***Objective***

* To work with an esteemed organization cultivating free flow of ideas, passion for work, intellectual satisfaction and synchronized progressive culture and to collaborate in an effort to realize overall organizational effectiveness.
* To obtain a challenging and demanding position in, where I can benefit the Company by utilizing my communication, organizational as well as analytical abilities.
* To obtain the key position with a dynamic company where I can leverage my education, skills and experience to help the company design effective strategies/ plans.

###### *Skills and Strength*

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| --- |
|  |

* Good **analytical, problem-solving**, interpersonal and communication skills.
* Willing to work as a key player in challenging & creative environment.
* Creative, **exhibits ownership**, initiative and able to work as a team.
* **Strong** leadership skills.
* **Customer-focused** and results oriented.
* Can operate within a rapidly **changing** **environment**.
* Clear **decision maker** & **Pro-active** approach.
* **Trouble shooter** (try to solve a problem by thinking intensely / Brainstorm)
* Ability to react appropriately in a cross-functional, **fast paced**, high volume role.

###### *Work Experience*

1. Worked as a “**Technical Editor**” for eBooks publication from Dec 2013 to Mar 2014 (contract) at Impelsys Pvt India Ltd for Benchmark Project.

2. Worked as a “**Research Associate**” for educational technical publications at **Grian Technologies** from April 2014 to November 2014.

* Involved in the Impact Analysis, Creation and Revision of tasks/figures for the various journals.
* Doing basic **research work** in the relevant area of disciple and **Contributing research findings** appropriate to the production of research reports.
* **Doing Lead review** for Works, analyzing the rejected Works and preparing the reports etc.
* Understanding **Client** requirements and preparing **journal papers** for technical publication.
* Gathering requirements from various source documents for creation of technical papers.
* Standard familiarization for maintenance of **journal paper creation / revision**

3. Worked as “**Learning Research Associate”** in **Planet Ganges** from December 2014 to March 2015.

* Understand and analyze client requirement, conduct internet research and source relevant information to create original content.
* Involved in Planning and organizing HR skills.
* Conducts research utilizing archives, collections, and other sources of information to collect, analyze, and evaluate facts.
* Curating and integrating Content
* Developing content for **HR Skills**
* Coordinate content update and changes within overall product management process

###### *Computer Knowledge*

|  |  |
| --- | --- |
| Operating System | Windows XP / 7 |
| **Application Packages** | MS- Office |
| **Programming Languages** | C, C++, Core JAVA, SQL. |
| **Web Technologies** | HTML, CSS. |

###### *Academic Profile*

|  |  |  |  |
| --- | --- | --- | --- |
| **Qualification** | **Institute/Board/ University** | **Year of Passing** | **Percentage of Marks** |
| BE with specialization in Computer Science & Engineering | East Point College of Engineering - Bangalore | 2013 | 65.00% |
| Diploma | Board of Technical Education, Karnataka | 2009 | 60.20% |
| PUC | Secondary school of Education, Karnataka | 2006 | 58% |
| SSLC | Karnataka State Board | 2004 | 85.28% |

###### *Certification*

Certified in **Cloud Infrastructure services (CIS)** course exam (in 2013) from **EMC2**

###### *Personal Profile*

Date of Birth : 24/03/1989

Gender : Female

Nationality : Indian

Marital Status : Married

Languages Known : English, Kannada, Telugu and Hindi.

Other Interests : Listening to Music and Internet Surfing

Preferred Job Location : Bangalore

**Declaration:**

I consider myself familiar with all above mentioned aspects. I am also confident of my ability to work in a team. If I have given an opportunity, I assure you that I will work to the best of my knowledge and ability and strive hard to make the difference.

**Place:**

**Date: (*ShwethaKumar)***