

GENERAL INSTRUCTIONS ON ACCOMMODATION

- The process of Checking in will be done at Control rooms located in the hostel zone. So, participants are requested to come to the Control rooms as soon as they come to IIT Campus. The exact location of the control rooms will be intimated later.
- Participants need to carry the **photocopy** of their **college ID** cards along with the **original, bonafide certificates** from their college and a **copy of SAAR** (Saarang Advance Accommodation Registration).
- Accommodation will be provided only from 10 AM on 8th January to 9AM on 13th January (A participant can stay for the days he/she registered for. Any cases of overstay within the above time period will attract additional payment of 250 INR per day.)
- We will provide you with mattresses. But participants are requested to get their own locks & keys for the rooms that they will be allotted during Saarang. (Note: You may have to share rooms with other participants. So plan accordingly upon reaching).
- A nominal amount will be collected as caution deposit while the participant checks in.
- The total accommodation cost for the team and the caution deposit will be informed to you via the SAAR letter. (which can be downloaded from website for those whose accommodation is confirmed)
- Girls are not allowed in boys hostels and vice versa.
- Control room is open from midnight (12 AM) to 5PM everyday, i.e. for 17 hours per day.
- It will remain closed from 5PM to 12AM due to Professional Shows.
- The control room will close at 9 AM on 13th January 2013. All the formalities of checking out have to be done before that.
- If any delay is made in checking out, caution deposit will not be refunded.
- Refund of caution deposit is subject to terms and conditions (like condition of the room, condition of mattresses while checking out) along with the return of

receipt provided at the time of check in.

- Participants would necessarily need to share accommodation. Single rooms will not be provided to any participant.
- Valuable items should not be kept along with the luggage in the room. Saarang 2014 will not be responsible for any loss or damage of property. Please secure your belongings and put your details on the same.
- Please make entries in the register kept with the hostel security whenever you move in and out of the allotted room.
- Possession and consumption of alcohol and narcotics in any form is strictly prohibited. If reported, the participant status of the person will be ipso facto null and void and the case will be severely dealt with.
- Smoking is prohibited in campus.
- Outstation participants are not allowed to use the sports equipments of the hostels. If any usage or damage is reported, the cost of the equipment will be collected. Participants will not be allowed to occupy the rooms they have been allotted beyond the date for which they have registered.
- Please keep the rooms and hostel area clean.
- Hospitality Desk and Info Desk will be functional on the days of the fest. Please approach us for and event related queries or any sort of general assistance .