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Senior Profile - BPO and Projects

PROFESSIONAL SYNOPSIS

- A proven performer who moves from vision and strategy to implementation and follow-through. Executive strategist adept at designing and launching powerful business development /sales plans.
- Track record includes leading strategic initiatives to catapult per annum revenue, penetrate new markets, and capture opportunities to accelerate expansion, increase revenues and improve profit contributions.

CORE COMPETENCIES

Business Process Outsourcing Contingency Planning

Banking Projects Expert Migrations and Project Planning
Risk and Fraud Assessment and Prevention Cross Continent Team Management

Recruitment & Training Audits and Compliance

PROFESSIONAL EXPERIENCE

AN OPEN MIND – Event Consultancy Pvt. Ltd. TYKHE TRADE SERVICES Pvt. Ltd.

2007 – till date Bangalore, India

DESIGNATION: CHIEF OPERATING OFFICER (COO)

INDUSTRY: Branding, Marcomm & Events

Consulting – BPO / KPO

ROLE:

- Serve as a key member of the executive team of 2 Private Limited Companies, that sets the company's strategic direction
- Spearhead business development initiatives that are consistent with the company's overall strategy for the business
- Areas of expertise Brand Activations, Market Research, MICE, Product Launches, Merchandising and various communication exercises
- Design and effective use of Media, Web, Print, Radio, TV and iteractive initiatives for Market Initiatives
- Managed Marketing and Brand Initiatives for top FMCG, Telecom, Automobile, Spirit and Tobacco brands
- Manage multiple business initiatives across India with leading MNC's for revenue generation and strategic partnerships for enhancement of Brand interventions at various milestones for the company
- Be the India consultant for advising European clients that needed advice on Outsourcing work to India.

PERRY JOHNSON REGISTRARS (MICHIGAN, USA)

2005 - 2007

Bangalore, India

DESIGNATION: DIRECTOR-OPERATIONS

INDUSTRY: **BPO/KPO**

ROLE:

- Implemented systems, policies and procedures for controlling the operations of the company from start to a headcount of 500+across continents
- BPO Services were for Mortgage Sales, Renewable Energy Initiatives, ISO Certifications, CDM (Clean Development Mechanism), Medical Billing, Coding and Software Programming Areas
- Outsourcing of Projects to 3 party Vendors with strict processes and procedures to adhere to SLA's as well as maintaining costs and optimizing profits
- Adherence to US Laws related to be adhered to when outsourcing projects to India
- Grew the business from starting one center to a liason office and production facility in Bhutan.
- Grew Annual turnover of the company from ground zero to Rs. 70 Million
- Planned and executed comprehensive business development strategies aimed at increasing market share, growth and profit

- Established accountability and authority limits for subordinate managers and monitored their performance in the execution of operating plans and organizational objectives, taking corrective action where warranted
- Participated as a member of the Executive Committee, recommend policy revisions, attended Board meetings, and advise Board on matters affecting the operations of the Company

HSBC – EDPI 2001 – 2004 Bangalore, India

DESIGNATION: ASSISTANT MANAGER- OPERATIONS

INDUSTRY: **BPO/KPO**

ROLE:

- Responsible for the best practice day-to-day process and people management for the Operations team to include complaints and correspondence within this large client operation
- Responsible for team productivity & performance against contractual service levels and the operational excellence model
- Involved in more than 15 projects over 4 years. These were a mix of processes from Data to critical Call Center negotiations with defaulters
- Liasoned with the Tech Team to move projects from the OS to the NT browser version for HSBC, UK
- Proactively managed efficient team delivery and output within agreed service levels and business targets
- Effectively managed business processes within the Team, such as time and attendance and reporting, to ensure customer satisfaction and accurate flow of information to internal sources.
- Resolved escalated enquiries and complaints, taking responsibility for the action required where necessary
- Understood and maintained all people management metrics, including performance management, conduct management and time and attendance reporting
- Managed the MI and Resource Planning for a project that had 4 teams across borders
- Conducted annual performance reviews of subordinates

GULF CONSUMER CORPORATION (Canadian Franchisee)

1997 – 2001

Dubai, UAE

DESIGNATION: BRANCH MANAGER
INDUSTRY: HOTELS & RESTAURANTS

ROLE:

- Full responsibility for the commercial management of the 4 FastFoods including strategic & tactical planning, financial, marketing, business development, human resources and administration management, operations, customer service, quality control management and P & L performance functions
- Fast Foods were 2 Japanese, 1 Italian and 1 Mexican Speciality Outlet located at different locations in the UAE
- Was incharge of Recruitment, Immigration and the overall operations across the UAE
- Planned and executed comprehensive marketing strategies to successfully ignite growth and profits in a very aggressive commercial market
- Implemented systems, policies and procedures for controlling the operations in the UAE according the UAE governmental obligations related to Food, Labor and Immigration
- Managed a staffing of 8 Nationalities and a headcount of 40

TAJ GROUP OF HOTELS, INDIA

1994 – 1997

Chennai, India

DESIGNATION: Hotel Operations Management Trainee

INDUSTRY: HOTELS & RESTAURANTS

ROLE:

- Control of operations of the various Food and Beverage Outlets at the Hotel
- Planning Food Festivals at regular intervals for the Restaurant
- Managing various International Groups and Celebrity party requirements
- Managing Staff and Rosters as per requirements
- Staff Training and Cross Training for optimum utilization of resource.
- Management of specialized niche Outdoor catering requirements

ACADEMIC & PERSONAL DETAILS

Bachelor of Hotel Management

DOB:8th July 1971 Passport: G7581385 (valid)

Christ College, Bangalore University, Bangalore

TECHNICAL SKILLS, MEMBERSHIPS and CERTIFICATIONS

- Use of Mac & Windows OS & MS-Office (Word/Excel/Access/PowerPoint/Outlook) / Emailing & Internet
- Consultant to KFDC (Karnataka Fisheries Development Corporation), a Govt of Karnataka Enterprise
- DALE CARNEGIE certified Life Skills Trainer between Sep 2007 Nov 2008
- Listed as one of the Trainers on The Talent Spirit, Geneva