SREEKANTH.S

+91-8220123128

[srees2k@gmail.com](mailto:srees2k@gmail.com)

**Professional Summary:**

* Having Seven years of international experience as Manager, Project coordinator and personal officer.
* Professional Trainer for Ministries, NGO, Private and Industrial Sectors in ITIL, MS Project Management, Java, J2EE, Oracle DBA, Asp.Net etc.
* Coordinating with development team in creating HR software for the company with modules Recruitment, Appraisal, Increment, Promotions, Training & Development, Transfers, Separation etc.
* Assisted on performing variance analysis, conducting assessments, project forecasting, managing change and producing management reports.
* Provide motivational learning environment and excellent team player with proven track record.
* Growth driven, accepts responsibilities and leverage existing higher education.
* Highly motivated with strong commitment to the quality and customer service.
* Experience with Oracle 10g/11g Installation, Administration, Monitoring, Performance Tuning, Database Backup and Recovery.
* Global L&D metrics reports, dashboards, regional calendars, learning plans and Schedule Batches.
* Established a learning environment to meet and enhance the students’ needs of emotional, intellectual, social and creative strengths.
* Administering GIS/ERP system, Exam Systems and Networks for whole institute.
* Recruitment of the Staff (from India & Local) & Maintaining the Payroll of the Staff.
* Preparing the Course Material, Brochures, Pamphlets & any other artwork or promotional Material.
* Conducting High-end corporate training and Monitoring IT trainer’s activity.

**Technical Skills:**

Operating Systems: Windows8/7/ XP/Vista, Linux, DOS.

Languages: Oracle Forms & Reports, ASP.Net, C#, Visual Basic, C++, Java & J2EE, PERL

Web Technologies: PHP, HTML, DHTML, JavaScript, Dreamweaver.

Database: Oracle10g/11g, MySQL, SQL-Server, MS-ACCESS

Other: MS Project, Photoshop, Software Engineering

**Educational Qualifications:**

**Doctorate in Management Studies (DMS)**

Kazian Global School of Business Management, India – 2013[Ref No: KP-00911-20970].

**Masters OF COMPUTER APPLICATIONS (MCA)**

Rajalakshmi Engineering College, (ANNA UNIVERSITY), Tamil Nadu, India - 2007

**Bachelor of Science in COMPUTER SCIENCE (BSC)**

Noorul Islam College of Arts & Science (MANONMANIUM SUNDARANAR UNIVERSITY)

Tamil Nadu, India - 2004

**Certifications:**

IT Infrastructure Library (ITIL) Foundation Certificate in IT service Management – 2012.

Oracle Certified Professional (OCP) from Oracle University – 2012.

HDCA from APTECH computer Education – 2011.

Project Management Professional (PMP) from Project Management Institute (PMI) – Pursuing.

**Other Qualifications:**

JAVA & J2EE from SUN TECHNOLOGIES

SAP-ABAP from SSI INDIA

**Experience Summary:**

**Future Technologies /APTECH Dec-2008 to Feb-2015**

**Manager / Trainer**

**Kampala, Uganda**

*URI Best IT training Institute award 2013 & 2014*

**Responsibilities:**

* Experience Developing J2EE/Java Based Web User Interface Applications.
* Corporate Trainer in MS Project, Project Management, Java, J2EE, Oracle DBA, Asp.Net etc.
* Responsible for quality of metrics related to learning infrastructure.
* Enabling an ROI based Learning framework that will create the foundation for the successful future of the organization.
* Global L&D metrics reports, dashboards, regional calendars, learning plans and Schedule Batches.
* Liaison with government & Private institutions/Corporate/Ministries and attend Business Meetings.
* Conduct seminar on different technologies.
* Preparing the Training Proposals (Course material/Financials) & Performa Invoices.
* Imparting Trainings including Train the Trainer & to set up the Upgrade Path for the Team members.
* Conducting High-end corporate training.
* Monitoring IT trainer’s activity.
* Preparing the Course Material, Brochures, Pamphlets & any other artwork or promotional Material.
* Responsible & Accountable for making the marketing strategies.
* Manage relationships with training vendors including discounts, special offers, and customized programs.
* Considering the costs of planned programs and keeping them within budgets.
* Recruitment of the Staff (from India & Local) & Maintaining the Payroll of the Staff.
* Proper Utilization of Organization resources
* Daily Report/communication to Head Office.
* Administering GIS/ERP system, Exam Systems and Networks for whole institute.
* Enabling students to administer their own enterprise database with the help of Oracle database10g/11g and highlighting them the need of these administration skills.
* Develop application using Oracle Forms and Reports.
* Vast experience in developing and conducting IT training programs.
* Customized training on different Technology.
* Planned and instructed each subject areas using a wide variety of teaching aids, Strategies and thematic units
* Established a learning environment to meet and enhance the student’s needs of emotional, intellectual, social and creative strengths.
* Active member of “Academic Steering Committee”.
* Organized “SOFTWARE CLUB” for students to present their thoughts and ideas.

**Future Technologies Ltd. Jan-2012 to Apr-2014**

**Project Coordinator & database designer**

**Kampala, Uganda**

**Responsibilities:**

Overseeing and coordinating the day to day running of projects by assisting project managers and senior managers.

Maintained the project schedule and ensured all tasks are updated at the agreed upon time.

Handled costs and schedules and associated documents and managed change documentation.

Assisted project managers in performing variance analysis, conducting assessments, project forecasting, managing change and producing management reports.

Analyzed development of schedule, work breakdown structure, estimated packages during the different phases of a project.

Working with relationship database models, schemas & entity-relationship diagrams (ERMs) to create technical/system design documents.

**Maithri Plantation and Horticulture (p) Ltd. May 2007 – Nov 2008**

**Personnel Officer**

**Ongole, India**

**Responsibilities**:

* Prepare and administer the Human Resources operating budget; create the forecasting of funds for additional staff, equipment, materials, and supplies; prepare and submit final budget requests.
* Supervise subordinate staff; set work priorities; create work schedules; provide training; conduct performance evaluations; reward and/or discipline employees.
* Provide support to the Deputy Manager, department heads, and other high-ranking officials on human resources related topics; participate on committees and task forces.
* Coordinating with development team in creating HR software for the company with modules Recruitment, Appraisal, Increment, Promotions, Training & Development, Transfers, Separation etc…
* Managing Oracle Database for support, timeliness of reports and enhanced ability to analyze inventory.
* Determine the metrics to judge the quality measures and performance Levels

**Current Location:** No:211, 10th cross,

3rd Main, KHB Layout,

Suncity Road, Kengeri Upanagara,

Bangalore -560060

**References**:

Mr. Shafiqul Islam Mr. Hareesh Kumar

Aptech Computer Education, Future Technologies Ltd,

Conrad Plaza, P.O. Box :6087, Conrad Plaza,

Kampala, Uganda Kampala, Uganda

Mobile No: +256751166458 Mobile No: +256712731787

[academic.aptech@future.co.ug/](mailto:academic.aptech@future.co.ug/) **hariaptech@gmail.com**

[aptechkampala@gmail.com](mailto:aptechkampala@gmail.com) **hareesh@future.co.ug**