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| *2/6,2nd Floor, Nanjappa Road, Shanti Nagar,Bangalore-560027* | **Mobile No.+91-9902916484**  E-mail : mohitkumarjana@yahoo.com |

**Mohit Kumar Jana**

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| Objective | **To excel in whichever field I am associated with and live up to the expectations of my organization.** |
| Current profile  Experience | **Working as Senior Manager(Procurement) with United Breweries Group, Bangalore (corporate)**   * Planning & Procurement of Packaging material like Aluminium Cans,Imported Aluminium Foils,Imported Metal Crowns,Ring Pulls etc for 30 units across India. * Negotiate & release contract for all above categories. * Handling Import clearances for all raw materials(Imported Malt,Hops,Yeast,Flavours etc),packaging materials & CAPEX items.Finalise & release LC,coordinate with C&F agent for timely clearance of import items and dispatch to respective units across India. * Handling Import Godown in Mumbai.Allocating/Distributing imported materials from this central location to all units. * Ensure proper documentation for all Import purchases(Bill of Lading,Bill of Entry,Airway Bills,COAs as per FSSAI guidelines) etc. * Work in close coordination with Central Marketing team for new product development and ensure launch deadlines are met. * Coordinate with respective units for registration of new products with State Excise departments before product is launched in the state. * MIS for Inventory analysis,Long Range Plan,Budgeting etc. * Developing sourcing strategy to achieve cost savings. * Work in close coordination with regional teams to ensure best procurement practices are followed and achieve highest efficiency through networking and negotiation power. * Ensure proper supplier evaluation for their technical and financial capabilities through well-defined assessment process. Also ensure credit terms of vendors are managed properly. * Handled CAPEX purchase worth 500 cr INR.Was part of procurement of 2 greenfield projects in Mysore & Patna. * Conversant with SAP(MM/SD/PP) & ERP software –Microsoft Navision. * Successfully implemented ARIBA platform for online auction to drive down prices and increase supplier base for procurement related to Capital equipment, IT purchase. * Liasoning for FSSAI/Plant & Quarantine Department/Customs etc. * Directly Reporting to Senior Vice President-Procurement & Logistics   **02/2006-Till 06/2011 WIPRO LTD FARIDABAD**  **Manager-Sourcing (Modular Switches Division-“North West” Brand),Faridabad factory**   * Responsible for purchasing of entire switchgear raw material like Plastic Raw material like PC,ABS, Bakelite, Urea, Nylon,Metals-Brass,Copper,Bronze,Silver/Bimetal contacts, Pressed Parts-Brass/PB/CRCA, Electronic parts-PCB, Diodes, Capacitors, Relays, Packing Material-Cartons, Labels, BOPP Tape etc * Vendor Development/Evaluation for all Switchgear Products. * New Vendor Identification, development of new components and rate finalization. * Formulate strong (certified/reputed) supplier base for raw materials/   components for factories and drive compliance process.   * Product Costing of Switchgear- Moulded & Assembled Products. * Tool Development for Injection Moulded Parts. * Capital purchase of goods(CAPEX) for new projects/factories * Value engineering-Optimization of material costs, active participation in cost to cut programs, synergize design and processes to reduce number of components & processes. * Maintenance & Analysis of Bill of Materials. * Inventory Analysis * Fully conversant in SAP MM/SD/PP Modules. * Handled CAPEX procurement of two Greenfield projects for Modular Switches in Baddi & Haridwar.Handled purchase of Injection moulding machines,Quality Control Lab equipments etc. * Also independently set up a centralized Switches Hub in Faridabad for centralized billing.   Directly Reported to Vice President-Commercial & Business Head |
|  | 2005-2006 Dinshaws Dairy Foods Ltd Nagpur  **Assistant Manager-Purchase (Frozen Foods Division)**   * CAPEX Purchase of hermetically sealed compressors (Danfoss/ Tecumseh/Kirloskar-Copeland/Carrier/Bluestar etc), cold room spares, Generators, Alternators, etc. * Furnace Oil, Caustic Soda purchase. * Engineering/Indirect purchases * Development & purchase of packing materials. * Used MFG PRO ERP Package * Reported to MD.  |  | | --- | | 1996-2000 VIP Industries Ltd Nagpur  **Officer-Purchase**   * Purchasing, scheduling, vendor development and costing of plastic raw materials like Nylon, ABS, and Polycarbonate etc, injection moulded plastic items, electroplating chemicals, coating powders, PVC sheeting, Cardboard, MS turned and wire components. * Responsible for ISO documentation, MRP maintenance, Inventory Control * Developed alternate local vendors resulting in reduction in lead time, inventory levels and transportation cost. * Member of Value Engineering and Kaizen Teams. Suggested alternate materials resulting in cost saving. * Converted Job Work Assemblies like locks and side clamps, PVC Hinge Flaps, PVC Floating Flaps to complete bought out. * Established use of Shrink-wrapping for packing plastic bangle boxes and EVA sheeting for pasting instead of adhesives. | |  | |
| Education | * B.E (Mechanical)-72.60 % - Nagpur University 2004 * Diploma In Mechanical Engineering -66.27% - Government Polytechnic Nagpur 1996 * SSC -83.14% - Bishop Cotton School,Nagpur |

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| Other Information | |  |  | | --- | --- | | Father’s Name | Mr.Madhu Sudan Jana | | Date of birth | 20-July-1977 | | Place of birth | Nagpur, Maharashtra | | Marital status | Married | | Languages known | English, Hindi, Marathi, Bengali | | Passport Details | Passport No.L8399550 dtd. 03/04/2014 Valid Till 02/04/2024. | |

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| Interests | Music, Traveling, Chess, Internet Surfing, Reading, Crosswords and Swimming.  Member of Institution of Engineers (I), Nagpur Chapter. |
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Yours faithfully, dated:

(MOHIT KUMAR JANA)