



# Certificate of Completion

**Shagun Singh**

has successfully completed the HP LIFE online course

## **Business Communications**

By completing this course, the above-named student has learned new skills including how to identify the characteristics of effective business communication, how to identify and analyze their target audience, and how to use communication channels to convey messages effectively.

Presented 8/7/2025

A handwritten signature in black ink, appearing to read "Stephanie Bormann".

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Stephanie Bormann  
Deputy Director, HP Foundation