**BAUCAR PEMBELIAN/PEROLEHAN**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Pembelian barang didahulukan |  | Pendahulukan tunai didahulukan (RM\_\_\_\_\_\_\_) |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Nama | : |  | No. Baucar | : |  |
|  |  |  |  |  |  |
| Tarikh | : |  |  |  |  |
| Nama Penerima | : |  |  |  |  |
| No. Akaun | : |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| Keterangan/Butiran | Jumlah | |
| Ringgit Malaysia | RM |
|  |  |  |

Catatan:

Baki RM\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ dikembalikan pada\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

No Resit:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| Bendahari |  | Setiausaha |  | Pengerusi |

**Resit**

Saya \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ telah MENERIMA wang sebanyak \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ringgit dan \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ sen kerana bayaran bagi yang tersebut di atas.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | | |  | |  |
| (Saksi) | | |  | | (Tandatangan Penerima) |
| Tarikh | : |  | |