

ALUMNI RESEARCH GRANT

Terms of Reference

The Institute of Ismaili Studies has established an *Alumni Research Grant*. The purpose of this grant is to support alumni who wish to pursue further research, present papers at academic conferences, publish articles, or undertake field studies in areas of relevance to the IIS.

This *Alumni Research Grant* will be awarded based on an application form. The deadline for applications will be the 15th of March, June and September of each year. All applications received during the preceding quarter will be reviewed collectively by an Alumni Grant Committee, appointed by the IIS and comprising four of its scholars. The Alumni Grant Committee will communicate their recommendations to the IIS Co-Director who will make the final decision. Under normal circumstances, the decision will be communicated within two weeks following the deadline for each quarter (i.e., by 30th March, June and September).

Each grant would be for an amount not exceeding £1,000 for field research/publication and not exceeding £500 for presenting papers at academic conferences. Please note that any individual who has received a grant is not eligible to re-apply for a period of five years.

Conditions:

- The award is made towards the named alumnus/na conducting field research, presenting at an academic conference or publishing.
- The alumnus/na is required to supply the Alumni Relations Unit with a detailed abstract/report, along with an assessment of the contribution made by the alumni, together with a final statement of expenditure, within one month of the conclusion of the project/conference.

Application Process:

Please send the following information to the address below by post or via email (alumni@iis.ac.uk):

- Current CV
- Completed application form
- Any other information relevant to the project, conference, publication or field trip – please include acceptance letters and/or publication contracts (if relevant).

Please note: Applications submitted without the above mentioned documentation will not be considered by the Alumni Grant Committee. Completed applications must arrive at the IIS no later than 5pm of the deadline date for each quarter. Late applications will be considered in the following quarter. Please plan your application submission accordingly.