

# RESUME

**SHAIK MAHAMMAD**

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## CAREER OBJECTIVE :

- Ambition to work in an organization where the best use my talent, knowledge, dedication, hard work & sincerity can be made.
- To build team work for continuous improvements.
- To aspire a challenging Job in a dynamic environment with self-confidence.
- I am seeking a high quality work life through challenging assignments, meaningful career growth opportunities for value addition and professional development.

## CAREER SUMMARY :

- **6 years** experience in the field of **Automotive Industries** in Production, PPC Department and Logistic team.
- Responsible for maintaining **5S & 3C** in our working organization.
- Conducting “**Continuous Improvement**” meetings to evaluate Improvement activities.

## ORGANIZATION PROFILE :

- ISO-9000, ISO / TS-16949, QS9000, OHSAS-18001, 5S Award & ISO-14001 Certified Company
- Awarded for 5 star certification by Hyundai Motors India and working towards OPPM & TPM achievement
- One of the leading Brake & suspension systems Manufacturing Company.

## PROFESSIONAL EXPERIENCE :

<i>Sl. No</i>	<i>Name of the Organization</i>	<i>Period</i>	<i>Last Position Held</i>
1	HL MANDO ANAND India Limited, Irungattukkotai, Sriperumbudur – 602105.	From 18/08/2016 to 2022	Junior Engineer

## WORK EXPERIENCE :

- Planning customer parts as per the customer requirement received from PPC department.
- Handling of gate entry, receiving and dispatching parts to KMI,MOBIS, GLOVIS and CKD
- In-warding material from mando chennai at the right time with a better quality and correct qty.
- Can able to prepare sale invoices and various types of DC's for inward and outward vehicles.
- Material delivery planning to WIP and daily customer demand without material shortages.
- Daily monitoring Production planning periodically following in dashboard

- To ensure and maintain, materials are being followed as by FIFO method.
- Ensuring perpetual inventory and maintain stock accuracy by ABC analysis.
- Handling more than 50 parts for 7 different variants.
- Daily subdaily report to customers and management.
- Daily and monthly end physical stock count activities and check parts system v/s physical
- Ensure Warehouse related documents like inward & outward receipts

#### **Additional Responsibilities:**

- Maintain 5S & 3C in documentation, display & procedure.
- Receipt Control

#### **TRAINING PROGRAMME ATTENDED :**

- 8D Training
- 5'S'and 3C training
- Quality Training like understanding and preparation of control plan, FMEA, Process flow diagrams 7 QC tools, and work standards conducted by the Mando.

#### **MAJOR ACHIVEMENTS :**

- Implemented the POKA-YOKE in the work area to reduce the Rejection and increasing the uptime of the machines
- Participate in 'ZERO DEFECTS COMPETITION' in Mando

#### **TECHNICAL ACTIVITIES PRACTICED :**

- Can Initiate New Projects in Work Area.
- More Focus on Continuous Improvements
- Focus on Error-Proofing Process.
- Can able to handle the team of 20 members per shift.

#### **STRENGTH :**

- Work with positive attitude
- Self-confident and punctuality
- Willingness to learn

**Languages known** : English, Telugu, Tamil, And Hindi

**Habits** : playing cricket and kabaddi

**Computer exposure** : MS Office & Computer Knowledge, oracle application, GERP.

**ACADEMIC QUALIFICATION :**

Qualification	Board / University	Name of Institution	Month & Year of Passing	% of Marks
Diploma in Mechanical Engineering	SBTET	S.V.C.M POLYTECHNIC, BADVEL	2016	70%
SSC	Board of secondary Education, Andhra Pradesh	S.B.V.M.High school Badvel.	2013	83%

**CTC DETAILS:**

Current CTC : 3.8 lacks / annum  
Expected CTC : 30% of current CTC  
Notice Period : Immediate Joiner.

**Personal Profile:**

Date of Birth : 18.06.1998  
Father's name : Shaik.Abdul Gafoor  
Nationality & Religion : Indian & Muslim.  
Marital Status : Un-married  
Permanent Address : S/O:Shaik.Abdul Gafoor  
: Door No:2/2/83, Dastumiyya Street ,  
: Badvel Mandal,  
: District- Kadapa.  
: State: Andhra Pradesh, pin-516227.

**Declaration:**

I hereby declare that, the information mentioned above are true and correct to best of my knowledge.

Date -

signatures  
(SHAIK MAHAMMAD)