

Finance Reporting: Memo Analysis - Memos

#213145881

Date: 2023-10-27

Executive Summary

This report provides an analysis of Memo #213145881, issued by KYOCERA Document Solutions India Pvt Ltd, with a total amount of INR 53,808.00 dated 26-Sep-25. The memo is associated with Purchase Order number 4830004844 and payment terms IN03_30 DAYS From Date of Invoice.

The overall confidence in the data is high at 0.91. However, there are some areas that require attention:

- bullet **GST Validation:** Both the billed and dealer GSTINs have an "unknown" validation status.
- bullet **Billed GSTIN:** The billed GSTIN is missing, which is a significant anomaly.
- bullet **Billed Name Confidence:** The confidence score for the billed name ("Adani") is relatively low at 0.6, indicating a potential for misidentification or incompleteness.
- bullet **Item GST Rate:** The GST rate for the line item is missing.

Confidence Summary

Field	Confidence Score	Notes
Memos Number	1.0	High confidence
Memos Amount	0.9	High confidence, slight uncertainty
Currency	1.0	High confidence
Memos Date	0.9	High confidence, slight uncertainty
Dealer GSTIN	1.0	High confidence
Billed GSTIN	0.0	**Critical Anomaly: Missing**
Dealer Name	1.0	High confidence
Billed Name	0.6	**Potential Anomaly: Low Confidence**
Items	0.85	Good confidence, some details may be missing
Taxes	0.9	High confidence, slight uncertainty
Purchase Order Numbers	1.0	High confidence
Payment Terms	1.0	High confidence
GST Validations	0.8	Good confidence, but statuses are unknown
Arithmetic Check	1.0	High confidence, no arithmetic errors found
Duplicate Check	1.0	High confidence, not a duplicate

Field	Confidence Score	Notes
Price Outliers	1.0	High confidence, no price outliers found

Detailed Line Items

HSN	Description	Quantity	Unit Price (INR)	GST Rate (%)	Line Total (INR)
997314	TASSKAlfa 3554ci 220-240V50/60HZ	183	250.00	*Missing*	45,600.00

Anomaly: The `gst_rate` for the line item is missing.

Taxes

Tax Type	Rate (%)	Amount (INR)
IGST	18	8,208.00

Risk Summary

- bullet **Critical Risk: Missing Billed GSTIN:** The absence of a billed GSTIN poses a significant compliance risk and may impact the ability to claim Input Tax Credit (ITC).
- bullet **GST Validation Uncertainty:** The "unknown" status for both dealer and billed GSTINs warrants further investigation to ensure compliance and validity.
- bullet **Low Confidence in Billed Name:** The low confidence score for "Adani" suggests a potential for incorrect billing or recipient identification, which could lead to payment discrepancies or disputes.
- bullet **Missing Item-Level GST Rate:** While the overall tax calculation appears to be correct based on the provided IGST amount, the absence of a GST rate at the line item level reduces data completeness and auditability.

Next Steps

- bullet **Obtain Billed GSTIN:** Immediately request the correct and valid Billed GSTIN from the vendor or the appropriate internal department.
- bullet **Verify GSTINs:** Conduct a thorough verification of both the Dealer GSTIN and the newly obtained Billed GSTIN to confirm their validity and compliance.
- bullet **Clarify Billed Name:** Investigate the low confidence in the "Adani" billed name. Confirm the correct billing entity and update the information if necessary.
- bullet **Request Missing GST Rate:** Follow up with the vendor to obtain the correct GST rate for the TASSKAlfa 3554ci 220-240V50/60HZ line item to ensure data completeness.

bullet **Review Arithmetic Check:** Although marked as valid, re-verify the arithmetic: $183 * 250.00 = 45,600.00$. The IGST of 18% on 45,600.00 is $45600 * 0.18 = 8208.00$. The total $45600 + 8208 = 53808.00$ matches the Memos_amount. This confirms the arithmetic is correct, but the missing GST rate at the line level is still an anomaly.