

Ahadhal Aslam

United Arab Emirates | [LinkedIn](#) | +91 8086586995 | ahadhalaslam08@gmail.com

WORK EXPERIENCE

Greens Hyper Market

Receiving Manager

Kerala/India
05/2021 -Present

- Experience in operations, inventory management, visual management systems, Microsoft Office products, inventory control software(infy), MRP and lean manufacturing processes
- Proven customer service related experience
- Competent computer skills including MS Office (Word, Excel,) or equivalent
- Took pictures of merchandise that arrived damaged or not up to the companys standards in order to refuse the merchandise or to give the vendor a warning or chargeback in order to prevent the same problem from happening again.
- Computer literacy including a competent level of Microsoft Office (especially Power Point, Excel and Word)
- Computer applications such as Word, Excel, and Access for analysis and reporting functions
- To receiving and distribution for assigned location and facilities
- Identifies and utilizes technology and personnel necessary to achieve high levels of customer satisfaction while meeting Health's financial objectives
- Maintains up-to-date optimum standards of quality consistent with department policies and procedures
- Maintains a system for validating quality and monitors on a regular basis, taking corrective action when necessary
- Extensive knowledge of receiving for supply management
- Good knowledge of products and functions
- Effective communication and interpersonal skills necessary to work effectively with department leaders, other customers and subordinate employees
- Demonstrated expertise in managing both lower level and finished goods inventory
- Demonstrated use of Team concept of Management
- Highly self-motivated with leadership qualities and an emphasis on Team development
- Excellent time Management/ Forward Planning and problem-solving skills
- Complied, reviewed, and maintained data from purchased orders, requisitions, and other documents in order to assessed supply needs.

Nesto Hypermarket

Receiving Staff

Kerala/India
02/2021 -04/2021

- Complied, reviewed, and maintained data from contracts, purchased orders, requisitions, and other documents in order to assessed supply needs.
- Marked stock items using identification tags, stamps, electric marking tools, and other labeling equipment.
- Verified inventory computations by comparing them to physical counts of stock, and Investigate discrepancies and adjusted errors
- Set up appointments for merchandise to be returned to the vendor due to the faulty material.
- Took pictures of merchandise that arrived damaged or not up to the companys standards in order to refuse the merchandise or to give the vendor a warning or chargeback in order to prevent the same problem from happening again

Prince Traders	Kerala/India
<i>Store Keeper</i>	02/2019 -03/2020
<ul style="list-style-type: none"> • Updating the whole paper activity manually. • Preparation of reports of consumption and Issuance of daily, weekly, monthly and annual basis • Monitor the loading-unloading of equipment. Knowledgeable of Material Safety Data Sheet system Licensing Classifications • Prepared budgets, ordered all supplies, controlled inventory, and payroll • Arrange delivery of the purchased items on time to the departments 	

EDUCATION

• <i>Bachelor of Business Administration</i>	<i>Graduation</i>
• <i>DIFA(Diploma in Indian and Foreign Accounting)</i>	Kerala
• <i>Diploma in Auto Mobile Technician</i>	

SKILLS

• Inventory Management	• Team Collaboration
• Team Leadership	• Quality Control
• Vendor Relations	• Communication Skill
• Cost Controlling	• MS Office
• Budgeting & Forecasting	
• MS Excel	
• Time Management	

PERSONAL DETAILS

Name: Ahadhal Aslam
 Date of Birth: 18th June 1997
 Nationality: Indian
 Language: English, Malayalam, Hindi.
 Contact no: +91 8086586995