Resume Transformation

[Resume Basics](https://pulse.itvedant.com/index.php/topic/preview-subtopic-content?subtopic_id=17001&course_id=197&preview=on" \o "Add sub topic content)

[Writing Rules](https://pulse.itvedant.com/index.php/topic/preview-subtopic-content?subtopic_id=17002&course_id=197&preview=on" \o "Add sub topic content)

[HR Friendly Resumes](https://pulse.itvedant.com/index.php/topic/preview-subtopic-content?subtopic_id=17003&course_id=197&preview=on" \o "Add sub topic content)

[Assignment](https://pulse.itvedant.com/index.php/topic/update-preview?id=17924&course_id=197&preview=on" \o "Add sub topic content)

1. State 3 key differences between a resume and a CV. Create a structure of your resume based on the skills, projects, experience (if any), and other sections (no need to upload your actual resume, just create a skeleton/ structure of the same)

2. What is ATS and what is its significance? Highlight how you will make your resume ATS friendly.

Resume References:

* [Template Bank](https://drive.google.com/drive/folders/18arr-fHBKNiI6ZAN9WJntTKNb1H8o3sw" \t "_blank)
* AI Tools : [ChatGPT](https://chat.openai.com/" \t "_blank) / [Bard](https://bard.google.com/chat" \t "_blank)

**Digital Success**

[Introduction to Web Portfolio](https://pulse.itvedant.com/index.php/topic/preview-subtopic-content?subtopic_id=17016&course_id=197&preview=on" \o "Add sub topic content)

[Donot Start From Scratch](https://pulse.itvedant.com/index.php/topic/preview-subtopic-content?subtopic_id=17017&course_id=197&preview=on" \o "Add sub topic content)

References:

* [Free Templates](https://www.free-css.com/template-categories/portfolio" \t "_blank)
* [Template Bank](https://www.dropbox.com/scl/fo/kepia44fa5ackyhbqx3h1/h?rlkey=7ny4yckcvqhrr1vf0yjj3taqd&dl=0" \t "_blank)
* Editors : [Visual Studio Code](https://code.visualstudio.com/" \t "_blank) / [Sublime Text](https://www.sublimetext.com/" \t "_blank)

[Publishing to the Web](https://pulse.itvedant.com/index.php/topic/preview-subtopic-content?subtopic_id=17018&course_id=197&preview=on" \o "Add sub topic content)

References:

* Hosting Options : [GitHub Pages](https://pages.github.com/" \t "_blank) / [Netlify](https://www.netlify.com/blog/2016/09/29/a-step-by-step-guide-deploying-on-netlify/" \t "_blank) / [Weebly](https://github.com/Weebly" \t "_blank)

[Introduction to Video Resumes](https://pulse.itvedant.com/index.php/topic/preview-subtopic-content?subtopic_id=17019&course_id=197&preview=on" \o "Add sub topic content)

[Profile Optimization and Networking on LinkedIn](https://pulse.itvedant.com/index.php/topic/preview-subtopic-content?subtopic_id=17020&course_id=197&preview=on" \o "Add sub topic content)

[Showcasing Projects on Github](https://pulse.itvedant.com/index.php/topic/preview-subtopic-content?subtopic_id=17021&course_id=197&preview=on" \o "Add sub topic content)

[Assignment](https://pulse.itvedant.com/index.php/topic/update-preview?id=17925&course_id=197&preview=on" \o "Add sub topic content)

**Web portfolio**

References[:](https://mattfarley.ca/" \t "_blank)

* [Model web portfolio](https://mattfarley.ca/" \t "_blank)

**Winning the Interview**

[Common Interview Stages](https://pulse.itvedant.com/index.php/topic/preview-subtopic-content?subtopic_id=17023&course_id=197&preview=on" \o "Add sub topic content)

[Communication Skills](https://pulse.itvedant.com/index.php/topic/preview-subtopic-content?subtopic_id=17024&course_id=197&preview=on" \o "Add sub topic content)

[Popular Interview Questions](https://pulse.itvedant.com/index.php/topic/preview-subtopic-content?subtopic_id=17025&course_id=197&preview=on" \o "Add sub topic content)

[Tricky Interview Questions](https://pulse.itvedant.com/index.php/topic/preview-subtopic-content?subtopic_id=17026&course_id=197&preview=on" \o "Add sub topic content)

[Technical Interview Preparation](https://pulse.itvedant.com/index.php/topic/preview-subtopic-content?subtopic_id=17027&course_id=197&preview=on" \o "Add sub topic content)

[Aptitude Test Overview](https://pulse.itvedant.com/index.php/topic/preview-subtopic-content?subtopic_id=17028&course_id=197&preview=on" \o "Add sub topic content)

References:

* [Practice Question Bank](https://drive.google.com/file/d/1EEqfYIye8-T5oWa4JZ6v2sLhQUdiyWr5/view?usp=sharing" \t "_blank)

[Interview Day Checklist](https://pulse.itvedant.com/index.php/topic/preview-subtopic-content?subtopic_id=17029&course_id=197&preview=on" \o "Add sub topic content)

[Assignment](https://pulse.itvedant.com/index.php/topic/update-preview?id=17926&course_id=197&preview=on" \o "Add sub topic content)

|  |  |
| --- | --- |
| Write an introduction about yourself. |  |
| 2 | What are interview etiquettes? What are some things you should avoid during an interview? |  |
| 3 | Why do organizations conduct group discussions as a part of the interview process? What are some don'ts while participating in a group discussion? |  |
| 4 | What are the 4 Ps of delivering an impactful presentation? |  |

**The Job Hunt**

[Job Search Resources](https://pulse.itvedant.com/index.php/topic/preview-subtopic-content?subtopic_id=17031&course_id=197&preview=on" \o "Add sub topic content)

[Understanding Job Descriptions](https://pulse.itvedant.com/index.php/topic/preview-subtopic-content?subtopic_id=17032&course_id=197&preview=on" \o "Add sub topic content)

[Company Research](https://pulse.itvedant.com/index.php/topic/preview-subtopic-content?subtopic_id=17033&course_id=197&preview=on" \o "Add sub topic content)

[Assignment](https://pulse.itvedant.com/index.php/topic/update-preview?id=17927&course_id=197&preview=on" \o "Add sub topic content)

Website for Making ATS friendly resume - [https://www.overleaf.com/latex/templates/jakes-resume-anonymous/cstpnrbkhndn](https://www.overleaf.com/latex/templates/jakes-resume-anonymous/cstpnrbkhndn" \o "https://www.overleaf.com/latex/templates/jakes-resume-anonymous/cstpnrbkhndn" \t "https://discordapp.com/channels/1286580854050783294/_blank)

Keyword generator Word Cloud: [https://monkeylearn.com/word-cloud/](https://monkeylearn.com/word-cloud/" \o "https://monkeylearn.com/word-cloud/" \t "https://discordapp.com/channels/1286580854050783294/_blank)

Websites to check ATS score - [https://www.jobscan.co/](https://www.jobscan.co/" \o "https://www.jobscan.co/" \t "https://discordapp.com/channels/1286580854050783294/_blank) [https://resumeworded.com/resume-scanner](https://resumeworded.com/resume-scanner" \o "https://resumeworded.com/resume-scanner" \t "https://discordapp.com/channels/1286580854050783294/_blank) [https://enhancv.com/resources/resume-checker/](https://enhancv.com/resources/resume-checker/" \o "https://enhancv.com/resources/resume-checker/" \t "https://discordapp.com/channels/1286580854050783294/_blank)