



# **Placement Policy**

## **2023 Batch**



**KIET GROUP OF INSTITUTIONS**  
**PLACEMENT POLICY 2023 BATCH**  
**(B.Tech/MCA)**

KIET Group of Institutions is committed to provide placement support to all the students who are willing to participate and successfully complete their undergraduate & postgraduate programme and maintain good conduct throughout the Programme.

**Placement Policy: KIET follows One Student One Offer Policy**

KIET CRPC has framed the following policy for **2023 Batch** to facilitate the **best career options for the students**.

1. Placement seeking students need to appear in all the following companies till they earn one offer from any of the below company or subsequent companies visiting for Campus Recruitment-

**Infosys**

**Capgemini**

**Accenture**

**TCS**

**Cognizant**

**Tech Mahindra**

**Wipro**

**DXC**

**HCL**

2. It is mandatory for all eligible branches (CSE, CS, CSIT, IT, EC, EEE, ME, CE and MCA) students to appear in the placement drives of the above companies. Eligible students who will not participate in the above companies' drive will not be given any placement assistance in future for any type of Campus Placement opportunity and it will be considered that they are not interested in the campus placement.
3. Students selected in any of the company from CS/IT/EC/MCA will be eligible to take second opportunity from subsequent recruitment processes if CTC is Rs. 3.00 LPA higher than the previous offer.
4. Students selected in IT companies from EEE/ME/CIVIL will be eligible to take second opportunity from IT if CTC is rupees 3.00 LPA higher than previous one, also from their domain company irrespective of package.
5. The Super Dream/Dream status opportunity will be provided to all eligible students of all streams.
6. In case the result of the first company is not declared, the student will be allowed for another opportunity.
7. After joining any company students will not be eligible to appear in any of IT/Dream/Domain company process. He/She can apply only for Super Dream Company.

8. CRPC has right to take appropriate decision regarding Super Dream/ Dream/ Day slot.
9. If any student, who is already placed and found sitting in next drive without prior permission from the CRPC Department; the offer of that student from the 1<sup>st</sup> Company will be cancelled.
10. It is mandatory to clear Pre-Placement Readiness Certificate ASSET/ PARAKH. ASSET/ PARAKH will be conducted by end of this month.
11. Departmental Placement Cell (DPC) is formed at each department to ensure that all eligible students to take part in campus drives until get placed, each department has dedicated Departmental Training Coordinator to support each student for achieving 100% placement of their respective branch. The DPC will also invite companies of respective domain to increase productivity of the departmental placement percentage. DPC will completely be in in-sync with CRPC.

### **Placement Guidelines**

To create a holistic atmosphere and optimize the process, below are some of the important Guidelines adhering to campus recruitments for students passing out in the Year 2023. Please go through minutely & follow each step.

1. **Dress Code:** Students would have to wear proper business formals for every recruitment process.
2. **Industry Practice (IP):** Students have an opportunity to transfer learnings from classroom to the workplace. During Industry practice a student, works on the real-time project of an organization. This period makes the transition from a student to an employed professional in industry, seamless and smooth. The students who will be joining any organization during final year are required to adhere guidelines as below:
  - i. Students would have to submit Coursera Certificate against each subject in that specific semester, in case of failure he/she may face detention from appearing in semester examination.
  - ii. A Research Paper must be published in the journal by every student as per KIET Academic Policy.
  - iii. Student must submit a report about the project he/she is working on.
  - iv. Students are liable to provide monthly attendance to the institute.
  - v. Students are required to follow KIET Academic Attendance Policy.
  - vi. Students would have to fulfill the academic requirements like: Project submission, Practical, Examinations (CTs, PUEs)

3. It is mandatory to join the company after selection on the said date until or unless the student has declined the offer with due approval of DPC and CRPC.
4. It is mandatory to complete company specific Pre- Joining module like: TCS – Xplore, TechMahindra – LFC, Wipro- TalentNext, Capgemini – In Campus / Virtual Training, Accenture – Pre Learning Program and so on.
5. All students to ensure that they are meeting the eligibility criteria of the company/ process as mentioned on the CRPC notice. All mark sheets are being checked at the time of joining, if company finds that any student who has manipulated his/her marks/documents at the time of Campus Recruitment, his/her job offer will be terminated and will be blacklisted forever.
6. Students are not allowed to contact Company Delegates directly for any reason. If they are facing any problem, they would have to first contact CRPC and discuss their problem.
7. Strict discipline needs to be followed by every student during the recruitment process. Any students found misbehaving or misconduct will be debarred from the entire placement season. No casual talks or remarks should be extended by any students during the process or even after the process to company delegates or on social media.
8. It is advisable and expected by all students to be vigilant and report any breach committed by fellow batch mates to CRPC for the protection of sanctity of Institute.
9. Students may be required to visit Company Office/Other College Campus for recruitment processes.
10. **If student quit the process in-between after registration (without any information), the student will be debarred from further placement processes.**

### **Declaration**

This is to acknowledge that I have understood the placement policy & guidelines and decide:

1. To seek placement support from Institute  
**Refer Form A** ☐
2. Does not seek placement support from Institute  
**Refer Form B** ☐