

TEAM PERFORMANCE REPORT

Project: Alpha AIMS – Inventory Management System

Repository: <https://github.com/shaheerahmedcoder/Team-Alpha-SPM->

Document Overview

This document has been prepared by Project Manager, Shaheer Ahmed and it provides a comprehensive evaluation of each team member's role, performance and contribution throughout the development of the Alpha AIMS project. It highlights the efforts, responsibilities and teamwork demonstrated by every individual, as well as the overall assessment and final marking based on their participation, consistency and dedication. The purpose of this report is to reflect the performance, collaboration quality and professional growth of each member during the project lifecycle.

1. HASAN MUSTAFA

Role: Marketing Expert

Description:

Hasan was responsible for managing the marketing aspects of the Alpha AIMS project. He worked on presenting the system's unique features effectively, creating promotional strategies and helping the team position the project from a user and business perspective.

Performance:

Hasan remained consistent throughout the project, actively participated in team discussions and helped maintain strong coordination between the development and presentation teams. His marketing insights added a professional touch to the project presentation.

Remarks: Outstanding performance and dedication — 10/10

2. HUNAIN AMJAD

Role: Business Analyst

Description:

Hunain took charge of analyzing business requirements, ensuring the system aligned with user and organizational needs. He contributed to documentation, requirement gathering and translating client expectations into functional specifications.

Performance:

He demonstrated excellent analytical skills, clarity in communication and consistent

involvement in all team meetings. His structured approach helped keep the project organized and well-documented.

Remarks: Excellent analytical contribution and teamwork — 10/10

3. HAMZA AIJAZ

Role: Content Writing

Description:

Hamza handled the creation and refinement of written project materials including documentation slides, instagram content and reports. His focus was on maintaining a professional tone and ensuring that all textual content was clear and consistent.

Performance:

Hamza performed his assigned duties well, though occasionally delayed in submissions. However, his final content was well-polished and contributed to the quality of the final presentation.

Remarks: Good effort and satisfactory contribution — 8/10

4. SARIM HASSAN

Role: Social Media Handling

Description:

Sarim managed the project's social and visual presentation aspects, including posters, graphics and visual materials for communication. He helped create the aesthetic identity of the Alpha AIMS project.

Performance:

While creative and enthusiastic, Sarim occasionally missed scheduled discussions but contributed valuable design input during the final stages.

Remarks: Creative input with moderate consistency — 7.5/10

5. MUAZZAM ABBAS

Role: Surveys Support

Description:

Muazzam was responsible for collecting and organizing survey data, helping the team understand user needs and system usability feedback. His work supported the early research and validation phases of the project.

Performance:

Mauzam was cooperative and performed his assigned duties responsibly but had limited participation in later project meetings.

Remarks: Reliable support with fair engagement — 7.5/10

OVERALL SUMMARY BY PROJECT MANAGER – SHAHEER AHMED

As Project Manager and Full Stack Developer, I oversaw the entire workflow of Alpha AIMS, ensuring effective planning, task division and development progress. Each member played an important role in making the project successful, showing great learning attitude and teamwork throughout.

FINAL EVALUATION:

- **Hasan Mustafa:** 10/10
- **Hunain Amjad:** 10/10
- **Hamza Aijaz:** 8/10
- **Sarim Hassan:** 7.5/10
- **Muazzam Abbas:** 7.5/10

CONCLUSION:

The Team Alpha project was not just about building an inventory management system. It was about learning, collaboration and personal growth. Each team member contributed unique strengths that made the development journey productive and enjoyable. The coordination between technical and non-technical roles helped us deliver a well-structured, functional and professional project.