

**SUBCONTRACT ORDER**

TO: 210202A0251  
AIREEN CONSTRUCTION CO WLL  
CR NO 115924-1 BURI BLOCK 754 ROAD 5427 BUILDING 727 FLAT  
T: 33127002 F :  
AKHTER RUSTOM  
MARASSI BOULEVARD PLOTS 75,77A,77B and 77C  
Please Carry out the following Subcontract Works:

Page # : 1  
Sub Cont No : 6394  
Date : 17/02/2019  
MR Ref : 101901188  
Contact Pers. : WAIL ABDUL RAHIM  
Phone #. : 17786500 EXT 125  
Job Code : MRS-171018  
Sub Job # : 00148  
Location :

CODE	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
040137010008	SUB CONTRACTOR - GYPSUM CEILING	M2	830.00	4.200	3,486.000
FS-1091	Supply & fix gypsum ceiling with shadow gap (building A)				
040137010008	SUB CONTRACTOR - GYPSUM CEILING	M2	280.00	4.600	1,288.000
FS-1091	Supply & fix moisture resitant ceiling with shadow gap (Building A)				
040137010008	SUB CONTRACTOR - GYPSUM CEILING	M2	310.00	5.200	1,612.000
FS-1091	Supply & fix fireproof gypsum ceiling with shadow gap (Building A)				
040137010008	SUB CONTRACTOR - GYPSUM CEILING	M2	340.00	2.600	884.000
FS-1091	Supply & fix normal Bulkhead (Building A)				
040137010008	SUB CONTRACTOR - GYPSUM CEILING	LM	100.00	2.600	260.000
FS-1091	Supply & fix Fireproof Bulkhead (Building A)				
040137010008	SUB CONTRACTOR - GYPSUM CEILING	LM	460.00	2.800	1,288.000
FS-1091	Supply & fix Cove light				
LESS DISCOUNT :					.000
VAT Amount :					.000
TOTAL BHD :					8,818.000

SUM OF BHD EIGHT THOUSAND EIGHT HUNDRED EIGHTEEN ONLY

Payment Term: REF TERMS AND CONDITION PAGE

Note: Material/Services subject to the approval of Project Engineer  
Please submit yellow copy of this order wiith invoice

[KCF5-05]

  
Authorized Signatory

Date : 23/02/2019

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Mr. Wail for approval

**SUB CONTRACT ORDER NO-6394**

**Project: Marassi Boulevard Plots 75, 77a, 77b & 77c**

**Sub-Contractor: AIREEN CONSTRUCTION CO WLL**

**Scope of Work: Supply and Fix Gypsum ceiling Works**

**Quotation Ref: Nil dated 29-1-2019**

**1. THE WORK**

1. The work shall consist of **Supply and Fixing of Gypsum Ceiling** including shadow gaps, wet area and dry area with cove light/ Bulk heads, Lift lobby and corridor, cutting AC and lighting, Fixing of access panels. all in accordance with the instruction issued by the First Party.
2. The work described in 1 shall be performed by the employees of the Second Party under the supervision and to the approval of the First Party, the Consultant and/or his Sub-Consultants.
3. The Second Party shall provide their employees with safety gear, such as Helmet, Safety Shoes, harnesses, Cover-all etc. Moreover, the First Party shall comply in all aspects with the provisions of any Statute, Ordinance, Law or Regulations that are applicable or made applicable to the Works.
4. The Second Party shall ensure that all their employees have valid residence permit, CPR cards and that they are covered under the "General Organization for Social Insurance" (GOSI) against work accidents in accordance with the Bahrain Labour Law.
5. The Second Party shall be responsible for their employee's transportation.
6. The Second Party undertakes that they shall be fully responsible for the monthly salaries and all other payments due to their employees.
7. Removing any trash, lift over that raised from your works is included in your scope of works. The Second Party shall remove the trash to the collection area and removal of trash from site shall be done by the First Party.
8. The Second Party has to manage all the works, loading or offloading. Facilities available at site can be utilized free of charge, in case carnage is not available it will be the Second Party to arrange.]
9. The Second Party is responsible to provide all tools equipments required for the job.
10. Quantity will be as per final site measurement.
11. Material and method statement should be submitted for approval before proceeding the works.



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12. All works are up to the approval of Client/Consultant and QAQC
13. Gypsum board must be 12.5mm thickness and used only KANAUF for regular / MR and FR type.
14. All Gypsum works should be as per approved Mock up.
15. If second party is not working as per approved schedule of works or delaying the works for any reason, the first party has the right to award the balance works to the third party or do it by his own resources, all costs include if he changed to the second party accordingly.

### 2. INVOICES AND PAYMENT

1. No Advance Payment shall be paid.
2. Payment shall be made as below schedule.

Item No.	Location	Description	Percentage of Payment from LPO Amount
1	Gypsum works	Metal Frame	35%
		Board Fixing	45%
		Handed over	20 %
Total			100%

3. Payment shall be released 30 days from the date of Invoice approval and cheque shall be issued on the company name only.
4. Joint measurement should be attached to Invoice to avoid any delay in payment.
5. Invoice should be submitted to Main office only.

### 3. RETENTION

10% retention shall be deducted from each payment.

5% shall be released after finishing the works and successful handing over and issuance of completion certificate from the Client.

5% shall be released after the defect liability period which is one year

### 4. GUARANTEE & WARRANTY OF WORKS

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The defect liability shall be one year from the approved date of issuing the Practical Completion Certificate by the First Party/ the Supervision Consultant. It has been agreed that the Second Party will guarantee the works for one year from the approved completion date with no extra charges to the contract sum.

### **5. PENALTY & LIQUIDATED DAMAGES**

Penalty shall be charged as liquidated damages, In case of delay caused by the Second Party after he agrees to finish the works at certain period of time, maximum 10% of total amount shall be charged in this order:-

0.1% for the first 10 days

0.2% for the second 10 days

0.3% till 10% of the total contract sum

### **6. SITE SAFETY & COMPLIANCE WITH REGULATIONS, STATUTES etc.**

The Second Party shall comply in all respects with the provision of any Statute, Ordinance, Law or Regulations that shall be applicable to the works, and to provide working platforms and guard-rails where required.

Prior to commencement of works, the Second Party execute and maintain insurance coverage for his employees against work accident (i.e.) or injury of his employees and it shall be valid for entire period until final acceptance.

The Second Party shall be responsible for insuring and maintaining such insurance policies to indemnity against compensation arising from injury or death of the Second Party's employee on the project. In the event that the First Party suffers loss due to the Second Party's negligence, omission or default, the Second Party shall pay to the First Party accordingly.

The Second Party is responsible for their accommodation and site facilities.

The First Party shall be responsible for providing safe access.

In addition to the above the Second Party is requested to comply with:

- a) Local Bahrain Labour Laws & Regulations.
- b) Local Bahrain Health and Safety and Environment Laws and Legislative Regulations.
- c) First Party Safety Requirements (Annexure "A")

### **7. BOND**

N/A



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**ANNEXURE "A"**

**SAFETY REQUIREMENTS TO BE COMPLIED WITH BY  
SUBCONTRACTOR WORKING ON AL KOOHEJI CONSTRUCTION SITES**

**INTRODUCTION:**

Kooheji Contractors W.L.L. acknowledges it has a responsibility, both moral and legal, to ensure the Health and Safety of all personnel at the work place.

To achieve this objective, Kooheji Contractors W.L.L. Management Team will endeavour to provide advice and leadership, which will focus on assisting sub-contractors employed on Kooheji Contractors W.L.L. projects to act in a manner that should ensure safer systems of work, safe operation of equipment and competent supervision.

All sub-contractors will be responsible for the compliance of safety requirements as per Bahrain Labour Law and Immigration requirements. If these are strictly followed, it will produce a project that will have an enviable Health and Safety performance.

**PERSONAL PROTECTIVE EQUIPMENT (PPE):**

Personal safety equipment is to be supplied to employees by their employer.

The sub-contractor will ensure that before a worker commences work on the project, they must have a hard hat, safety shoes, safety glasses, earplugs, hand gloves, safety harness and any other PPE which are necessary for the work being performed.

Damaged personal protective equipment is to be replaced by the employer.

Workers must be instructed, committed and responsible in the use of his personal protective equipment.

It is the employer's responsibility to instruct the employee on how to use the PPE correctly.

**WORKPLACE HEALTH AND SAFETY OFFICER:**

A qualified safety officer, with a first aid certificate, is to be employed by the sub-contractor for every 100 person employed on the site.

A qualified first aid attendant is to be made available to attend to first aid requirements during working hours.

**HEALTH AND SAFETY COMMITTEE:**

Sub-Contractor safety committee meetings will be established on each site and will meet at a predetermined time on a monthly basis.

This committee will carry out the functions as per the recommended agenda and legal requirements.

Sub-contractor safety committee members are to attend the meeting without fail.

All Sub-contractors are to appoint two safety committee members and ensure at least one attends the safety committee meeting.

All minutes of meetings will be circulated to Subcontractor safety committee members and the office of their employer and must be actioned.

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Annexure "A"  
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### INDUCTION MEETING:

Induction of the new workers is of critical importance in quickly assimilating them into the project team in creating construction work attitudes and safety awareness.

Before commencing work on the project all sub-contractor workers must undergo a safety induction session conducted by our safety officer.

The hazards associated with construction activities will be covered at the initial induction. However training sessions on specific operations will be the responsibility of the sub-contractors.

Induction training will be conducted at regular intervals, which will be issued from time to time. No worker must begin work on site until he has been properly inducted.

New workers will be given a Kooheji Contractors W.L.L. induction sticker, which is evidence of his initial induction training.

### TOOLBOX TALK:

Toolbox talks are to be conducted at least weekly or at the start of any new activity by the concerned foreman/safety officer of the sub-contractor. Hazards involved with the activities and precautionary measures to be followed are to be explained to the workers. Attendance is to be registered in the prescribed format and submitted to the safety department weekly.

### EMERGENCY PROCEDURES:

The emergency action plan, which is displayed in prominent locations at site, is to be followed by sub-contractors in the event of a serious injury.

All injuries, work-related illness and occurrences are to be reported to the First Aid Clinic. An accident investigation report is to be completed after treatment of any injury.

### CENTRAL POPULATION REGISTRATION (CPR):

Subcontractors are responsible to comply with Bahrain Labour Law and Immigration requirements of their workers.