

ULN No:		IYSS No:		Hanlon No:				Date Received:			
<b>Learner Details (Please complete in block capitals and use full name)</b>											
Title:	Surname:			Forename(s):				Male:		Female:	
Date of Birth:				Tel No:				Mobile:			
Address:											
								Postcode:			
Email Address:						National Insurance Number:					
Emergency Contact (name):						Emergency Contact Tel No:					
Nationality:		Have you been a resident in the UK/EU for the whole of the last 3 years?						Yes		No	
If no, please state country of residence:								Date of entry to UK:			
<b>Ethnic Group – Choose one option that best describes your ethnic group or background</b>											
31 English/Welsh/Scottish/Northern Irish/British				41 Bangladeshi							
32 Irish				42 Chinese							
33 Gypsy or Irish Traveller				43 Any other Asian Background							
34 Any other White Background				44 African							
35 White and Black Caribbean				45 Caribbean							
36 White and Black African				46 Any other Black/African/Caribbean Background							
37 White and Asian				47 Arab							
38 Any Other Mixed/Multiple ethnic background				98 Any other ethnic group							
39 Indian				Do not wish to provide							
40 Pakistani											
<b>Priority Group – Choose all that apply</b>											
Young parent				History of offending							
Pregnant				Rural Isolation							
Looked After				History of substance misuse							
Care Leaver				History of gambling/gaming addiction							
Young Carer				LGB&T							
Homeless or history of homelessness				SEND ( including Social, Emotional & Mental Health)							
Economically inactive – not registered with JCP											
<b>Do you consider yourself to have a learning difficulty, disability or health problem</b>											
do you consider yourself to have a learning difficulty, disability or health problem?								Yes		No	
If Yes, please tick to show which applies:											
Visual Impairment		Mental health difficulty		Other medical condition (e.g. asthma, diabetes)							
Hearing Impairment		Dyslexia		Other learning difficulty							
Disability affecting mobility		Multiple disabilities		Multiple Learning difficulties							
Other physical disability		Other specific learning difficulty		Other disability							
Would you need help if there is an emergency evacuation of the building?								Yes		No	
<b>Where did you hear about DurhamWorks?</b>											
One Point		Posters/leaflets		Job Centre Plus							
Social Media		Work of mouth		Other (please state):							
College/training providers		Internet search									

**About your qualifications (these are your current qualifications)**

No Qualifications		Level 4	
Entry Level Qualifications		Level 5 (equivalent to Foundation Degree)	
Other qualifications below Level 1		Level 6 (equivalent to a Degree)	
Level 1		Level 7 and above (equivalent to Masters or above)	
Full Level 2 (equivalent to 5 or more GCSE's A-C)		Other qualifications level not known	
Full Level 3 (equivalent to 2 A Levels or 4 AS Levels)		Not Known	
Attainment of English GCSE at grade A* to E	Yes	No	Date Achieved: Grade:
Attainment of Maths GCSE at grade A* to E	Yes	No	Date Achieved: Grade:

**Employment status on first day of engagement**

Not in Education, Employment or Training & looking for work and available to start work		Not in Education, Employment or Training & <u>not</u> looking for work and/or not available to start work	
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**Age 16-18 How long have you not been in Employment Education or Training (NEET)?**

Less than 3 mths		3-5 mths		6-12 mths		13-23 mths		24-35 mths		Over 36 mths	
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**Age 19-24 How long have you been unemployed?**

Less than 3 mths		3-5 mths		6-12 mths		13-23 mths		24-35 mths		Over 36 mths	
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**Please complete this section if you are in receipt of benefits:**

In receipt of Job Seekers Allowance (JSA)		In receipt of Employment Support Allowance (ESA)	
In receipt of Universal Credit		In receipt of another state benefit other than JSA, Universal Credit or ESA (WRAG)	

Other:

**Please complete this section if you are employed:**

In paid employment		Less than 16hrs		16-19hrs		20hrs or more	
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**How we use your personal information**

The personal information you provide is passed to the Department for Work & Pensions and the Department for Business, Innovation and Skills. Where necessary it is also shared with the Department for Education, including the Education Funding Agency. The information is used for the exercise of functions of these government departments and to meet statutory responsibilities, including under the Apprenticeships, Skills, Children and Learning Act 2009, and to create and maintain a unique learner number (ULN) and a personal learning record (PLR). The information you provide may be shared with other organisations for education, training, employment and well-being related purposes, including for research.

You may be contacted after you have completed your programme of learning to establish whether you have entered employment or gone onto further training or education. You may also be contacted by the English European Social Fund (ESF) Managing Authority, or its agents, to carry out research and evaluation to inform the effectiveness of the programme.

**You can opt out of contact for other purposes by ticking any of the following boxes if you do not wish to be contacted:**

Courses or learning opportunities		Surveys or research		Learner is <u>not</u> to be contacted	
Learner <u>does not</u> wish to be contacted by post		Learner <u>does not</u> wish to be contacted by telephone		Learner <u>does not</u> wish to be contacted by e-mail	

**Declaration:** I declare that the information I have given is correct and understand it will be used in accordance with the Data Protection Act 1998

Participant Signature:	Date:	
Advisor/Provider Signature:	Date:	

**For office use only**

Date & Initials Entered on IYSS		Date & initials Entered on Hanlon:		Date & Initials Entered on DurhamWorks Database	
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