

**GOVERNMENT OF PAKISTAN
MINISTRY OF INTER PROVINCIAL COORDINATION**

....

F. No. 2(24)/2018-Admn-II

Islamabad, the 10th July, 2020

From: **FARHAN AKHTAR,**
Section Officer (Admn-II)

To: **DIRECTOR (ADVERTISEMENT)**
Press Information Department
ISLAMABAD.

Subject: **RELEASE OF ADVERTISEMENT.**

Dear Sir,

I am directed to refer to the subject noted above and to enclose herewith an Advertisement Notice for publication in one insertion of the earliest date on or before **12th July, 2020** in the following newspapers in the minimum possible space:-

- (i) One daily English DAWN (Combined/Nationwide)
- (ii) One daily Urdu JANG (Combined/Nationwide)
- (iii) One daily Sindhi Kawish (Hyderabad)

2. The publication should not be advertised in more than three widely circulated newspapers otherwise payment will not be made.
3. A copy of advertisement published in daily newspaper may be furnished to this office for information and connecting the relevant paper before passing bill on this account.
4. The expenditure of this account to be debited in relevant object head.
5. This has the approval of Secretary, IPC.

Yours sincerely,


(FARHAN AKHTAR)
Section Officer (Admn-II)
Ph:91035317

Copy to:

- ✓ 1. Deputy Director (Advertisement), PID, Islamabad.
2. Syed Mudassir Hussain Shah, SO (CCI) / Web Administrator for uploading of the same on M/o IPC website.

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ANNOUNCEMENT OF VACANCIES

Applications are invited from eligible candidates to fill the following vacancies in the Ministry of Inter Provincial Coordination:-

S.No.	Name of Post & BPS	No of vacancies	Age	Eligibility criteria/ Qualification	Mode of appointment	Regional/Provincial quota
1.	Assistant (BS-15)	9	18-28 years	Graduate	Initial appointment through test, skill test by STI where applicable and interview to be conducted by the Ministry (DSC)	Merit = 02 Punjab = 03 Sindh (Urban) = 01 Balochistan = 01 GB = 01 <u>Non-Muslim Quota</u> Punjab = 01
2.	Stenotypist (BS-14)	11	18-25 years	Intermediate Minimum speed of 80/40 words per minute in Shorthand and typing respectively. Must be computer literate.	-do-	Punjab = 01 Sindh (Rural) = 02 Sindh (Urban) = 02 KPK = 02 GB = 01 AJK = 01 Balochistan = 01 <u>Women Quota</u> KPK = 01
3.	UDC (BS-11)	4	18-25 years	Intermediate	-do-	Merit = 01 Punjab = 01 Sindh (Rural) = 01 Balochistan = 01
4.	LDC (BS-09)	6	18-25 years	Matric With 30 words per minute typing Computer literate will be preferred	-do-	Merit = 01 Punjab = 01 Sindh (Rural) = 02 Sindh (Urban) = 01 KPK = 01

Terms and Conditions

1. The subject recruitment shall be made on criteria/mechanism defined by the Establishment Division vide their O.M. No. 53/1/2008-SP, dated 06-05-2020 and further clarification for appointment in BS-1 to BS-05 vide their Notification No. F. 3-2/2017-R-2, dated 11-03-2020 and instructions issued by the Establishment Division from time to time.

2. Selected candidates have to submit their medical certificate under Rule 17 of Civil Servants (Appointment, Promotion & Transfer) Rules, 1973 and in case a candidate is declared medically unfit, the alternate candidate shall be offered the post.
3. Only shortlisted candidates will be called for test, skill test where applicable and interview.
4. Incomplete applications, advance copies and those received after closing date will not be entertained.
5. The candidates will require to appear for initial screening test, skill test where applicable by Secretariat Training Institute (STI) and final interview to be conducted by the Ministry (DSC).
6. IT/Computer literate will be given due weightage. If required, IT proficiency of candidates will be held to assess their skill & abilities before finalization.
7. Candidates shall have to produce original documents alongwith set of attested copies of the degrees/ certificates by HEC/Recognized Board/Universities/Institutes and other relevant documents at the time of interview. In case of any information furnished by the applicant is found fake or bogus, candidature of the particular candidate shall stand cancelled and legal action shall be taken against the particular candidate at any stage.
8. Applications alongwith copy of CNIC, two photographs on prescribed format should reach to Section Officer (Admn-II) within 15 days from the date of advertisement on the format given below.
9. The candidates are required to mention the post applied for and domicile on the right of corner on the envelops.
10. All candidates applying for the above mentioned post(s) shall be entitled to general upper age relaxation of 5 years in the maximum age limit given above as per instructions on the subject matter.
11. Candidates already in Government service must apply through proper channel and must provide NOC alongwith the application form otherwise advance applications will not be entertained and they have no right to claim.
12. The number of vacancies can be increased or decreased at any stage. The Ministry of Inter Provincial Coordination reserves the right to cancel the recruitment process in whole or partial without assigning any reason at any stage.
13. This advertisement, appearing in test/interview will not confer any right of appointment/recruitment to any candidate.
14. No TA/DA will be admissible for appearing in test/interview.

(FARHAN AKHTAR)
SECTION OFFICER (ADMN-II)
Ministry of Inter Provincial Coordination
Room. No. 8, Hall-A, 2nd Floor, New Secretariat,
Kohsar Block, Islamabad.
Tele: 051-9103517

GOVERNMENT OF PAKISTAN
MINISTRY OF INTER PROVINCIAL COORDINATION

F. No. 2(24)/2018-Admn-II

Islamabad, the 15th July, 2020

From: **FARHAN AKHTAR,**
Section Officer (Admn-II)

To: **DEPUTY DIRECTOR (ADVERTISEMENT)**
Press Information Department
ISLAMABAD.

Subject: **RELEASE OF ADVERTISEMENT – PUBLICATION OF
ADDENDUM / CORRIGENDUM.**

Dear Sir,

I am directed to refer to this Ministry's letter of even number dated 10th July, 2020 on the subject noted above and advertisement appeared in the following newspapers on the dates mentioned against each:-

Sr. No.	Name of Newspaper	Date of publication
1.	Pak Observer (Combined)	11.07.2020
2.	Daily Jang (Combined)	12.07.2020
3.	Daily Kawish (Hyderabad)	11.07.2020

2. In this regard, it is stated that some additional terms and conditions are required to be published in the same newspapers for which an Addendum / Corrigendum is enclosed herewith.

3. It is, therefore, requested that the same may kindly be published in the above newspapers at the earliest on or before **17th July, 2020.** A soft copy of the same is already emailed on pid.classified@gmail.com.

4. This has the approval of Secretary, IPC.

Yours sincerely,


(FARHAN AKHTAR)
Section Officer (Admn-II)
Ph:91035317

Copy to:

- ✓ 1. Syed Mudassir Hussain Shah, SO (CCI) / Web Administrator for uploading of the same on M/o IPC website.

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ADDENDUM/CORRIGENDUM

With reference to Ministry of Inter Provincial Coordination's advertisement titled "**Announcement of Vacancies**" of even number appeared in the Pakistan Observer & Kawish on 11th July, 2020 and Daily Jang on 12th July, 2020. In this regard, following additional terms and conditions are required to be observed/fulfilled while submitting the applications:-

1. The applicants must submit their CVs alongwith attested copies of Educational Certificates by HEC/Recognized Boards/Universities/Institutions at the address mentioned below.
2. Applications without attested copies of educational certificates/incomplete applications will not be entertained.
3. The last date for submission of applications is hereby extended / enhanced for 07 days i.e. upto 3rd August, 2020.
4. **For detailed terms & conditions and submission of application form, M/o IPC's official website www.ipc.gov.pk may be consulted.**
5. All other terms & conditions shall remain the same.

(FARHAN AKHTAR)
SECTION OFFICER (ADMN-II)
Ministry of Inter Provincial Coordination
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Kohsar Block, Islamabad.
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Paste one
passport size
photograph

APPLICATION FORM

Post Applied for	_____
Name of Applicant	_____
Father's Name	_____
Gender (M/F)	_____
CNIC No.	_____
Date of Birth	_____
Age as on 03.08.2020	_____
Qualification	_____
Additional Qualification	_____
Domicile	_____
Mailing Address	_____
City	_____
Contact No.	_____
Email address (if any)	_____

Declaration: I have read the terms and conditions contained/explained in the advertisement and have no objection and submit this application according to these terms and conditions. Further, I certify that all information provided by me, in this application form is true and correct to the best of my knowledge and belief.

Date_____ Applicant Signature_____

(FARHAN AKHTAR)
SECTION OFFICER (ADMN-II)
Ministry of Inter Provincial Coordination
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Kohsar Block, Islamabad.
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