kingdom	GBR
United States	USA
Zambia	ZMB
Zimbabwe	ZWE