

Ahadhal Aslam

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WORK EXPERIENCE

Greens Hyper Market
Receiving Manager

Kerala/India
05/2021 -02/2024

- Experience in operations, inventory management, visual management systems, Microsoft Office products, inventory control software(infy), MRP and lean manufacturing processes
- Proven customer service related experience
- Determined proper storage methods, Identification, and stock location based on turnover, environmental factors, and physical capabilities of facilities
- Competent computer skills including MS Office (Word, Excel,) or equivalent
- Took pictures of merchandise that arrived damaged or not up to the companys standards in order to refuse the merchandise or to give the vendor a warning or chargeback in order to prevent the same problem from happening again.
- Proven analytical, planning skills, and personnel management skills
- Computer literacy including a competent level of Microsoft Office (especially Power Point, Excel and Word)
- General knowledge of environmental laboratory testing of similar environment is desirable
- Excellent knowledge of ERP systems and/or good computer skills
- computer applications such as Word, Excel, and Access for analysis and reporting functions
- Maintains cost effective and efficient operations related to inventory and revenue management for supplies
- To receiving and distribution for assigned location and facilities
- Identifies and utilizes technology and personnel necessary to achieve high levels of customer satisfaction while meeting Health's financial objectives
- Maintains up-to-date optimum standards of quality consistent with department policies and procedures
- Maintains a system for validating quality and monitors on a regular basis, taking corrective action when necessary
- Extensive knowledge of receiving, and stockless software for supply management
- Good knowledge of products and functions
- Effective communication and interpersonal skills necessary to work effectively with department leaders, other customers and subordinate employees
- Demonstrated expertise in managing both lower level and finished goods inventory
- Demonstrated use of Team concept of Management
- Highly self-motivated with leadership qualities and an emphasis on Team development
- Excellent time Management/ Forward Planning and problem-solving skills
- Complied, reviewed, and maintained data from contracts, purchased orders, requisitions, and other documents in order to assessed supply needs.
- Very high level of attention to detail and organisational skills

WORK EXPERIENCE

Nesto Hypermarket
Receiving Staff

Kerala/India
02/2021 -04/2021

- Complied, reviewed, and maintained data from contracts, purchased orders, requisitions, and other documents in order to assessed supply needs.
- Marked stock items using identification tags, stamps, electric marking tools, and other labeling equipment.
- Verified inventory computations by comparing them to physical counts of stock, and Investigate discrepancies and adjusted errors
- Set up appointments for merchandise to be returned to the vendor due to the faulty material.
- Took pictures of merchandise that arrived damaged or not up to the companys standards in order to refuse the merchandise or to give the vendor a warning or chargeback in order to prevent the same problem from happening again

WORK EXPERIENCE

Prince Traders

Kerala/India

Store Keeper

02/2019 -03/2020

- Updating the whole paper activity manually.
- Preparation of reports of consumption and Issuance of daily, weekly, monthly and annual basis
- Monitor the loading-unloading of equipment. Knowledgeable of Material Safety Data Sheet system Licensing Classifications
- Prepared budgets, ordered all supplies, controlled inventory, and payroll
- Arrange delivery of the purchased items on time to the departments

EDUCATION

- *Bachelor of Business Administration*
- *DIFA(Diploma in Indian and Foreign*
- *Accounting) Diploma in Auto Mobile Technician*

Kerala
Graduation

SKILLS

- Inventory Management
- Team Leadership
- Vendor Relations
- Cost Controlling
- Budgeting & Forecasting
- MS Excel
- Time Management
- Team Collaboration
- Quality Control
- Communication Skill
- MS Office

PERSONAL DETAILS

Name: Ahadhal Aslam

Date of Birth: 18th June 1997

Nationality: Indian

Language: English, Malayalam, Hindi.

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