**PAGE 1**

**(Home Page)**

**GREETINGS FROM BHARTI VIDYAPEETH DEEMED TO BE UNIVERSITY!**

**Welcome to data and documentation for**

**AQAR criteria-III Research, Innovations and Extension.**

**(Create the login ID with password for all coordinators and administrator)**

**Login:**

**Password:**

**PAGE 2**

**(Pop up page)**

**PREAMBLE (Provided by us)**

**Criterion III – Research, Innovations and Extension**

**Instructions and terms and conditions**

**Provided following instructions:**

• Data for Criteria 3.4.5, 3.4.6, 3.4.8, 3.4.9 (Research Publications) as per Calender Year -2020 (Jan-2020 to Dec-2020). For remaining points data is as per Academic Year 2020-21 (July-2020 to June-2021)  
• Complete All information as per AQAR Guidelines and SOP.   
• Do not keep anything blank. In case of NO data/Not applicable then mention 'NIL'.   
• Do NOT change format and sequence of Excel sheets.  
• You may add rows as per requirement.  
• Do NOT delete columns.  
• Wherever necessary upload relevant supporting documents and provide its link.  
• Keep ready all other relevant supporting documents for uploading.

**Details of coordinator (List of coordinators we will provide, Drop down table)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **College / Institution Name** | **Principal / Director Name** | **Contact No. & Email ID** | **Co-ordinator Name** | **Contact No. & Email ID** |
| 1. | Medical College, Pune | Dr. Brig. N. S. Mani | 9373728700  ns\_mhj@yahoo.co.in | Dr. Prasad Pore | 9921073540  [bvumcpnaac@gmail.com](mailto:bvumcpnaac@gmail.com) |
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| 27. | Yashwantrao Mohite Institute of Management, Karad | Dr. R. U. Kanthe | 9422411133  [drrajeshkanthe@gmail.com](mailto:drrajeshkanthe@gmail.com)  [rajeshkanthe@rediffmail.com](mailto:rajeshkanthe@rediffmail.com)  [ymimkarad@bharatividyapeeth.edu](mailto:ymimkarad@bharatividyapeeth.edu) | Dr. Rodrigues | 9923531236  [bvmgtkarad@rediffmail.com](mailto:bvmgtkarad@rediffmail.com) |

**PAGE 3**

3.1.1 The institution Research facilities are frequently updated and there is well defined policy for promotion of research which is uploaded on the institutional website and implemented (*Upload the following documents in single PDF for each entry: Policy* for promotion of research designed and implemented by institute)

**\*Note:**

* **Expected: Documents Required:** facility updation document, Geotag photo
* **Provide typing space for a paragraph.**
* **Tab for uploading relevant supporting document**

|  |  |  |
| --- | --- | --- |
| **S.No.** | **Name of the Research facility updated** | **Use of Research facility** |
| 1 | Shailesh | ABCD |
| 2 | Ankkit | QWERTY |

**PAGE 4**

3.1.2 The institution provides seed money to its teachers for research (amount INR in Lakhs)

**Use template no. 3.1.2 provided in excel**

**\*Note:**

|  |
| --- |
| **Expected: Documents Required:** List of faculty who have been provided with seed money for research along with the title of the project, duration and amount year-wise. • Sanction letters of seed money to the teachers is mandatory. • Audited Income-Expenditure statement highlighting the relevant expenditure endorsed by the Finance Officer indicating the seed money |
| **Not** **Expected:** Grants for other than research projects are not to be considered • Sponsorship to conferences / seminars etc are not to be considered. • Grants received from outside agencies for research are not to be included. |

Upload relevant supporting document (Provide a tab to upload document)

**PAGE 5**

3.1.3 Number of teachers receiving national/ international fellowship/financial support by various agencies for advanced studies/ research during the year

**Use template no. 3.1.3 provided in excel**

**\*Note:**

|  |
| --- |
| * **Expected:Documents Required:** award letters of the teachers, Photo, |
| * **Not-Expected:** Awards without any financial support are not to be included (E.g: Best Teacher Award, Certificate of Appreciation). |

* **Upload relevant supporting document**

**PAGE 6**

3.1.4 Number of JRFs, SRFs, Post-Doctoral Fellows, Research Associates and other research fellows enrolled in the institution during the year .

**\*Note:**

|  |
| --- |
| * **Expected: Documents Required:** fellowship award letters |
| * **Not-Expected:** Research fellowships to the teachers/students/research assistants etc given by the HEI will not be considered. |

* **Use template no. 3.1.4 provided in excel**
* **Upload relevant supporting document**

**PAGE 7**

3.1.5 Institution has the following facilities to support research (Provide multiple choice format)

* Central Instrumentation Centre
* Animal House/Green House
* Museum
* Media laboratory/Studios
* Business Lab
* Research/Statistical Databases
* Mootcourt
* Theatre
* Art Gallery

**Options:**

A. Any 4 or more of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

E. None of the above

**Data Requirements:**

* Name of the facility
* Year of establishment
* Geotagged pictures

**File Description**

* Upload the data template
* Upload relevant supporting document

**(Data template is not applicable to this metric)**

**Documents Required:** Videos and geo-tagged photographs of each of the facilities available in the HEI.  
• Details of the structures of each of the facilities available in the HEI.  
• Copy of the subscription letter for database is essential for Option 6 (Research/Statistical Databases).

|  |  |  |
| --- | --- | --- |
| **S.No.** | **Name of the facility (Central Instrumentation Centre/Animal House/Green House/Museum/Media laboratory/Studios/Business Lab/ Research/Statistical Databases/Mootcourt/Theatre/Art Gallery)** | **Year of establishment** |
|  |  |  |

**PAGE 8**

3.1.6 Number of departments with UGC-SAP, CAS, DST-FIST, DBT, ICSSR and other recognitions by national and international agencies during the year **[TITLE FOR THE PAGE]**

**\*Note:**

|  |
| --- |
| * **Expected:Documents Required:** recognition of departments /grant award letters from central / state government agencies and other recognitions by national and international agencies, letters of award for research, endowments, Chairs sponsored by non-government sources, grant award letters for research projects sponsored by government agencies, |
| * **Not-Expected:**Grants given by their own trust / sister institutions are not to be included. • Projects sanctioned to individual researchers / teachers etc., are not to be included; Grants in the form of Equipments / software / skill development centres will not be considered. |

* **Use template no. 3.1.6 provided in excel**
* **Upload relevant supporting document**

**PAGE 9**

**Key Indicator - 3.2 Resource Mobilizations for Research**

3.2.1 Extramural funding for Research (Grants sponsored by the non-government sources such as industry, corporate houses, international bodies for research projects) endowments, Chairs in the University during the year(INR in Lakhs)

**\*Note:**

|  |
| --- |
| * **Expected: Documents Required:** recognition of departments /grant award letters from central / state government agencies and other recognitions by national and international agencies, letters of award for research, endowments, Chairs sponsored by non-government sources, grant award letters for research projects sponsored by government agencies, |
| * **Not-Expected:** Grants given by their own trust / sister institutions are not to be included. • Projects sanctioned to individual researchers / teachers etc., are not to be included; Grants in the form of Equipments / software / skill development centres will not be considered. |

* **Use template no. 3.2.1 provided in excel**
* **Upload relevant supporting document**

**PAGE 10**

3.2.2 Grants for research projects sponsored by the government agencies during the year(INR in Lakhs) **[TITLE FOR THE PAGE]**

**\*Note:**

|  |
| --- |
| * **Expected:Documents Required:** recognition of departments /grant award letters from central / state government agencies and other recognitions by national and international agencies, letters of award for research, endowments, Chairs sponsored by non-government sources, grant award letters for research projects sponsored by government agencies, |
| * **Not-Expected:**Grants given by their own trust / sister institutions are not to be included. • Projects sanctioned to individual researchers / teachers etc., are not to be included; Grants in the form of Equipments / software / skill development centres will not be considered. |

* **Use template no. 3.2.2 provided in excel**
* **Upload relevant supporting document**

**PAGE 11**

3.2.3 Number of research projects per teacher funded by government and non-government agencies during the year

**\*Note:**

|  |
| --- |
| * **Expected:**Documents Required: recognition of departments /grant award letters from central / state government agencies and other recognitions by national and international agencies, letters of award for research, endowments, Chairs sponsored by non-government sources, grant award letters for research projects sponsored by government agencies, |
| * **Not-Expected:**Grants given by their own trust / sister institutions are not to be included. • Projects sanctioned to individual researchers / teachers etc., are not to be included; Grants in the form of Equipments   / software / skill development centres will not be considered.   * Use template no. 3.2.3 provided in excel * Upload relevant supporting document |

**PAGE 12**

***3.3.1 Institution has created an eco-system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge***

Describe available incubation centre and evidence of its usage (activity) within a maximum of 200 words **(Provide a place for Writing a paragraph)**

**\*Note:**

* **Use template no. 3.3.1 provided in excel**
* ***Documents Required: Photo, Usage proof.***
* Upload relevant supporting document (Tab for Document upload)

|  |  |  |
| --- | --- | --- |
| **S.No.** | **Name of the Incubation centre** | **Describe available incubation centre and evidence of its usage (activity) within 50 words .** |
|  |  |  |

**PAGE 13**

***3.3.2 Number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development during the year* [TITLE FOR THE PAGE]**

3.3.2.1: Total number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development year wise during the year

**\*Note:**

|  |
| --- |
| * **Expected:**Documents Required: Detailed report for each program. • Brochure/Geo-tagged Photograph with date and captions; title of the workshops / seminars conducted. • Details of resource persons. |
| * **Not-Expected:** Only activities with a bearing on Research methodology, Intellectual Property Rights (IPR), entrepreneurship and skill development are to be considered here. |

* Use template no. 3.3.2 provided in excel
* Upload relevant supporting document (Provide Tab for Supporting documents)

**PAGE 14**

***3.3.3 Number of awards / recognitions received for research/innovations by the institution/teachers/research scholars/students during the year* [TITLE FOR THE PAGE]**

3.3.3.1: Total number of awards / recognitions received for *research/*innovations won by institution/teachers/research scholars/students year wise during the year

**\*Note:**

|  |
| --- |
| * **Expected:** Documents Required**:** award letters issued by the awarding agency., Photo |
| * **Not-Expected:** Participation / presentation certificates in workshops / conferences etc., are not to be included.(Comment to be Provided) • Awards claimed in 2.4.4 not to be claimed here. • Patents not to be included here. * Use template no. 3.3.3 provided in excel * Upload relevant supporting document (Provide Tab for Supporting documents) |

**PAGE 15**

**3.4.1 The institution ensures implementation of its stated Code of Ethics for research**

3.4.1.1 The institution has a stated Code of Ethics for research and the implementation of which is ensured through the following: (Provide Multiple choice Question format)

* + - * Inclusion of research ethics in the research methodology course work
      * Presence of institutional Ethics committees (Animal, chemical,bio-ethics etc)
      * Plagiarism check
      * Research Advisory Committee

**Options:**

A. All of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

E. None of the above

* Upload relevant supporting document

**(Data template is not applicable to this metric)**

**Documents Required:** Copy of the syllabus of the research methodology course work to indicate if research ethics is included.  
• Constitution of the ethics committee and its proceedings as approved by the appropriate body; .Constitution of research advisory committee and its proceedings as approved by the appropriate body.  
• Bills of purchase of licensed plagiarism check software in the name of the HEI., • Report of research content checked through licensed plagiarism check software.

|  |  |  |
| --- | --- | --- |
| **S.No.** | **Name the Code of Ethics followed (course work / Ethics committees / Plagiarism check / Research Advisory Committee)** | **web link on the institutional website where Code of Ethics for research is hosted.** |
|  |  |  |

**PAGE 16**

**3.4.2 The institution provides incentives to teachers who receive state, national and international recognitions/awards (Provide a multiple choice question format)**

1.Commendation and monetary incentive at a University function

2.Commendation and medal at a University function

3. Certificate of honor

4.Announcement in the Newsletter / website

**Options:**

A.All of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

E.None of the above

Data Requirements: (As per of2.4.4)

* Name of the Awardee with contact details
* Name of the Awarding Agency
* Year of Award
* Incentive details

**File Description**

* Upload the data template

Upload relevant supporting document

**Documents Required:** Policy document detailing scheme of incentives as approved by the appropriate body.  
• E-copies of the letters of incentives, certificate of honors granted by the university to the beneficiary.;

Ranges from Study leave to monetary and promotional benefits

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **S.No.** | **Name of full time teachers receiving awards from state level,national level, international level** | **Year of Award** | **PAN** | **Designation** | **Name of the award, fellowship, received from Government or Government recognised bodies** | **Name of the Awarding Agency** | **Incentives/Type of the incentive given by the HEI in recognition of the award** | **Link to the relevant documents** |
|  |  |  |  |  |  |  |  |  |

**PAGE 17**

***3.4.3Number of Patents published/awarded during the year***

3.4.3.1: Total number of Patents published/awarded year wise during the year

**\*Note:**

|  |
| --- |
| * **Expected:**   **Documents Required:** letters of awards of patents and patent number which can be cross-verified. Current status, |
| * **Not-Expected:**   Only awarded / published patents to be considered, Patents awarded / published in the name of faculty working in the University during the assessment period only to be considered, Mere submission of application for the patent will not be considered   * **Use template no. 3.4.3 provided in excel** * **File Description**   Upload the data template  Upload relevant supporting document |

**PAGE 18**

***3.4.4 Number of Ph.D’s awarded per teacher during the year***

3.4.4.1: How many Ph.D’s are awarded during the year

3.4.4.2: Number of teachers recognized as guides during the year

**\*Note:**

|  |
| --- |
| * **Expected:Documents Required:** PhD Award letters to PhD students. • Letter from the university indicating name of the PhD student with title of the doctoral study and the name of the guide. • Co-guides are also considered • Ph.D s awarded by other university/institutions are also considered |
| * **Not Expected:**Ph.D’s awarded (not-ongoing) under every eligible research guide working as faculty in the institution should be considered, |

* Use template no. 3.4.4 provided in excel
* Upload relevant supporting document

**PAGE 19**

***3.4.5.Number of research papers per teacher in the Journals notified on UGC website during the year***

**\*Note:**

|  |
| --- |
| * **Expected:**Documents Required: Acceptance letter, Publication certificate; Direct link landing to UGC CARE/SCOPUS/WEB OF SCIENCE/INDIAN CITATION DATABASE indicating name of the journal, title of the article, affiliation, year and authors name |
| * **Not Expected:**Publication which does not reflect the University name under the author affiliation will not be considered. |

* Use template no. 3.4.5 provided in excel
* Upload relevant supporting document

**PAGE 20**

***3.4.6 Number of books and chapters in edited volumes published per teacher during the year***

3.4.6.1: Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings during the year

**\*Note:**

|  |
| --- |
| * **Expected:**   Documents Required: E-copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters and conference proceedings • Web-link of research papers by title, author, Department/ School/ Division/ Centre/ Unit/ Cell, name and year of publication |
| * **Not-Expected:**   Publication claimed under 3.4.5 not to be included,  • Books with ISBN number only would be considered  • Book’s publication year and publisher name should be mentioned |

* Use template no. 3.4.3 provided in excel
* Upload relevant supporting document

**PAGE 21**

3.4.7 E-content is developed by teachers:

\*Note:

|  |  |
| --- | --- |
| * **Expected:Documents Required**: • Give links to upload document of e-content developed showing the authorship. • Supporting documents from the sponsoring agency for the e-content developed by the teachers need to be provided. For institution LMS a summary of the e-content developed and the links to the e-content should be provided | |
| * **Not-Expected:**Informal e-content will not be accepted • Open Source e-content should not be included. |  |

* Use template no. 3.4.7 provided in excel
* Upload relevant supporting document

**PAGE 22**

3.4.8 Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

Data Requirements for during the year:

* Title of the paper
* Name of the author
* Title of the journal
* Year of publication
* Citation Index

**File Description (Upload)**

* Any additional information
* Bibliometrics of the publications during the year

\* The Data obtained from inflibnet will be used for the purpose.

**(Data template is not applicable to this metric)**

• The data for this metric will be fetched by INFLIBNET directly  
• The HEI can seek clarification for the data given by INFLIBNET through the portal only.

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3.4.9 Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

Data Requirements for during the year:

* Title of the paper
* Name of the author
* Title of the journal
* Year of publication
* H index

**File Description**

* Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution
* Any additional information

\* The Data obtained from INFLIBNET will be used for the purpose.

**(Data template is not applicable to this metric)**

• The data for this metric will be fetched by INFLIBNET directly  
• The HEI can seek clarification for the data given by INFLIBNET through the portal only.

**PAGE 24**

**Key Indicators – 3.5 Consultancy**

3.5.1 Institution has a policy on consultancy including revenue sharing between the institution and the individual and encourages its faculty to undertake consultancy

**\*Note:**

* Upload relevant supporting document

**PAGE 25**

3.5.2 Revenue generated from consultancy and corporate training during the year(INR in Lakhs)

3.5.2.1: Total amount generated from consultancy and corporate training during the year (INR in lakhs)

**\*Note:**

**Use template no. 3.5.2 provided in excel**

Upload relevant supporting document

**Expected:**

|  |
| --- |
| Documents Required: • Audited statements of accounts indicating the revenue generated through consultancy and corporate training. • Letter from the corporate where training was imparted along with the fee paid. • CA certified copy of statement of accounts as attested by head of the institution. • Letter from the beneficiary of the consultancy along with details of the consultancy fee.  **Not-Expected:** |
| • Grants received for research projects are not to be included. • Consultancy fee from any sister institution / same trust will not be considered.  • The revenue generated by sharing the physical resources / by testing will not to be considered. • Revenue generated by training the students should not be included. |

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3.6.1 Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during the year

Describe the impact of extension activities in sensitizing students to social issues and holistic development within a maximum of 200 words

**\*Note:**

**Expected:**

* Documents Required: Letter of communication/approval/permission, participants list, Photo, proof of impact
* Upload relevant supporting document

|  |  |  |  |
| --- | --- | --- | --- |
| **S.No.** | **Name of Extension activity** | **Place of Conduction** | **Describe the impact of extension activities in sensitising students to social issues and holistic development within 50 words** |
|  |  |  |  |

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3.6.2 Number of awards received by the Institution, its teachers and students from Government /Government recognized bodies in recognition of the extension activities carried out during the year

3.6.2.1: Total number of awards and recognition received for extension activities from Government / Government recognized bodies during the year

**\*Note:**

**Expected:**

|  |
| --- |
| **Documents Required:** Copies of award letters issued by the awarding agency. • Any other relevant supporting document.  **Not-Expected:** |
| • Awards claimed in 2.4.4 and 3.1.3 will not be considered here. • Awards that are local in nature will not be considered. • For Ex: Avoid awards from urban local bodies/ Panchayat etc. • Awards by individuals will not to be considered. • Awards from own trust / sister institutions not to be considered. |

* Use template no. 3.6.2 provided in excel
* Upload relevant supporting document

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3.6.3 Number of extension and outreach programs conducted by the institution including those throughNSS/NCC/Red cross/YRC during the year(including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry,communityandNGOs)

**\*Note:**

**Expected:**

|  |
| --- |
| **Documents Required:** Geo-tagged Photographs and any other supporting document of relevance should have proper captions and dates. • Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency, Can be supplemented with Newspaper reports of events.  **Not-Expected:** |
| Events conducted for the benefit of their own students not to be included under outreach programs. |

* Use template no. 3.6.3 provided in excel
* Upload relevant supporting document

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3.6.4 Total number of students participating in extension activities listed at 3.6.3 above during the year

**\*Note:**

**Expected:**

|  |
| --- |
| **Documents Required:** Geo-tagged Photographs and any other supporting document of relevance should have proper captions and dates. • Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency, Can be supplemented with Newspaper reports of events.  **Not Expected:** |
| Events conducted for the benefit of their own students not to be included under outreach programs. |

* Use template no. 3.6.4 provided in excel
* Upload relevant supporting document

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**Key Indicator - 3.7 Collaboration**

3.7.1 Number of collaborative activities with other institutions/ research establishment/industry for research and academic development of faculty and students during the year

3.7.1.1: Total number of Collaborative activities with other institutions/ research establishment/industry for research and academic development of faculty and students during the year

**\*Note:**

**Expected:**

|  |
| --- |
| **Documents Required:** Copies of documents indicating the collaboration/related documents indicating the nature of collaboration and activities year-wise; List of year wise activities and exchange should be provided  **Not Expected:** |
| • Collaboration to be valid and within the assessment period. • The collaboration activities for research and academic development of faculty and students facilitated through the mentioned collaboration only will be considered.  • Activities mentioned under3.6.3, 3.7.2 and 3.7.3 not to be included here.  • Collaborations with the sister institutions under the same Trust are not to be included. |

* Use template no. 3.7.1 provided in excel
* Upload relevant supporting document (Tab should be provided)

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3.7.2 Number of functional MoUs with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborativeresearch duringthe year

|  |  |  |
| --- | --- | --- |
| **\*Note:**  **Expected:**  **Documents Required:** List of activities conducted under each MoU along with dates of starting and completion year-wise as endorsed by both parties • E-copy of the MOUs indicating the objectives of the MOU as endorsed by both the partie  **Not Expected:**   |  | | --- | | • The MoU should be functional during the assessment period • If the MoU is for three years viz 2011-2013, it shall be counted only once. • At least one activity should have been conducted under an MOU to qualify as a functional MOU  • MOU’s with the sister institutions under the same Trust are not to be included. • Certificates issued by external agencies to students/Faculty for research/Faculty exchange/Student exchange/  internship cannot be the proof for having collaboration with the external agency |  * Use template no. 3.7.2 provided in excel |  |

* Upload relevant supporting document (Tab should be provided)