Shahina Parveen

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OBJECTIVE

Motivated and detail-oriented graduate with a strong foundation in computer applications, seeking the role of Associate. Adept at handling client communications, resolving queries, and ensuring timely service delivery. Committed to maintaining quality standards and continuously improving skills in a dynamic work environment.

EDUCATION

Vellore Institute Of Technology
Pursuing MCA(online)

Maulana Mazharul Haque Arabic and Persian University, Patna,   Patna
Bachelor Of Computer Application   *2019 – 2023*
Percentage: 76.96

Jawahar Navodaya Vidyalaya   Muzaffarpur, Bihar
12th education   *Sep. 2017 – May 2019*
Percentage: 78

Jawahar Navodaya Vidyalaya   Muzaffarpur, Bihar
10th education   *Sep. 2015 – May 2017*
Percentage: 9.4 cgpa

EXPERIENCE

Full Stack Web Developer
MF Global Services

Project: PrintKee – Corporate Gifting Website

Tech Stack: MERN (MongoDB, Express.js, React.js, Node.js)

- Developed and deployed a full-stack corporate gifting platform with two user roles: Admin and User.
- Admin Panel: Enabled complete control to manage product listings, view user customizations, and receive custom orders via email.
- User Panel: Allowed users to browse and customize products as per their requirements, with an option to download customization details as a PDF.
- Integrated dynamic form handling and PDF generation for seamless user submissions.
- Ensured responsive UI/UX and efficient backend communication for real-time updates.
- Developed a full-stack web application using Flask, React, PostgreSQL and Docker to analyze GitHub data
- Explored ways to visualize GitHub collaboration in a classroom setting

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PROJECTS

EXPENSE MANAGEMENT SYSTEM | *MERN*   Oct 2024
- ∗ Created a web application that allows authenticated users to log in and manage their expenses and budgets.
- ∗ Implemented CRUD operations (Create, Read, Update, Delete) for expenses and budgets, enabling users to add, delete, and modify their financial data efficiently.
- ∗ Integrated data visualization features to display expenses over time, helping users analyze their spending habits.
- ∗ Integrated data visualization features to display expenses over time, helping users analyze their spending habits.
- ∗ Ensured user authentication and security to protect sensitive financial information

EMPLOYEE MANAGEMENT SYSTEM | *MERN*   Sep 2024

* Created a web application that allows authenticated users to log in and manage employee details securely.
* Implemented CRUD operations (Create, Read, Update, Delete) for employee records, enabling efficient management of employee information
* Ensured robust user authentication and security measures to protect sensitive data.
* Enabled search functionality, allowing users to find employees based on various criteria such as name, job title, or department.

SKILLS

- **Customer support via calls, emails, and chats**
- **Basic technical skills proficiency**
- **Documentation and issue resolution**
- **Data entry and clerical processing - Medium client engagement**
- **Voice quality and call handling standards**
- **Ability to follow scripts/process flows - Meeting quality standards under deadlines**

TECHNICAL SKILLS

Languages: Java, Python, C/C++, SQL, JavaScript, HTML/CSS,
Frameworks: React, Node.js
Developer Tools: Git, Postman, VS Code, Visual Studio, Eclipse