

##CandidateName##
##CandidateAddress##
##CandidateCity##

Re: Offer of Temporary Contract to ##CandidateName## -SSN ##CandidateIdentification##

Dear ##CandidateName##,

We are pleased to extend our offer of contract to you for the position of, **##JobTitle##** upon successfully clearing the Background (Criminal, Education and Employment) and Drug Test. Any discrepancy in the result of the background and drug test can cause this offer to be rescinded. Since you accept our offer of contract, the following terms and conditions will apply:

Your job responsibilities will be based on Interview and selection by the client, and will be assigned by the immediate Supervisor at the place of work or as directed by the employer to meet the requirements of their client. The Potential Start Date will be **##StartDate##**. You will be contacted accordingly on signing of this contract letter as your acceptance of the terms and conditions and the starting date as indicated above. The Location of work will be **##ClientLocation##** or wherever deputed on the said client's requirement and/or as directed by the company. The remuneration will be \$ **##CandidatePayRate##** on W2 based on the number of hours approved by the client's authorized supervisor only. The said compensation will be subject to standard tax deductions at source. This Temporary contract may be extended as per the need of the client and the performance of the candidate as case may be.

We can be contacted in case of any clarification or assistance if so required concerning your assignment, by phone at (908) 704-8843 or at the company's office address at 270 Davidson Avenue, Suite 103, Somerset, NJ 08873. Contract agreement with all terms and conditions are separately provided to you for signature for company's contractual records because this letter itself does not constitute an contract agreement which is a must to meet all the contractual obligations under the HR regulation.

In order to keep on record your terms of contract and your acceptance, you are hereby requested to sign two copies of this letter of Temporary Contract and also the two copies of the Temporary Contract Agreement enclosed herewith and return one copy of both to the company.

While inviting you to be on board we are looking forward to the opportunity of working professionally with you.

Thanking you,
For Rangam Consultants Inc.

GS

##Date##

Geetanjali Moorjani,

Date

I hereby confirm that I accept your above offer letter with terms and conditions mentioned herein.

##Signature##

##Date##

##CandidateName##

Date