

Rescheduling Policy

1. Each Pioneer Scholar has the privilege of requesting to reschedule 1 individual session with a valid reason. No other reschedule will be allowed except in particularly compelling circumstances, such as a sudden illness or family emergency. Each rescheduling request will be evaluated on a case-by-case basis.
2. Any rescheduling request must be submitted to Pioneer at least 48 hours in advance of the relevant session, using the Rescheduling Request Form. The form is available in Course Materials on the LMS (Schoology).
3. Scholars are responsible for being aware of their schedule, any applicable time zone conversion, and having a strong enough internet connection ahead of the session time.
4. If a scholar should miss a session without having submitted, and received approval of, a rescheduling request form, that session is forfeited. Rescheduling of the missed session will be addressed on a case-by-case basis.

<u>Examples of valid reasons to reschedule</u>	<u>Examples of non-valid reasons to reschedule</u>
<ul style="list-style-type: none">• Serious illness/hospital stay• Sudden family emergency• Natural disaster• Political interference with internet	<ul style="list-style-type: none">• Not feeling very well• Family events (weddings, birthdays, etc.)• School clubs• Study for another exam/SAT test prep• Flights or travel plans