Edward Said

PROJECT MANAGER



Phone

Address

🔀 E-mail

in URL/Linkedin

LANGUAGES

English: Native

French: Proficient

Spanish: Intermediate

SKILLS

Word

Excel

PowerPoint

Google

Communication

Teamwork

INTERESTS

- Judo
- Basketball
- Japanese culture

ABOUT ME

Highly motivated and results-oriented project manager with a proven track record of successfully delivering complex projects. Seeking a challenging position that allows me to use my skils in planning, organizing, and leading cross-functional teams to drive project success and exceed client expectations.

WORK EXPERIENCE

ABC Company - NY | PROJECT MANAGER

Sept. 20XX - May 20XX | Country

- Led a team of 10 professionals in executing a multimillion-dollar software implementation project.
- Developed and maintained project plans, identified risks, and implemented mitigation strategies.

DEF Corporation – NY | PROJECT COORDINATOR

Sept. 20XX - May 20XX | Country

- Assisted the project manager in recording and tracking project activites, ensuring timely completion.
- Facilitated effective communication and collaboration between cross-functional teams, including developers, designers, and testers.

XYZ Agency - NY | ASSISTANT PROJECT MANAGER

Sept. 20XX - May 20XX | Country

- Collaborated with external vendors and contractors to ensure timely delivery of project components.
- Prepared project progress reports and presented findings to project stakeholders when necessary.

EDUCATION

MA Digital Marketing

NYU, US

Sept. 20XX - June 20XX

Growth Marketing - Google Analytics - UX/UI

BA Marketing

NYU, US

Sept. 20XX - June 20XX

Marketing Research - Brand Management - PR

SEO Certification

NYU, US

Sept. 20XX - June 20XX

Strategy - Linkbuilding - Keyword Planner



Dear Job Seeker,

If you're having difficulty composing your resume, here are some free resources available that can assist you in creating a strong resume that highlights your suitability for the position to potential employers:

- How to Make a Good Resume
- Skills to Put on a Resume
- Resume Objective Examples

Also discover other free downloadable and ready-to-fill CV templates in Word format:

- <u>Basic Resume Templates</u>
- <u>Modern Resume Templates</u>
- <u>Creative Resume Templates</u>
- <u>Professional Resume Templates</u>
- <u>Europass CV</u>

Best regards,

My Resume Templates Team

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