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**30
Aug**

Consultant (Policy & Legal Affairs)



Job Description

HEC seeks expressions of interest from suitable candidates for the position of **Consultant (Policy & Legal Affairs)**. The responsibilities include review of HEC policies, rules, and regulations; provision of advice on policy reform and implementation; and general legal analysis and advice. Detailed information on responsibilities and requirements are available at: <https://careers.hec.gov.pk>.

- Period of appointment**

One (01) year - extendable on the basis of performance and job requirement.
- Salary and benefits**

Market Competitive
- Qualifications and experience**

BS/Law degree (equivalent to at least 16 years of education). PhD in law or social sciences is preferred. Minimum relevant work experience after basic eligibility: 10 years OR 07 years in case of PhD in relevant subjects. Experience of legal and policy analysis, legal practice, and participation in legal and strategic forums is desirable.
- Application process**
 - HEC is an equal opportunity employer.
 - Please apply online on: <https://careers.hec.gov.pk>, within 15 days of the date of advertisement.
 - Please do not send hard copies of CV and documents.**
 - Experience means post qualification experience.**
 - Part time, honorary, apprentice, or internee positions will not be considered / counted as experience.
 - Only eligible candidates will be called for interview.
 - Interviews of eligible candidates residing outside the Islamabad/Rawalpindi region can be arranged via audio/video conferencing at the nearest HEC offices (Karachi, Lahore, Quetta & Peshawar).
 - No TA/DA will be admissible for appearing in the interview.

Job Details

Domicile	ALL
Industry	General Cadre
Total Positions	1
Employment Status	Full Time
Role	Consultant (Policy & Legal Affairs)
Job Posted	30-08-2020
Last Date to Apply	13-09-2020

Preferred Candidates

Years of Experience	Masters/Bachelors (Hons) : 10 year(s) Doctorate : 7 year(s)
Gender	Both