**Upload Files on Monthly Reports**

**Step 1 : Open Admin Panel and click on CMS Page/Manage Important Links**

**Step 2 : Select “Header Menu” and “Publish” from drop down and “language”**

**Step 3 : Please Select “Monthly Achivements” Radio Button then click on “Edit” link**

**This will open list of Prevous uploaded files.**

**Step 4 : Update links and upload new files and finally click on update on button**

**Frontend Display**

**The Step of these, data will display on “Important Links” at Home Page and click on**

**“Monthly Achivements” link**