 **S.NAGARAJ**

35A, K V K Nagar,

Madukkarai Road,

SIDCO (Post),

COIMBATORE – 641 021.

EMAIL: s\_naga\_raja@yahoo.co.in

Mobile: 9003355328

Objective

Highly self-motivated and goal oriented professional committed to pursue a career in networking & systems whereby I can utilize my acquired skills to contribute to the company’s diverse technical business. I seek the sort of work content in high-end technologies that emphasizes on learning, professionalism and personal growth.

Education

**Bachelor of Science (B.Sc) in chemistry**

College : C B M College of Arts and Science, Coimbatore.

Period : April ‘1993 – June ‘1996

**Master of Computer Application (MCA)**

University : Bharathiyar University,

Period : April ‘2004 to June ‘2007

Skill Set

## Operating systems:

## Windows 2003 server installation and administration, Desktop support in Windows 98, Windows XP, Windows 7 & UBUNTU

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**Application support:**

MS Office, C, C++ and VB.

**Network support:**

LAN Networking Cabling & Crimping, WAN, Switch and Router.

**Hardware:**

Assembling, Troubleshooting, Upgrading hardware as and when required.

Experience Summary

* **10+** years of IT experience in **Desktop Operations and systems Administration.**
* Proficient in **Windows** & Networking Environment
* Extensive experience in **Networking**
* Good interpersonal skills, team spirit, commitment towards work, result oriented, hardworking, orientation and determination to learn new technologies
* Lead projects from start to finish, take up challenging tasks. Worked with all levels of corporate, excellent customer interface skills
* Ability to work in a fast paced, demanding environment, able to work independently, one-on-one, in a team setting and in a virtual team environment

Area of Immense Interest

* System Administration
* Networking

Key Strengths

* Committed to deadlines and schedules
* Team Player
* Excellent Communication, Presentation and Analytical Skills
* Hard Working
* Creative thoughts
* Confident
* Quick learner

Experience

## 1. Micromate, Coimbatore.

**Designation : Client Support Executive**

## Duration : From March 2007 to till date

**CLIENT: PALEPU PHARMA PVT LTD, SONALI EXTRUSIONS PVT LTD AND SUGUNA MOTORS**.

## Job Profile:

* Management and maintenance of the leased line connectivity between the head

Offices and Branches, Lease line provider are BSNL and TULIP (Wireless connection)

* Management and maintenance of the LAN which includes CISCO 1700 Series Router, FORTINET Firewall, Patch panels, Racks etc
* Installation, management and maintenance of Pc’s, workstations, laptops & Servers
* Installation and maintenance of Printers, which includes local ports and network ports.
* Installing, configuring and administering network technologies.  network processing, centralized and distributive network connection
* Installation and troubleshooting the, Win XP, windows vista, windows7 & win 2003 Server.
* Ensuring the smooth working of the mail and database connectivity for the users with Microsoft Exchange Server.
* Ensuring the Data security in the office by taking proper backups, virus filtering with Symantec Corporation Edition. Symantec System Console 11.0
* Hardware and software requirement identification, planning identifying vendors and arranging of procurement, purchase and installation.
* Patch Management using Microsoft WSUS
* Providing Technical Support for Virus Protection, Data Recovery and Data Protection
* Database management of IT assets and Vendor’s details and maintain the AMC records.
* Management of UPS
* Troubleshooting experience in Hardware
* Good Team Management across our large scale

## 2. Narayanan & Co, Coimbatore

## Designation : EDP Engineer

## Duration : From April 2003 to Feb 2007

## Responsibilities:

* Installation, maintenance and administration of Windows 2000 and XP Clients.
* Manage user IDs, user Groups.
* Installation and Configuration of Windows Operating Systems.
* Installing and Configuring Outlook Express, MS outlook 03/07, Thunderbird.
* Handle breakdown calls on Operating System, PC hardware and peripheral devices.
* Installing, Maintaining and Updating Anti-virus software.
* Installation and maintenance of Local & Network printers.

## 3. K G S Mills, Coimbatore

## Designation : Sales & Documentation Executive

## Duration : From Dec 1996 to Feb 2003.

## Responsibilities:

* Export Documentation
* Vendor development & Sub – Contract follow up
* Maintain the records for Sales & Collection
* Bank & Central Excise Documentation
* Production Planning and maintain the records

Personal Details

###### Permanent and Communication

###### Address

# S.Nagaraj

35A K V K Nagar,

Madukkarai Road,

SIDCO (Post),

###### COIMBATORE-641021.

Date of Birth : 20/05/1976

Sex : Male

Nationality : Indian

Marital Status : Single

Religion : Hindu

Passport Number : M1677194

Languages known : English, Tamil and Malayalam.

Declaration

I hereby declare that all the information mentioned above is true to the best of my knowledge.

**Yours Sincerely,**

**Place:** COIMBATORE

**Date**: