Function Keys	Functionality
F1	Help
F1 (CTRL + F1)	To get online help for opened window
F2	Change the Current Date (Voucher)
F2 (ALT + F2)	Change the Period
F3	Company
F3 (ALT + F3)	Select Company
F3 (CTRL + F3)	Shut Company
F4	Contra Voucher
F4 (ALT + F4)	Quit
F4 (CTRL +F4)	Payroll
F5	Payment Voucher
F5 (ALT + F5)	Debit Note
F5 (CTRL +F5)	Rejections Out
F6	Receipt Voucher
F6 (ALT + F6)	Credit Note
F6 (CTRL +F6)	Rejections In
F7	Journal Voucher
F7 (ALT + F7)	Stock Journal
F7 (CTRL +F7)	Physical Stock
F8	Sales Voucher
F8 (ALT + F8)	Delivery Note
F8 (CTRL + F8)	Sales Order
F9	Purchase Voucher
F9 (ALT + F9)	Rejections Note
F9 (CTRL +F9)	Purchase Order
F10	Reversing Journal Voucher
F11	Functions and Features Screen
F12	Configure Screen