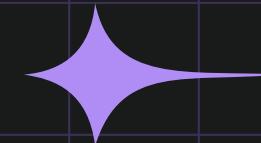




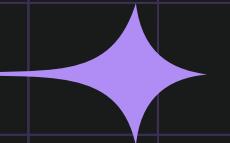
**sarawak  
Matriculation  
college**

# DISCORD STEP-BY-STEP

SANDRAN ABDULLAH & SHAFIQ RASULAN



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08. Bots



# PART 1

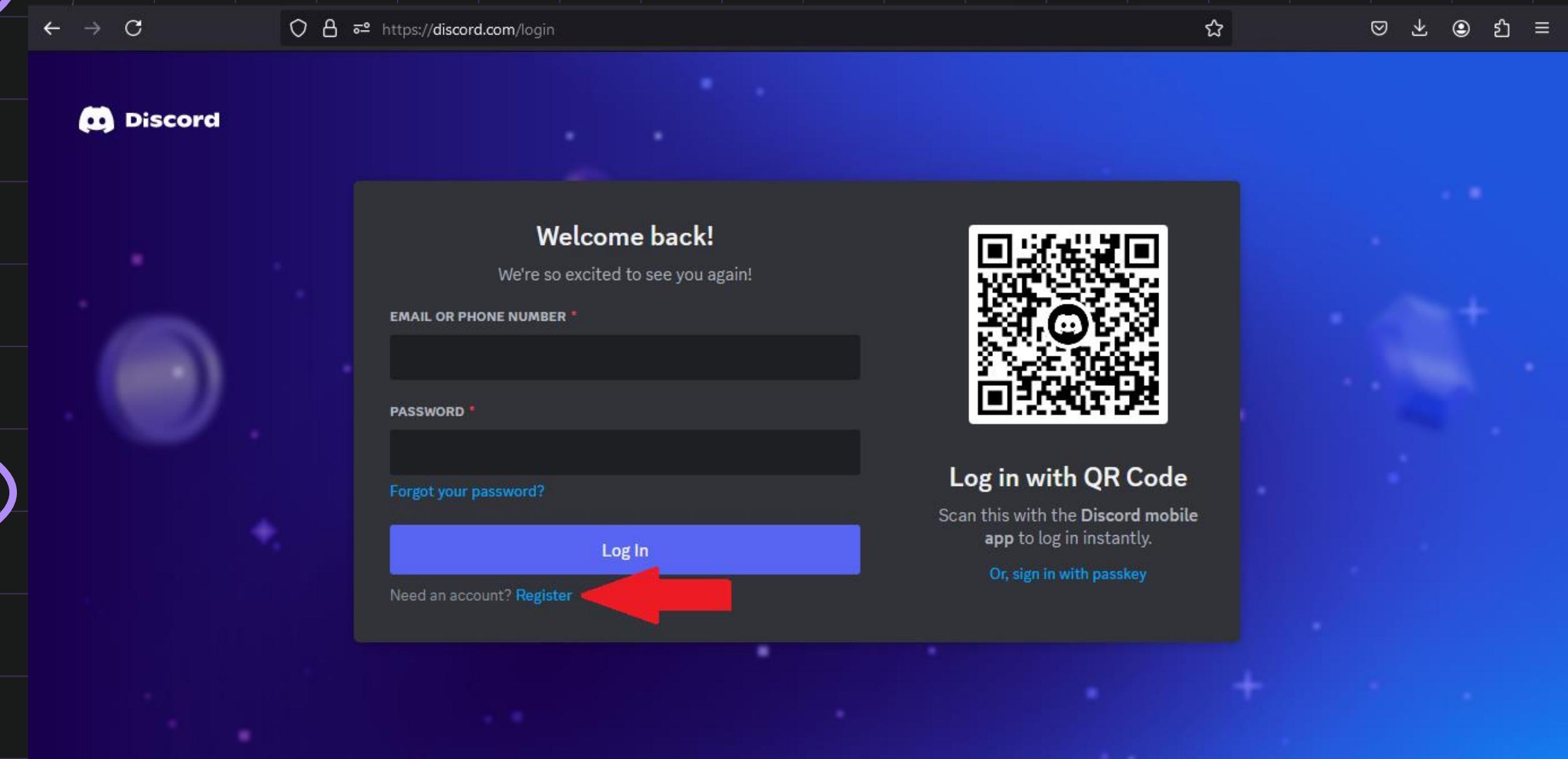
## 01. Registration





Step 1: Got to  
Discord.com

Step 2:  
Click on Register





Step 3:  
Fill in the form and click  
“Continue”

### Create an account

EMAIL \*

DISPLAY NAME

USERNAME \*

PASSWORD \*

DATE OF BIRTH \*

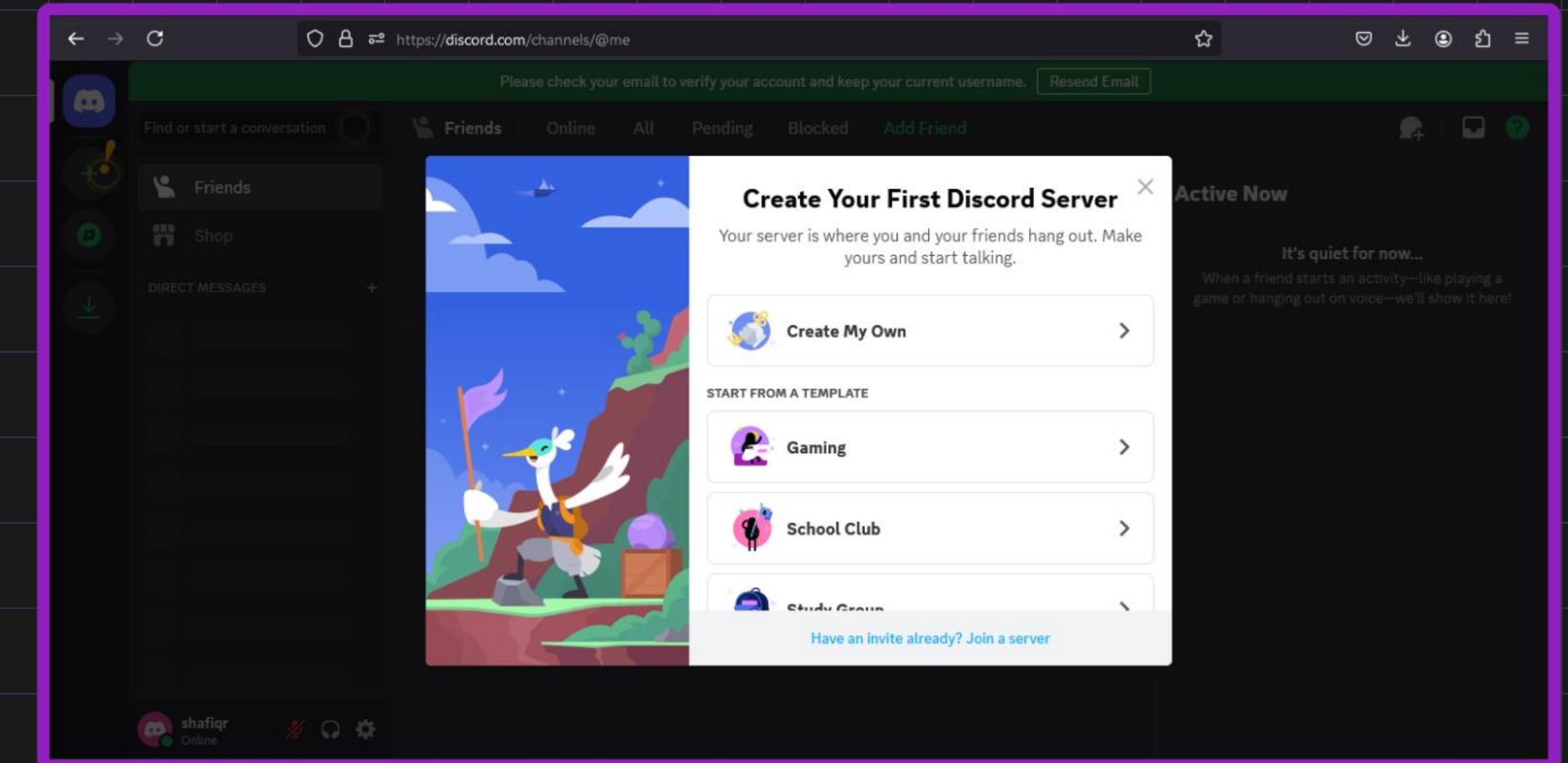
Month Day Year

(Optional) It's okay to send me emails with Discord updates, tips, and special offers. You can opt out at any time.

**Continue**

By registering, you agree to Discord's [Terms of Service](#) and [Privacy Policy](#).

Already have an account?



# PART 2

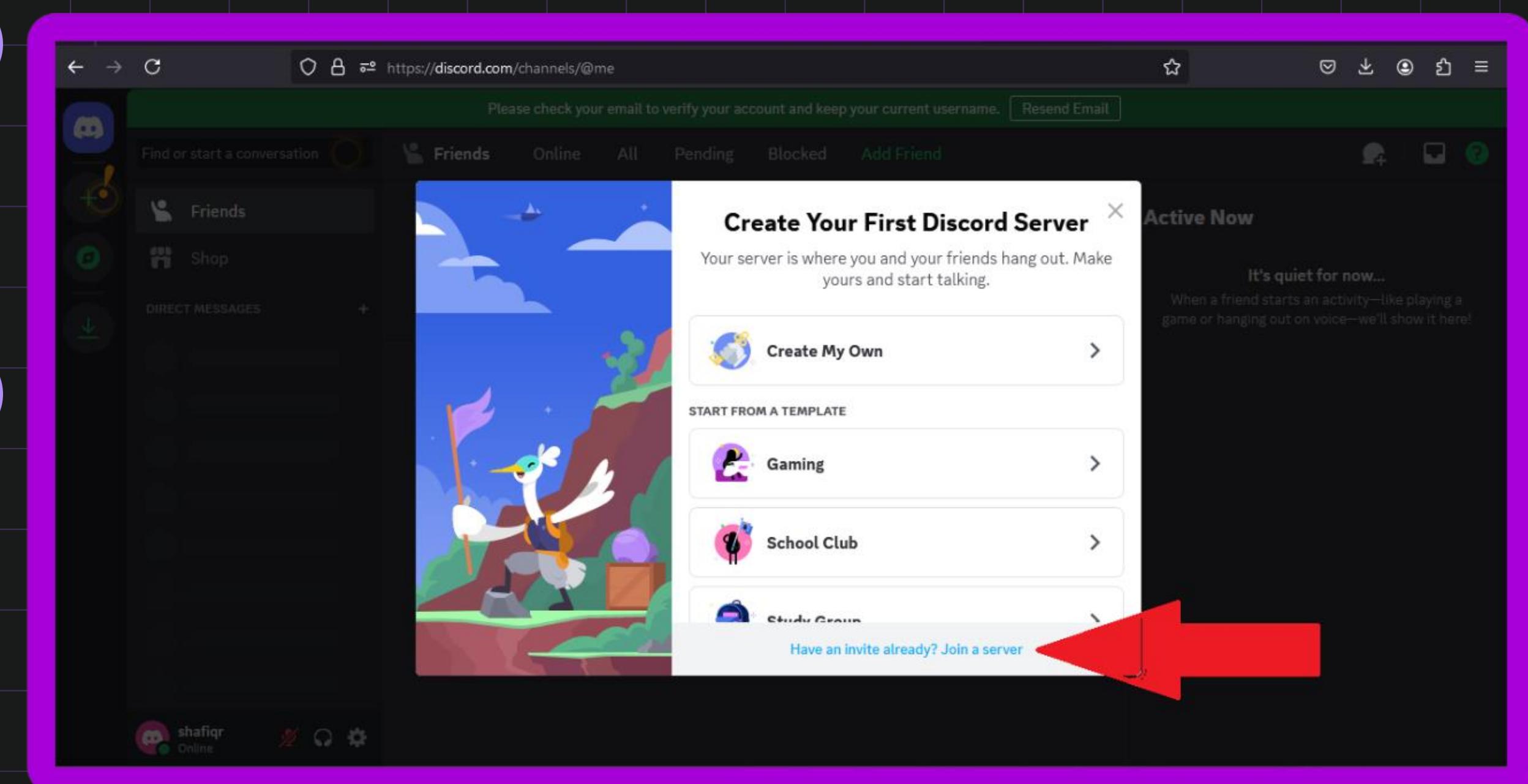
02. Join a  
discord server





Step 1: Make sure you have your invitation link.

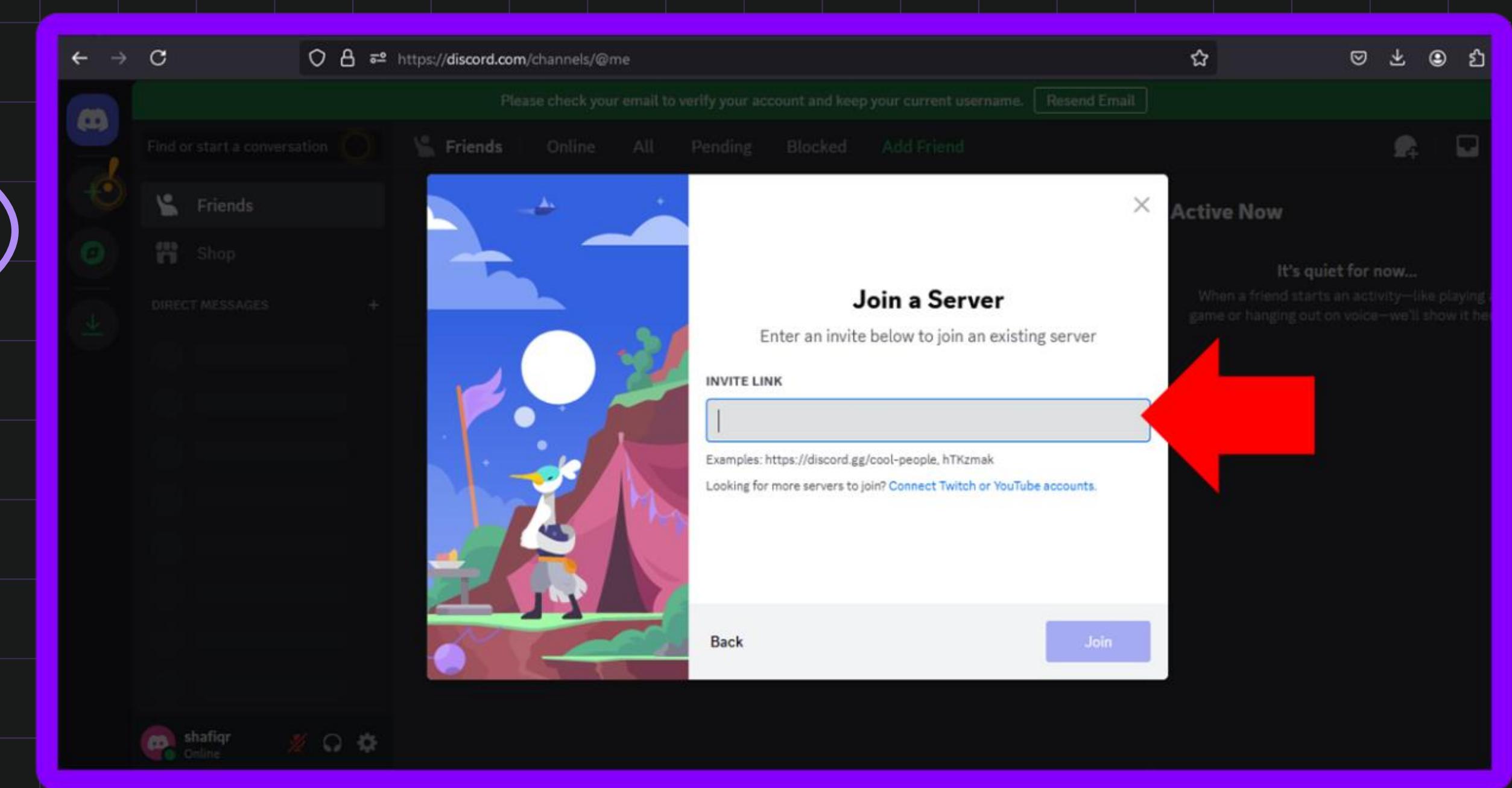
Step 2: Click on “Join a server”





Step 3: Paste the link in  
the box given

Step 4:  
Click “Join”



# PART 3



# 03. Create a discord server



## Create a server



Please check your email to verify your account and keep your current username. [Resend Email](#)

test-run-ipg # das

unclesha22's Graph

Function:  $f(x) = \log(x)$   
Domain:  $x \in (-5, 5)$   
Syntax: /graph single function <func> <var> <dom> <ran>  
Time Taken: 0.491481s

Powered by Matplotlib • Yesterday at 8:15 PM

Message #das

shafiqr Online

AI Bot APP  
chem3D APP  
DAS APP  
Lofi Radio APP  
MatchBox APP  
Pepper AI APP  
shafiqr  
SubmissionBot APP  
Suivix APP  
unclesha22

Step 1: Click on  
“Add a server”



## Create a server



Please check your email to verify your account and keep your current username. [Resend Email](#)

### Create Your Server

Your server is where you and your friends hang out. Make yours and start talking.

[Create My Own](#)

**START FROM A TEMPLATE**

- [Gaming](#)
- [School Club](#)
- [Study Group](#)

Have an invite already?

[Join a Server](#)

Powered by

shafiqr Online

Message Info

Powered by

shafiqr Online

Message Info

Step 2:

Choose between creating your own server or use a template



## Create a server



Please check your email to verify your account and keep your current username. [Resend Email](#)

test-run-ipg # das unclesha22's Graph

Function: Domain: Syntax: Time Taken:

**Customize Your Server**

Give your new server a personality with a name and an icon. You can always change it later.

UPLOAD

SERVER NAME

random name

By creating a server, you agree to Discord's [Community Guidelines](#).

Back Create

Powered by

shafiqr Online

Message #das

Step 3:

Now you can upload server logo/picture & name your server



## Create a server



Please check your email to verify your account and keep your current username. [Resend Email](#)

test-run-ipg

# das

unclesha22's Graph

Function: [/graph](#)

Domain: [x](#)

Syntax: [/graph](#)

Time Taken: [10ms](#)

**Customize Your Server**

Give your new server a personality with a name and an icon. You can always change it later.

SERVER NAME

random name

By creating a server, you agree to Discord's [Community Guidelines](#).

Back

Create

Powered by

shafiqr Online

Message #das

Events

# general

# das

# suivix

# ai-bot

# submissions

# chem3d

# music

General

test

Search

ONLINE - 10

AI Bot APP

chem3D APP

DAS APP

Lofi Radio APP

MatchBox APP

Pepper AI Watching 11.9k servers APP

shafiqr

SubmissionBot /help APP

Suivix APP Playing v5.1.4-stable | suivix

unclesha22

Step 4:  
Click Create!

# PART 4

## 04. Create Categories





## Create categories



A screenshot of a Discord server setup page. The URL in the address bar is <https://discord.com/channels/1264261482334388336/1264261483148087400>. A large red arrow points to the dropdown menu icon in the top-left corner of the left sidebar. The sidebar also shows other channels like 'Events' and 'General'. The main area displays steps to get started, such as 'Invite your friends', 'Personalize your server with an icon', 'Send your first message', 'Download the Discord App', and 'Add your first app'. A user named 'shafiqr' is listed as online.

Step 1: Click on the  
drop down menu



## Create categories



The screenshot shows the Discord web interface for creating a new server. A large red arrow points to the 'Create Category' option in the left sidebar menu. The menu includes options like Server Boost, Invite People, Server Settings, Create Channel, Create Category, Create Event, App Directory, Notification Settings, Privacy Settings, Edit Server Profile, and Hide Muted Channels. The 'Create Category' option is highlighted with a red arrow. The main content area displays a welcome message for a new server, with a section titled 'Getting Started guide' and several steps: 'Invite your friends', 'Personalize your server with an icon', 'Send your first message', 'Download the Discord App', and 'Add your first app'. The user 'shafiqr' is listed as online.

Step 2: Click on  
“Create Category”



## Create categories



The screenshot shows a 'Create Category' dialog box overlaid on a Discord server settings page. The category name 'lecturers only' is typed into the 'CATEGORY NAME' field. The 'Private Category' checkbox is selected. Two large red arrows point from the bottom right towards the 'Create Category' button.

Step 3:  
Name your category and click “Create Category”



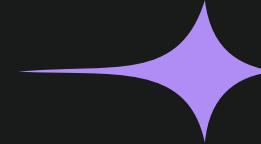
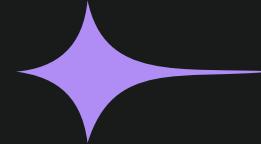
## Create categories



The screenshot shows a Discord server setup page. On the left, there's a sidebar with various channel categories: 'Events', 'TEXT CHANNELS' (which contains '# general'), 'VOICE CHANNELS' (which contains 'General'), and 'LECTURERS ONLY'. A red box highlights the 'LECTURERS ONLY' category, and a large red arrow points to it from the left. The main area shows a message from 'shafiqr' inviting users to verify their email and providing a guide to getting started. The URL in the browser bar is <https://discord.com/channels/1264261482334388336/1264261483148087400>.

Step 4:  
Category has been created

# PART 5



# 05. Create Voice/Text Channel





## Text/Voice Channel



Please check your email to verify your account and keep your current username. [Resend Email](#)

random name # general

This is your brand new, shiny server. Here are some steps to help you get started. For more, check out our [Getting Started guide](#).

ONLINE - 1 shafiqr

Events

TEXT CHANNELS +

# general

VOICE CHANNELS +

General

LECTURERS ONLY +

Create Channel

Invite your friends >

Personalize your server with an icon ✓

Send your first message >

Download the Discord App >

Add your first app >

shafiqr Online

Message #general

Step 1:  
Click on “+” button next to your chosen category



## Text/Voice Channel



The screenshot shows the 'Create Channel' dialog box from the Discord web interface. The 'CHANNEL TYPE' section has two options: 'Text' (selected) and 'Voice'. The 'CHANNEL NAME' field contains '#new-channel'. A red arrow points to the 'Text' option, and another red arrow points to the name input field.

Step 2:

Choose between text channel or voice channel and  
then name your text/voice channel



## Text/Voice Channel



The screenshot shows a Discord channel page for a channel named "#chat-here". The channel is located in a category called "LECTURERS ONLY". A red arrow points from a large purple oval at the bottom to the channel name "#chat-here" in the list. The channel has a welcome message: "Welcome to #chat-here!". Below the channel list, there is a message input field with the placeholder "Message #chat-here".

Step 3: Created channel will appear under the category.

# PART 6

## 06. Create Roles Σ Managing them





## Roles



A screenshot of a Discord server setup page. The URL in the browser bar is <https://discord.com/channels/1264261482334388336/1264261483148087400>. At the top, there is a green banner with the text "Please check your email to verify your account and keep your current username." and a "Resend Email" button. Below the banner, the server name is "random name". On the left, there is a sidebar with sections for "Events" (marked with a checkmark), "TEXT CHANNELS" (with "# general" selected), and "VOICE CHANNELS" (with "General"). A large red arrow points to the dropdown menu next to the server name. The main content area shows steps to get started: "Invite your friends", "Personalize your server with an icon" (marked with a green checkmark), "Send your first message", "Download the Discord App", and "Add your first app". On the right, it says "ONLINE - 1" and shows a user profile for "shafiqr" with a crown icon. At the bottom, there is a message input field "Message #general" and a set of reaction icons.

Step 1: Click on the  
drop down menu



## Roles



Please check your email to verify your account and keep your current username. [Resend Email](#)

random name # chat-here

ONLINE – 1 shafiqr

Server Boost

Invite People

**Server Settings**

Create Channel

Create Category

Create Event

App Directory

Notification Settings

Privacy Settings

Edit Server Profile

Hide Muted Channels

#

Welcome to #chat-here!

This is the start of the #chat-here channel.

[Edit Channel](#)

shafiqr Online

Message #chat-here

Step 2: Choose  
“Server Settings”



## Roles



The screenshot shows the 'Roles' settings page in a Discord server. The sidebar on the left lists various server management options: RANDOM NAME, Overview, Roles (which is selected and highlighted in grey), Emoji, Stickers, Soundboard, Widget, Server Template, Custom Invite Link, APPS, Integrations, App Directory, MODERATION, Safety Setup, AutoMod, Audit Log, and Bans. The main content area is titled 'ROLES' and features a profile picture of a blue cartoon character named 'Wumpus#0000'. Below the profile are several colored dots representing roles: purple (president), orange (leadership), pink (coach), green (new recruit), blue (alumni), and red (mentee). To the right of the profile, there's a section titled 'Organize your members' with the sub-instruction 'Use roles to group your server members and assign permissions.' A prominent blue button labeled 'Create Role' is located in this section. The entire screenshot is framed by a thick magenta border.

Step 3: Choose Roles then click on “Create Roles”



## Roles



The screenshot shows the 'Edit Role' interface for a role named 'students'. The left sidebar has 'Roles' selected. The main area shows the role name 'students' and '@everyone' assigned. The 'Display' tab is active, showing the role name 'students' in the input field. A large red arrow points to this input field. Below it, the 'Role Color' section is shown, with a color swatch and a grid of color options. The 'Role Icon' section includes a placeholder image and a 'Choose Image' button. At the bottom, a message says 'Careful – you have unsaved changes!' with 'Reset' and 'Save Changes' buttons. A second red arrow points to the 'Save Changes' button.

Step 4: Name the role and click “save changes”



## Roles



The screenshot shows the 'Edit Role - students' page in the Discord web interface. The 'Permissions' tab is selected. A red arrow points down to the 'Display' tab in the left sidebar. Another red arrow points left from the 'Manage Roles' permission section to the 'View Channels' permission section.

**RANDOM NAME**

Overview

**Roles**

Emoji

Stickers

Soundboard

Widget

Server Template

Custom Invite Link

**APPS**

Integrations

App Directory

**MODERATION**

Safety Setup

AutoMod

Audit Log

BACK + EDIT ROLE - STUDENTS ... X ESC

Display Permissions Links Manage Members (0)

Search permissions

GENERAL SERVER PERMISSIONS Clear permissions

**View Channels**

Allows members to view channels by default (excluding private channels).

**Manage Channels**

Allows members to create, edit, or delete channels.

**Manage Roles**

Allows members to create new roles and edit or delete roles lower than their highest role. Also allows members to change permissions of individual channels that they have access to.

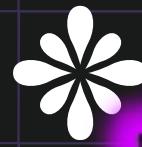
Careful – you have unsaved changes! Reset Save Changes

Step 5: Default permissions can be set by clicking  
“Permissions”

# PART 7

## 07. Role management





Roles



The screenshot shows a Discord channel settings interface. At the top, there's a green banner with the text "Please check your email to verify your account and keep your current username." and a "Resend Email" button. Below the banner, the channel name "# chat-here" is displayed. On the left, a sidebar lists categories: "random name", "TEXT CHANNELS" (with "# general"), "VOICE CHANNELS" (with "General"), and "LECTURERS ONLY" (with "# chat-here"). A red arrow points to the "# chat-here" entry in the "LECTURERS ONLY" section. To the right of the sidebar, there's a list of online users, including "shafiqr" with a crown icon. The main area contains a large "#", the text "Welcome to #chat-here!", and a message "This is the start of the #chat-here channel." Below this, there are "Edit Channel" and "Message #chat-here" buttons, along with a message input field and some icons.

Step 1: Right click on the chosen category



Roles



The screenshot shows a Discord channel interface. At the top, there's a green bar with the text "Please check your email to verify your account and keep your current username." and a "Resend Email" button. Below this is the channel header "# chat-here". On the left, there's a sidebar with user icons and channel categories: "Events", "TEXT CHANNELS" (with "# general"), "VOICE CHANNELS" (with "General"), and "LECTURE ONLY" (with "# chat-here"). The "# chat-here" category has a dropdown menu with options like "Mark As Read", "Collapse Category", "Mute Category", "Notification Settings", "Edit Category" (which is highlighted with a red arrow), and "Delete Category". The main channel area displays the message "Welcome to #chat-here!" followed by the instruction "This is the start of the #chat-here channel." and a "Edit Channel" link. At the bottom, there's a message input field with the placeholder "Message #chat-here" and several reaction icons.

Step 2: Head to “Edit Category”



Roles



The screenshot shows the 'Category Settings' page for a category named 'LECTURERS ONLY'. The URL in the browser bar is <https://discord.com/channels/1264261482334388336/1264443795575935018>. The left sidebar has tabs for 'Overview' (disabled) and 'Permissions' (selected). A red arrow points to the 'Permissions' tab. The main area shows 'Category Settings' with a note: 'Use permissions to customize who can do what in this category.' Below this is a 'Private Category' section with a green toggle switch set to 'on'. A red arrow points to this switch. The 'WHO CAN ACCESS THIS CATEGORY?' section contains a 'Add members or roles...' button. The 'ROLES' section says 'No Roles'. The 'MEMBERS' section lists 'shafiqr' and 'Server Owner'. At the bottom, a message says 'Careful — you have unsaved changes!' with 'Reset' and 'Save Changes' buttons.

Step 3: Click on permissions then set private to tick



## Roles



LECTURERS ONLY

### Category Settings

Use permissions to customize who can do what in this category.

Private Category

By making a category private, only select members and roles will be able to view this category. Synced channels in this category will automatically match to this setting.

**WHO CAN ACCESS THIS CATEGORY?**

Add members or roles

**ROLES**

No Roles

**MEMBERS**

shafiqr

Server Owner

Careful – you have unsaved changes!

Reset Save Changes

ESC

### Category Settings

Add members or roles

# lecturers only

students

Add individual members by starting with @, or type a role name

**ROLES**

students

Role

Cancel Done

Step 4: Choose roles to set their permissions



Roles



The screenshot shows the 'Category Settings' page for a category named 'LECTURERS ONLY'. The left sidebar has tabs for 'Overview', 'Permissions' (which is selected), and 'Delete Category'. A purple rectangular highlight surrounds the entire main content area. A large red arrow points downwards from the 'Advanced permissions' dropdown menu to the 'View Channels' permission row.

**Category Settings**

Use permissions to customize who can do what in this category.

**Private Category** (Switched On)

By making a category private, only select members and roles will be able to view this category. Synced channels in this category will automatically match to this setting.

**WHO CAN ACCESS THIS CATEGORY?**

Add members or roles

**ROLES**

9 students Role: (X)

**MEMBERS**

shafiqr Server Owner: (X)

**Advanced permissions** ▾

**ROLES/MEMBERS** (+) **GENERAL CATEGORY PERMISSIONS**

students View Channels X / ✓

Step 5: Click on the drop down menu next to “Advanced permissions”



## Roles



The screenshot shows the 'Advanced permissions' interface for the 'students' role. On the left, a sidebar lists 'Overview', 'Permissions' (which is selected), and 'Delete Category'. A red arrow points from the sidebar to the 'Permissions' tab. The main area shows 'GENERAL CATEGORY PERMISSIONS' with four items: 'View Channels', 'Manage Channels', 'Manage Permissions', and 'Manage Webhooks'. Each item has a switch with three options: 'X' (red), '/' (grey), and '✓' (green). Red arrows point from the 'X' button of 'View Channels', the '/' button of 'Manage Channels', and the 'X' button of 'Manage Webhooks' to their respective descriptions. At the bottom, a message says 'Careful – you have unsaved changes!' next to 'Reset' and a large green 'Save Changes' button.

Step 6: Choose the role, choose their permissions and save changes.



Roles



Let's check if it's hidden from  
students



## Roles



1

random name X # chat-here

Server Boost

Invite People

**Server Settings**

Create Channel

Create Category

Create Event

App Directory

Notification Settings

Privacy Settings

Edit Server Profile

Hide Muted Channels

# Welcome to #chat-here!

This is the start of the #chat-here private channel.

Add members or roles Edit Channel

shafiqr (Only you can see this channel)

shafiqr Online Message #chat-here

2

RANDOM NAME

Overview

**Roles**

Emoji

Stickers

Soundboard

Widget

Server Template

Custom Invite Link

APPs

Integrations

App Directory

MODERATION

Safety Setup

AutoMod

Audit Log

Bans

Roles

Use roles to group your server members and assign permissions.

**Default Permissions**

@everyone - applies to all server members

Search Roles

Members use the color of the highest role they have on this list. Drag roles to reorder them. Need help with permissions?

ROLES - 1	MEMBERS
students	0

ESC Create Role



Roles

3

RANDOM NAME

Overview

**Roles**

Emoji

Stickers

Soundboard

Widget

Server Template

Custom Invite Link

---

APPS

Integrations

App Directory

---

MODERATION

Safety Setup

AutoMod

Audit Log

## Roles

Use roles to group your server members and assign permissions.

**Default Permissions**  
@everyone - applies to all server members

Search Roles  Create Role

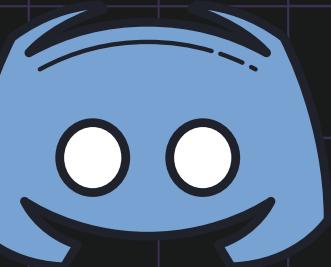
Members use the color of the highest role they have on this list. Drag roles to reorder them. Need help with permissions?

ROLES - 1	MEMBERS
9 students	0

...

**View Server As Role**

Delete





Roles



# What the student sees

“Lecturer Only” Category is hidden

The screenshot shows a Discord channel interface. On the left, there's a sidebar with several categories: "random name" (selected), "Events", "t-r-i", and a plus sign icon. Under "TEXT CHANNELS", there's a list with "# general" highlighted. Under "VOICE CHANNELS", there's a list with "General". A large white arrow points from the text "‘Lecturer Only’ Category is hidden" towards the sidebar area. The main content area has a blue header bar with the URL "https://discord.com/channels/1264261482334388336/1264261483148087400" and a message "You are viewing this server as 1 role." Below this, it says "Welcome to random name" and provides a welcome message: "This is your brand new, shiny server. Here are some steps to help you get started. For more, check out our [Getting Started guide](#).". At the bottom, there's a message input field with "shafiqr Online" and a gear icon, along with standard Discord reaction icons.

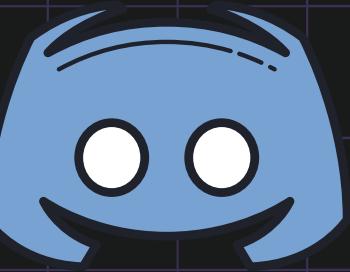
# PART 8

## 08. Bots

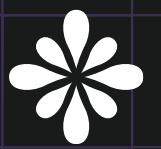




Bots



Let's try using Suivix Bot



Bots



Google

suivix discord bots

All Images Videos Shopping News Maps Books More Tools

**suivix.xyz**  
https://suivix.xyz :  
Suivix - The Discord bot to take attendance

Easy to use. Thanks to its online interface, Suivix allows you to take attendance to create polls in a few clicks and with a great ease.

**Top.gg**  
https://top.gg/bot :  
Add Suivix v.4 Discord Bot | The #1 Discord Bot List

Suivix has been specially conceived to be easy to use and to adapt to most situations. It generates a chart and/or an Excel file for each attendance and poll so ...

★★★★★ Rating: 100% · 1 vote

1 Google “Suivix  
Discord Bot”

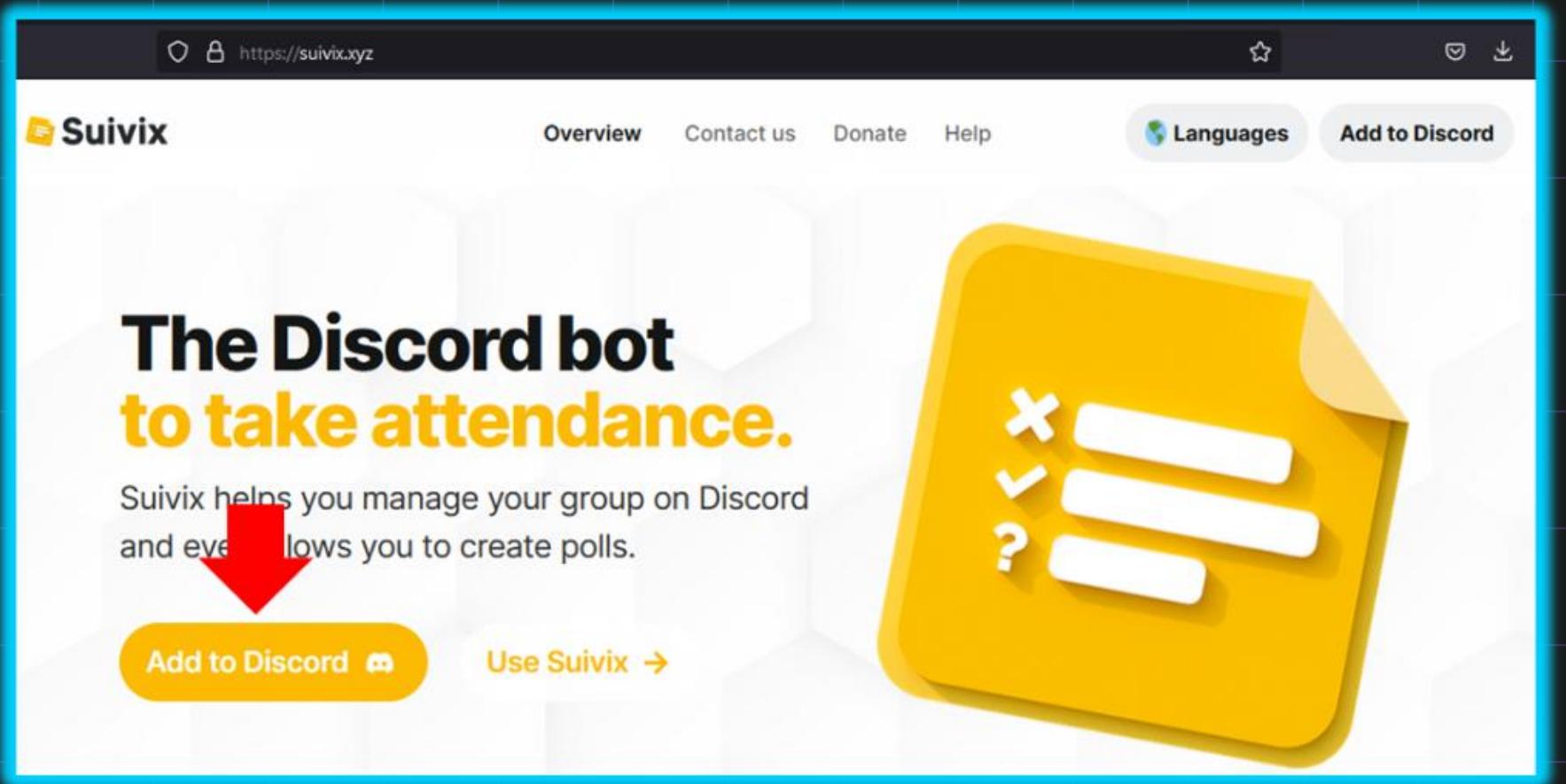
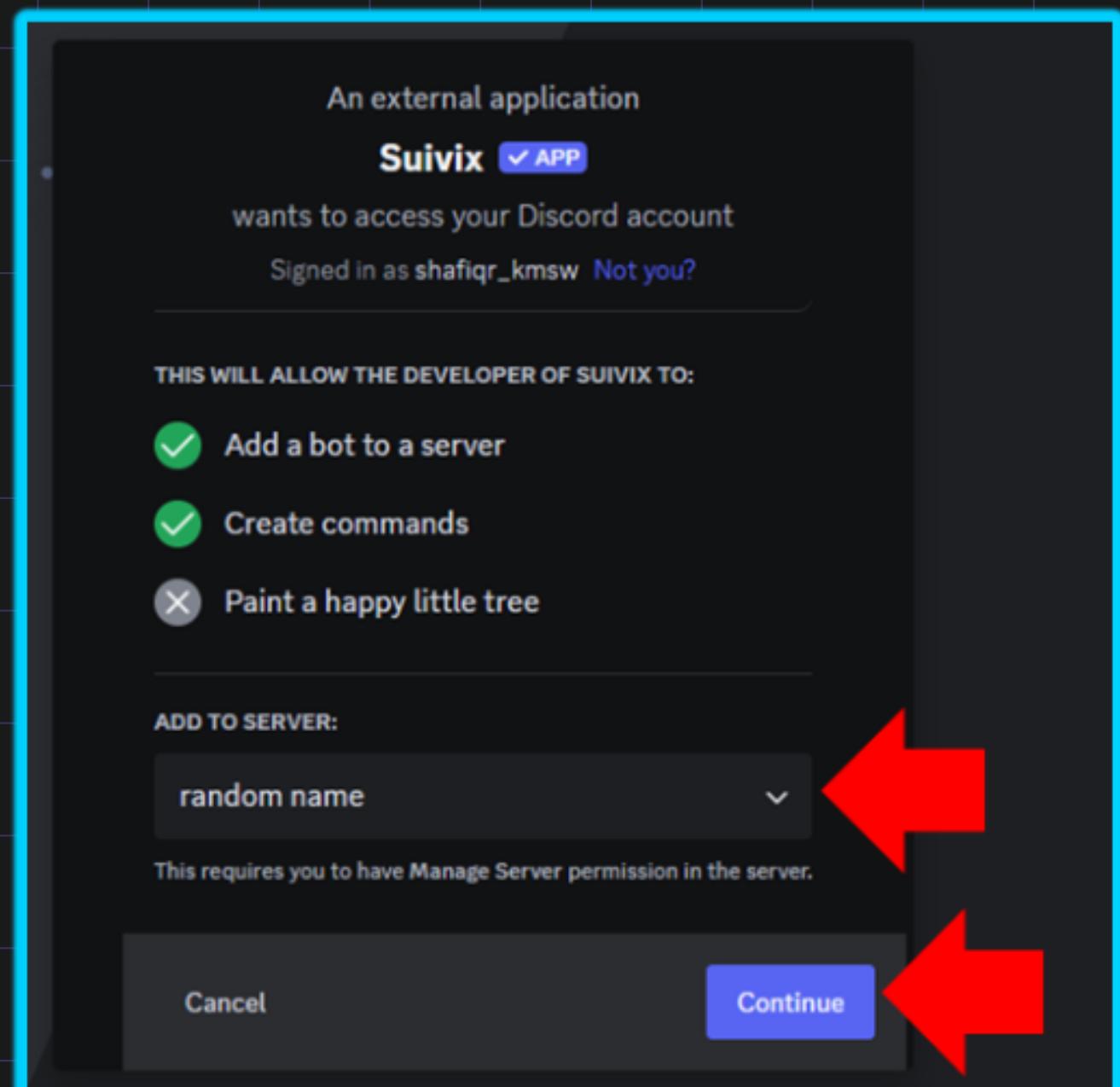
2 Click on  
first link



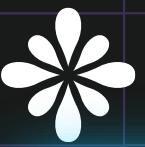
Bots



3  
Click “Add to Discord”



4  
Choose Server and click Continue



Bots

- Use External Stickers
- Use Application Commands
- Connect
- Speak
- Mute Members
- Deafen Members
- Move Members
- Use Voice Activity
- Priority Speaker

The developer of Suivix's [privacy policy](#) and [terms of service](#) apply to this application.

Active since Jan 9, 2022

Used in 2,100 servers

This application cannot read your messages or send messages as you.

Back

Authorize



## Click Authorize





Bots



← → C https://discord.com/channels/1264261482334388336/1264261483148087400 ⚡ Search ?

random name # general you get started. For more, check out our [Getting Started guide](#).

Events

TEXT CHANNELS +

# general

VOICE CHANNELS +

General

LECTURERS ONLY +

# chat-here

Invite your friends ✓

Personalize your server with an icon ✓

Send your first message >

Download the Discord App >

Add your first app >

ONLINE – 2

shafiqr 🤖

Suivix ✅ APP Playing /help

July 21, 2024 NEW

Everyone welcome Suivix! Today at 8:47 PM

Message #general

shafiqr Online

A screenshot of a Discord channel page for "# general". The left sidebar shows server settings for channels like "general", "Events", and "chat-here". A large purple arrow points upwards from the bottom right towards the channel list. The channel list includes "Invite your friends" (checked), "Personalize your server with an icon" (checked), "Send your first message", "Download the Discord App", and "Add your first app". On the right, two users are listed as online: "shafiqr" and "Suivix". A large white text "Bot Added!" is overlaid on the right side of the screen.



Bots



Click on this and  
it'll show you its  
commands!



The screenshot shows the Discord application's "Bots" tab. At the top, there are various icons for star, download, user, and more. Below that is a navigation bar with a search bar and a question mark icon. The main area displays two bots: "shafiqr" (online) and "Suivix" (online, marked as an app). A large white arrow points upwards from the text below towards the "shafiqr" entry.

This screenshot provides a detailed view of the Suivix bot profile within the Discord Bots tab. The profile card features the bot's logo (a yellow speech bubble with text), its name "Suivix", its ID "Suivix#4956", and its status as an "APP". It also mentions that the bot is "Watching 2108 servers!". Below the card, descriptive text states: "Suivix has been specially conceived to be easy to use and to adapt to most situations. It generates a chart and/or an Excel file for each...". The "MEMBER SINCE" section shows "Jan 9, 2022 · Jul 21, 2024". A prominent "TRY MY COMMANDS" button is at the bottom, listing four commands: "/attendance", "/poll", "/help", and "/language". To the right of the card, a decorative graphic of overlapping arrows in orange, red, and purple points to the right.



Bots



But how do I use Suivix?



- 1 Enter Voice Channel**
- 2 Type out `suivix` command in any text channel that `suivix` is in**
- 3 Choose “Take attendance directly on Discord”**
- 4 Choose correct voice channel and role**



Bots



# Results!

Attendance taken on July 21, 2024 9:03 PM

Requested by: @shafiqr

Selected roles: @everyone

Total Attendees: 1/2

Total Absentees: 1/2

Voice Channels - General:

- shafiqr\_kmsw !

List of Absentees:

- Suivix

All rights reserved. © Suivix 2024 v5.1.4-stable ✨

Download the attendance sheet

Downloading the  
attendance sheet  
gives attendance  
list in .xlsx file

A	B	C	D
1 Asked by:	shafiqr		
2 Date:	July 21, 2024, 1:03 PM UTC		
3 Total Attendees:	1/2		
4 Total Absentees:	1/2		
5 Voice Channels:	General		
6 Roles:	@everyone		
7			
8 Discord ID	Display Name	Discord Tag	Status
9 1264224836759322635	shafiqr	shafiqr_kmsw#0	
10 92967607771677717	Suivix	Suivix#4956	
11			
12			



Bots



Another Example Bot?

Let's Try  
Discord  
Algebra  
System (DAS)



Bots



# Results

A screenshot of a Discord channel interface. The channel is named '# das'. A message from 'DAS' (bot) shows a graph of the function  $f(x) = x^2$  for  $x \in [-5, 5]$ . The graph is a parabola opening upwards, symmetric about the y-axis, with its vertex at (0, 0). The x-axis ranges from -5 to 5, and the y-axis ranges from 0 to 25. The bot's message also states 'Powered by Matplotlib • Processed in 0.40s'. The channel sidebar shows other channels like '# general' and '# das'. The right sidebar shows online users: DAS (bot), shafiqr (bot), and Suivix (bot).

[Click here to see how I did it!](#)



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Thank you

TALK TO US

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