**Sanket G. Dhoke** BSc (Computer Science)

2/7, Shri Krishna CHS, Date of Birth: 23rd August, 1987

Plot No.16-A, Sector No.20, Mobile No: 9664599558

Nerul (West), E-Mail: sanket2308@gmail.com

Navi Mumbai-400706.

**OBJECTIVE:**

* To obtain a System Administrator position where I can maximize my technical experience in installation, configuration and maintenance of server based system and network.

**EXPERIENCE:**

* Working for **Golden Swan Group** as an **IT Executive**

(February 2014-till date)

**Responsibilities:**

* Install, configure, maintain & troubleshoot user desktops for OS like Windows XP, Windows 7
* Install, configure, maintain & troubleshoot LAN, Wi-Fi routers & shared printers
* Daily backup of data from MS SQL Server 2007 of Windows based Servers and MySQL of CentOS based Servers
* Manage Firewall (Sonicwall / Fortigate) of multiple office locations across the Mumbai
* Install, configure, maintain & troubleshoot Trend-Micro Antivirus Server
* Install, configure, maintain & troubleshoot mail clients like Outlook Express, Windows mail, Mozilla Thunderbird and manage the Admin webmail account of organization
* Install & troubleshoot various application softwares like Shawman, Alif and follow-up with support team over major issues
* Vendor management for Hardware requirements, Software licensing, ISP
* Maintain inventory of Hardware and Softwares
* Worked for **naaptol Online Shopping Pvt Ltd** as a **Monitoring Executive**

(February 2012-December 2013)

**Responsibilities:**

* Install Operating System (Cent OS) on Servers & hand them over to Senior System Administrators
* Monitor the response time & server uptime of naaptol.com and crm.naaptol.com sites using web tools like site24x7.com, GTMetrix
* Monitor the network traffic, processes level and memory utilization of all servers by using PRTG and Nagios
* Make sure that Internet, P2P and MPLS are up & coordinate with ISP if there are any issues
* Keep the record whether daily backup of servers is done without any problem
* Keep the record of total number of visitors of naaptol.com website by using Google Analytics
* Worked for **VCustomer, Turbhe** as a **Technical Support Executive** for **Rediff Web Hosting**

(May 2011-January 2012)

**Responsibilities:**

* Provide information to customers about Domain, Web hosting and Business Email services
* Provide information to existing customers regarding their payments and expiry date
* Provide technical support to customers regarding various Email and Web hosting issues
* Guide customers to upload web pages on servers via cPanel, Plesk or FileZilla
* Guide customers to configure and troubleshoot POP3 Email accounts over various versions of Outlook, Thunderbird, Apple mail, iPhone mobile, Blackberry mobile, Android Mobile
* Provide training to newly joined team members
* Collect data from the team, generate daily/monthly final reports and analysis
* Worked for **SAHIL Computer, Nerul** as a **Desktop Engineer** for **6 months**

(January 2007-June 2007)

**Responsibilities:**

* Troubleshoot various hardware and software related problems
* Assemble Computers, install OS and device drivers
* Upgrade Computers on hardware and software level
* Install LAN/shared printers
* Follow-up with vendors for peripheral’s supply and replacements
* Maintain inventory of hardware and software

**ACADEMIC QUALIFICATION:**

* Completed **Computer Hardware & Networking** from **CMS Institute, Vashi**
* Completed **B.Sc. Computer Science** from **Pillai’s College, New Panvel** in October 2011
* Passed H.S.C. from **K. J. Somaiya College of Science & Commerce** by **50.33%** in October 2006
* Passed S.S.C. from **I. E. S. Secondary School, Bhandup** by **81.73%** in March 2003

**TECHNICAL KNOWLEDGE:**

* **Computer assembling** and **troubleshooting** hardware issues
* Installing and managing **Linux Operating Systems** (Redhat Enterprise Linux, CentOS, Ubuntu)
* Installing and managing **Windows Operating Systems** (Windows XP, Windows 7, Windows Server 2003, Server 2008)
* Programming with **C**, **C++**, **Core Java**, **Visual Basic** and **VB.net**

**STRENGTHS:**

* Hard working
* Self-disciplined
* Ability to work in a team
* Curious to learn new things
* Good handwriting

**HOBBIES:**

Singing, playing guitar, workout in gym.