**ARYAN DWIVEDI**

[arya.dwivedi11@gmail.com](mailto:arya.dwivedi11@gmail.com) ~ 08516951515

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**Education**

Bachelor of Computer Science with Honors Degree 2013

**Certifications**

IBM Tivoli Certified Professional 2012

Google Analytics Certified 2014

**Work Experience**

**Client Management System (Using Advanced Excel)**

*Flairsoft Ltd.*

**Data Analyst 11/15/2015 – 01/15/2016**

Skills Used: Excel (Macros, H/V lookup, Formulas), PowerPoint

Job Duties:

* Created excel based financial models to determine investment returns and risk profile
* Analyze geographic and tabular data to provide inconsistencies, trends, or patterns for better decision making
* Assist in the design and development of System
* Created Reports focusing on the assets of the Company
* Manipulate and/or create data as needed
* Combined organization’s work history with current system
* Join and Relate data from various databases and/or types of data to provide special results and/or produce high quality graphics for special graphical interpretation
* Created presentations using PowerPoint
* Data Validation at regular intervals

**Recruitment Gateway**

*Flairsoft Ltd.*

**Data Base Engineer 2014 - 2015**

Skills Used: SQL Server, PowerPoint

Job Duties:

* Converted data from multiple inputs
* Designed Data Models
* Performed Data Validation
* Analyzed the data coming from multiple sources
* Creating/Updating database table
* Created graphical reports using SSRS
* Made presentations to explain the data flow throughout the system

**Proposal Management Application 11/2013 – 5/2014**

*FCG*

Data Analyst/Business Analyst

Skills: Excel, SQL Server, PowerPoint, Wireframe Tools, Reporting Tools

Job Duties:

* Created & managed the application using Excel
* Input the data from various sources
* Refined the data using SQL queries
* Created reports showcasing the Proposals submitted by company in particular time period
* Created PowerPoint presentations
* Designed screen mockups of the application using wireframe tools

**Flairsoft ROW System 11/2014 – 18/2015**

*Flairsoft Ltd.*

Data Analyst

Skills: Excel, SQL Server, PowerPoint, Wireframe Tools, Reporting Tools

Job Duties:

* Database Management using SQL Queries
* Created reports for higher management using Excel
* Worked on Ad Hoc reporting tools Tableau, Izenda
* Created PowerPoint presentations
* Served as a point of contact b/w developer teams & client

**Skills**

* Expert in managing data using SQL
* Experience in Advanced MS Excel (VBA, H Lookup, V Lookup, Pivot Tables, Formulas)
* Knowledge of Tableau, Ad hoc reporting Tool – Izenda, SSRS Reporting, Dashboards using various data sources
* Basics of SAS, SAP module

**Personality Traits**

* Ability to make people understand and convince (responsible for direct client interaction)
* Ability to produce the best result in pressure situations
* Ability to work in team as well as individual
* Ability to learn new things in less time period

**Key Achievement**

*Improved Reporting Mechanism in Company: Saved 7500 ($) of company by introducing various reporting mechanism using Excel, SQL Server which were earlier done manually using dedicated team of staff members present in mobile office locations.*

*<<References will be made available upon request>>*