

**SUBCONTRACT ORDER**

TO: 210202A0251  
AIREEN CONSTRUCTION CO WLL  
CR NO 115924-1 BURI BLOCK 754 ROAD 5427 BUILDING 727 FLAT  
T: 33127002 F :  
AKHTER RUSTOM  
MARASSI BOULEVARD PLOTS 75,77A,77B and 77C  
Please Carry out the following Subcontract Works:

Page # : 1  
Sub Cont No : 7226  
Date : 08/09/2019  
MR Ref : 101906204  
Contact Pers. : WAIL ABDULRAHEEM  
Phone #. : 17786500 - 125  
Job Code : MRS-171018  
Sub Job # : 00235  
Location :

CODE	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
040138010001	SUB CONTRACTOR - GYPSUM WORK	NOS	88.000	2.200	193.600
FS-1080	Fixing of access panel ( building A & Amenity) Size 200X200				
040138010001	SUB CONTRACTOR - GYPSUM WORK	NOS	169.000	2.200	371.800
FS-1080	Fixing of access panel ( building A & Amenity) Size 300X300				
040138010001	SUB CONTRACTOR - GYPSUM WORK	NOS	238.000	2.200	523.600
FS-1080	Fixing of access panel ( building A & Amenity) Size 400X400				
040138010001	SUB CONTRACTOR - GYPSUM WORK	NOS	196.000	2.200	431.200
FS-1080	Fixing of access panel ( building A & Amenity) Size 600X600				
040138010001	SUB CONTRACTOR - GYPSUM WORK	NOS	20.000	2.200	44.000
FS-1080	Fixing of access panel ( building A & Amenity) Size 600X800				
LESS DISCOUNT :					.000
VAT Amount :					.000
TOTAL BHD :					1,564.200

SUM OF BHD ONE THOUSAND FIVE HUNDRED SIXTY-FOUR AND TWO HUNDRED FILS ONLY

Payment Term: AS PER ATTACHED - DELIVERY AS PER SITE SCHDULE

Note: Material/Services subject to the approval of Project Engineer  
Please submit yellow copy of this order wiith invoice

[KCF5-05]

Authorized Signatory

Mr. wad for approval

ISO 9001 - ISO 14001  
OHSAS 18001  
BUREAU VERITAS  
Certification

UKAS  
MANAGEMENT  
SYSTEMS

Approved by: A / RUQIA-PC #08007

Date : 08/09/2019

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## SUBCONTRACT ORDER NO 7226 DATED 08/09/2019

**Project: Marassi Boulevard Plot 75, 77a, 77b, 77c**

**Sub-Contractor: AIREEN CONSTRUCTION**

**Scope of Work: Fixing of ACCESS PANEL**

**Quotation Ref: Nil- dated 2.03.2019**

### 1. GENERAL TERMS AND CONDITIONS

1. The work shall be in accordance to the specifications and approved method statement at the locations in accordance with the instruction issued by the First Party.
2. The work shall be performed by the employees of the Second Party under the supervision and to the approval of the First Party, the Consultant and/or his Sub-Consultants
3. The Second Party shall provide their employees with safety gear, such as Helmet, Safety Shoes, harnesses, Cover-all etc. Moreover, the First Party shall comply in all aspects with the provisions of any Statute, Ordinance, Law or Regulations that are applicable or made applicable to the Works.
4. The Second Party shall ensure that all their employees have valid residence permit, CPR cards and that they are covered under the "General Organization for Social Insurance" (GOSI) against work accidents in accordance with the Bahrain Labour Law.
5. The Second Party shall be responsible for their employee's transportation to and from the work site.
6. The Second Party undertakes that they shall be fully responsible for the monthly salaries and all other payments due to their employees.
7. The first party will hold some amount for complete the balance work related to the second party program.
8. The Second Party is responsible to provide all tools equipments required for the job.
9. Quantity will be as per final site measurements.
10. All works should be up to the approval of QAQC, consultant, client, any rectification should be done without any additional cost.
11. QAQC Approval to be obtained before proceeding with the works.
12. The second will be responsible to finish work in professional method and will rectify any unapproved works on his own cost in addition to the material used for that rectification.
13. If the second party did not finish any work 100% as per project requirement or on time the first party will provide any required manpower to finish the works and deducted the same from the second party payment.
14. The second party agreed to follow the project approved schedule of works or reviewed one.

### 2. PAYMENT TERMS SHALL BE AS FOLLOWS:

1. No Advance payment
2. Invoices shall be sent to Main office only.
3. Payment shall be made on a monthly basis at the end of the month. Cheque issuance shall only be made on the company name & 2 Invoices are allowed per month.
4. Payment shall be made 15 days from end of the month, after Agreement of the schedule with the First Party and after receiving a Formal Approved Invoice from the Second Party with below mentioned measurement.
5. Joint measurement should be done on 25th of every month with site team.
6. Joint measurement should be attached to invoice to avoid any delay in payment.



### SUBCONTRACT ORDER NO 7226 DATED 08/09/2019

7. The Second Party shall provide to the First Party along with the Invoice all the necessary documents i.e. LPO copy, schedule with a joint measurement sheet and summary showing the amount which the Second Party considers himself entitled attached with approved WIR (Work Inspection Report) from Consultant.
8. The First Party shall inspect and approve the WIR (Work Inspection Report) for the worked done by the Second Party.

### 3. SITE SAFETY & COMPLIANCE WITH REGULATIONS, STATUTES etc.

The Second Party shall comply in all respects with the provision of any Statute, Ordinance, Law or Regulations that shall be applicable to the works, and to provide working platforms and guard-rails where required.

Prior to commencement of works, the Second Party execute and maintain insurance coverage for his employees against work accident (i.e.) or injury of his employees and it shall be valid for entire period until final acceptance as stipulated in the Main Contract document.

The Second Party has no right to claim against the First Party whatsoever. The Second Party shall be responsible for insuring and maintaining such insurance policies to indemnify against compensation arising from injury or death of the Second Party's employee on the project. In the event that the First Party suffers loss due to the Second Party's negligence, omission or default, the Second Party shall pay to the First Party accordingly.

The Second Party is responsible for their accommodation and site facilities.

The First Party shall be responsible for providing safe access.

In addition to the above the Second Party is requested to comply with:

- a) Local Bahrain Labour Laws & Regulations.
- b) Local Bahrain Health and Safety and Environment Laws and Legislative Regulations.
- c) First Party Safety Requirements (Annexure "A")

### 4. LAWS GOVERNING THE AGREEMENT

The Laws of the Kingdom of Bahrain shall govern this Agreement.

### 5. ATTACHMENT

- First Party Safety Requirements (Annexure "A")

### 6. BOND

-N/A

## ANNEXURE "A"

### SAFETY REQUIREMENTS TO BE COMPLIED WITH BY SUBCONTRACTOR WORKING ON AL KOOHEJI CONSTRUCTION SITES

#### INTRODUCTION:

Kooheji Contractors W.L.L. acknowledges it has a responsibility, both moral and legal, to ensure the Health and Safety of all personnel at the work place.

To achieve this objective, Kooheji Contractors W.L.L. Management Team will endeavour to provide advice and leadership, which will focus on assisting sub-contractors employed on Kooheji Contractors W.L.L. projects to act in a manner that should ensure safer systems of work, safe operation of equipment and competent supervision.

All sub-contractors will be responsible for the compliance of safety requirements as per Bahrain Labour Law and Immigration requirements. If these are strictly followed, it will produce a project that will have an enviable Health and Safety performance.

#### PERSONAL PROTECTIVE EQUIPMENT (PPE):

Personal safety equipment is to be supplied to employees by their employer.

The sub-contractor will ensure that before a worker commences work on the project; they must have a hard hat, safety shoes, safety glasses, earplugs, hand gloves, safety harness and any other PPE which are necessary for the work being performed.

Damaged personal protective equipment is to be replaced by the employer.

Workers must be instructed, committed and responsible in the use of his personal protective equipment.

It is the employer's responsibility to instruct the employee on how to use the PPE correctly.

#### WORKPLACE HEALTH AND SAFETY OFFICER:

A qualified safety officer, with a first aid certificate, is to be employed by the sub-contractor for every 100 person employed on the site.

A qualified first aid attendant is to be made available to attend to first aid requirements during working hours.

#### HEALTH AND SAFETY COMMITTEE:

Sub-Contractor safety committee meetings will be established on each site and will meet at a predetermined time on a monthly basis.

This committee will carry out the functions as per the recommended agenda and legal requirements.

Sub-contractor safety committee members are to attend the meeting without fail.

All Sub-contractors are to appoint two safety committee members and ensure at least one attends the safety committee meeting.

All minutes of meetings will be circulated to Subcontractor safety committee members and the office of their employer and must be actioned.

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Annexure "A"  
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**INDUCTION MEETING:**

Induction of the new workers is of critical importance in quickly assimilating them into the project team in creating construction work attitudes and safety awareness.

Before commencing work on the project all sub-contractor workers must undergo a safety induction session conducted by our safety officer.

The hazards associated with construction activities will be covered at the initial induction. However training sessions on specific operations will be the responsibility of the sub-contractors.

Induction training will be conducted at regular intervals, which will be issued from time to time. No worker must begin work on site until he has been properly inducted.

New workers will be given a Kooheji Contractors W.L.L. induction sticker, which is evidence of his initial induction training.

**TOOLBOX TALK:**

Toolbox talks are to be conducted at least weekly or at the start of any new activity by the concerned foreman/safety officer of the sub-contractor. Hazards involved with the activities and precautionary measures to be followed are to be explained to the workers. Attendance is to be registered in the prescribed format and submitted to the safety department weekly.

**EMERGENCY PROCEDURES:**

The emergency action plan, which is displayed in prominent locations at site, is to be followed by sub-contractors in the event of a serious injury.

All injuries, work-related illness and occurrences are to be reported to the First Aid Clinic. An accident investigation report is to be completed after treatment of any injury.

**CENTRAL POPULATION REGISTRATION (CPR):**

Subcontractors are responsible to comply with Bahrain Labour Law and Immigration requirements of their workers.