



## MAKING A DIFFERENCE AS FINANCE MANAGER



As the finance manager (formerly district treasurer), you are tasked with the fiscal oversight and management of the district. The finance manager works closely with the district director and staff to ensure that the district is making cost-effective decisions—within policy—that result in effective fiscal management. The finance manager should have knowledge of accounting and be acquainted with the handling of financial matters

I have compiled a list of what I consider the most valuable resources and links to help you get off to a great start. Here's a resource that you should have with you all the time:

[District Leadership Handbook](#)

Here are some links to some very valuable resources related to Finance Manager:

[Club Treasurer Handbook](#)  
[District Accounting System Training](#)  
[District Finance Calendar](#)  
[District Signature Form](#)  
[Governing Documents of Toastmasters International](#)  
[Overview and Purpose of District Audit Committee](#)  
[Managing District Finances](#)  
[Reporting Requirements](#)  
[Requisition for District Funds](#)  
[Voucher for Reimbursement](#)

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