

Megha Hegde  
No. 31, Vidya Bhavan, 2<sup>nd</sup> Floor,  
Front Block, West Anjaneya Temple Road,  
Basavanagudi, Bangalore - 560004  
Contact No. : +91 9686659074  
Email: meghegde@gmail.com

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Dear Sir/Madam,

I hereby enclose my resume for your kind perusal and consideration.

A glance at my profile:

- ✓ Chartered Accountant qualified in May 2013.
- ✓ Pro-active and result oriented with diverse knowledge in Direct Taxation, Accounting, Auditing, Indirect Taxation and Financial Management.
- ✓ Solid planning and organizational skills in coordinating all aspects of each project from inception through completion.
- ✓ Excellent written and oral communication skills.
- ✓ Ability to work in a team environment.
- ✓ Current Location – Bangalore

I am certain that my presence in your esteemed organisation will prove to be mutually beneficial in achieving the organisational objective.

Therefore, I am looking forward to meet you personally so that I can further discuss with you about my qualifications and experience in detail. I can be reached at above mentioned contact information.

Thanks for your consideration.

Yours sincerely,  
CA Megha Hegde.

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**Associate Chartered Accountant with****Comprehensive experience in**

Direct Taxation  
General Accounting  
Planning/Scheduling  
Business Analysis  
Budget Preparation/Administration  
Financial Management/Analysis  
Management Information System

**❖ Career Objective**

- To pursue a dynamic and results-driven professional career with an organization of repute, integrating my skills and own goals with the organization's so as to become a catalyst in each other's growth.

**❖ Professional Experience /Technical Exposure In Brief****Toyota Financial Services India Limited – Banglaore, India**  
As Manager-Accounts

February, 2014-August, 2014

- Supervision of financial accounting on SAP ERP based system
- Leading a team of 4 people and reporting to Assistant Vice President
- Coordinating with Statutory Auditors and Internal Auditors
- Determining applicability of service tax, income tax to be deducted at source etc., on transactions including preparation/review of relevant periodical returns
- Preparation of cash management and financial statements
- Periodical general ledger schedule preparation and review
- Preparation of monthly, quarterly and annual RBI reporting and submission of periodical returns to RBI
- MIS reporting and Variance analysis
- Appraisal of Internal Control and procedural lapses to the management and suggestive actions.
- Budget preparation and administration
- Statutory compliance with respect to FEMA/RBI regulations, Taxation and Company Law
- Monthly, Quarterly and Annual reporting of Financial on Essbase and IFEM to TFSC Japan
- Dealer, Vendor and Employee claims accrual, payment and reconciliation

**G S Prakash & Associates, Chartered Accountants, Bangalore, India**  
As Manager – Audit and Taxation  
As Article TraineeApril, 2012 – January, 2014  
April, 2009 – April, 2012

- Finalization of corporate and non-corporate accounts
- Internal and Statutory audit of Corporate

- Consultation on matters involving tax implications
- Internal, and Statutory audit of nationalized banks
- Analysis and preparation of project reports
- Preparation of corporate tax returns by conducting detailed examination and analysis of transactions.
- Statutory Compliance like Service Tax, State VAT, Income Tax and Company laws.

#### ▪ Key Achievements

- Managed multiple engagements simultaneously
- Effectively built good client relationships
- Played key role in performing internal audits

#### ❖ Professional Qualification

Particulars	Institute	Year	Result
CA – Inter	The Institute of Chartered Accountants of India	2008	58%
CA – Final	The Institute of Chartered Accountants of India	2013	54%

#### ❖ Educational Qualification

Particulars	Board/University	Year	Result
SSLC	KSEB	2000	74%
PUC	PU	2002	72%
B COM	Karnataka University, Dharwad	2005	76%

**IT Skills:** Conversant with Window, MS Office (Word, Excel & PowerPoint), SAP, Tally ERP, Winman Software, and Internet Applications

#### ❖ Personal Dossier

**Permanent Address** : Megha Hegde, Aggere  
Golgod, Siddapur  
North Canara - 581355

**Father's Name** : Ganapathi Hegde

**Date Birth** : 30<sup>th</sup> November 1984

**Sex** : Female

**Marital Status** : Married

**Nationality** : Indian

**Linguistic Abilities** : English, Kannada, Hindi

#### ❖ Declaration

I do hereby declare that the particulars furnished above are true to the best of my knowledge and belief.

CA Megha Hegde  
Bangalore

Reference will be made available on request.