

Name: [Your Name]

Contact Information: [Your Address, Phone Number, Email Address]

Objective:

To obtain an internship or part-time job in [field of interest] to gain practical experience and apply the knowledge learned in my studies.

Education:

- Bachelor of [Your Major], Honors 1st Year, [Your University], [Year of Admission - Present]
- Higher Secondary Certificate (HSC), [Your School], [Year of Passing], [Your Board], [GPA]
- Secondary School Certificate (SSC), [Your School], [Year of Passing], [Your Board], [GPA]

Skills:

- Proficient in [Software/Tools Relevant to Your Field]
- Strong verbal and written communication skills
- Ability to work well in a team and independently
- Attention to detail
- Strong time management and organizational skills

Work Experience:

- [Name of Company], [Job Title], [Duration of Employment], [Job Description]
- [Name of Company], [Job Title], [Duration of Employment], [Job Description]

Extracurricular Activities:

- [Name of Activity/Club], [Position Held], [Duration of Participation], [Brief Description of Activity/Club]
- [Name of Activity/Club], [Position Held], [Duration of Participation], [Brief Description of Activity/Club]

References:

Available upon request.