Matin Shaikh

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CAREER OBJECTIVE

Detail-oriented Data Analyst skilled in SQL, Python, Excel, Power BI, and Tableau. Experienced in cleaning, analyzing, and visualizing data to deliver insights, build dashboards, and support data-driven decisions that improve business performance.

WORK EXPERIENCE

Data Analyst • Internship

Mar 2025 - Aug 2025

NMD INFOTECH Pvt.Ltd, Pune

Company focused on data solutions and analytics Developed data visualization dashboard to communicate insights to team members Used Excel, SQL and Python to identify trends and insights Cleaned and preprocessed large datasets to ensure accuracy and consistency for analysis Supported Senior Analyst in preparing presentations and documentations of findings for stakeholder Created visual dashboards and reports using tools like PowerBi Tableau to support business decision making Assisted in database management by updating and maintaining data entries to improve cata retrieval efficiency Performed data validation and error checking to ensure high data quality and reliability

EDUCATION

Bachelor of Science (B.Sc), Computer Science

Savitribai Phule Pune University

2022 - 2025

TRAININGS / CERTIFICATIONS

EXCEL

Sep 2025

Oneroadmap, Virtual

Power Bi Dashboard

Aug 2025

WsCube Tech, Virtual

Data Analyst

Sep 2025

SIMPLILEARN, Virtual

Power BI

Jan 2025 - Feb 2025

Skill Course, Virtual

PORTFOLIO

GitHub link 7

Portfolio link **↗**

PROJECTS

Mobile Sales Dashboard **オ**

Aug 2025 - Sep 2025

An interactive Power BI dashboard built to analyze mobile sales performance across regions, product categories, and time periods. It visualizes key metrics such as revenue, profit, units sold, top-selling products, and customer segmentation. Features include drill-through filters, geographical sales maps, dynamic KPI cards, and trend analysis. The dashboard lets users explore sales trends, compare regional performance, and derive actionable insights to guide business decisions.

HR Analytics Dashboard **₹**

Aug 2025 - Sep 2025

An interactive dashboard created to analyze key human resources metrics such as employee attrition, performance, recruitment, and retention trends. It visualizes turnover rates, demographics, departmental performance, and tenure analyses. Features include slicers/filters for department, gender, experience, and performance level, trend lines, bar charts, and heat maps — enabling HR managers to spot patterns, predict attrition risks, and inform strategic decision-making.

SKILLS

MS-ExcelTableau

- SQL
- Power BI

- Python
- Data Visualization



- Data Cleaning
- Decision making

- Statistical Modeling
- Data Analytics

- Problem Solving
- Data Analysis

EXTRA CURRICULAR ACTIVITIES

- Data Modeling
- Data Cleaning
- Dashboard
- Generate Reports.
- Data Analysis & Visualization

