

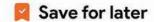


# Functions Used By Data Analysts

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### **EXCEL FUNCTIONS**

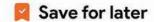
- VLOOKUP: Searches for a value in the first column of a table array and returns a value in the same row from another column.
- 2. **HLOOKUP:** Similar to VLOOKUP but searches for a value in the first row of a table array and returns a value in the same column.
- 3. SUMIF/SUMIFS: Adds the cells specified by a given condition or criteria.
- 4. **COUNTIF/COUNTIFS:** Counts the number of cells specified by a given condition or criteria.
- AVERAGEIF/AVERAGEIFS: Calculates the average of cells specified by a given condition or criteria.
- 6. INDEX/MATCH: Returns the value in a cell at the intersection of a particular row and column, based on matching a criteria.
- 7. PivotTables: Summarizes, sorts, and filters data in Excel.
- IF/IFERROR: Executes a specific action based on a condition or returns a value if an error occurs.
- 9. CONCATENATE/CONCAT: Joins two or more strings together.
- TEXT/DATEVALUE: Converts text to date values.
- 11. INDEX/MATCH Combination: Provides more flexibility than VLOOKUP and HLOOKUP for searching values in a table.
- 12. **Conditional Formatting:** Allows formatting cells based on certain conditions, making data visualization more intuitive.
- 13. Data Validation: Restricts the type of data that users can enter into a cell, ensuring data integrity.
- 14. Array Formulas: Perform multiple calculations on one or more items in an array.
- 15. Solver: An Excel add-in used for optimization and what-if analysis.
- 16. Pivot Charts: Visual representations of PivotTable data.
- 17. Goal Seek: Finds the input needed to achieve a desired result in a formula.
- 18. **Advanced Filter:** Allows filtering data by multiple criteria and copying the filtered results to another location.
- 19. Text Functions (e.g., LEFT(), RIGHT(), MID(), etc.): Extract or manipulate text data in cells.
- 20. Data Tables: Allows performing sensitivity analysis by calculating multiple versions of a formula with different input values.





# **SQL FUNCTIONS**

- 1. SELECT: Used to retrieve data from a database.
- 2. WHERE: Filters data based on specified conditions.
- 3. GROUP BY: Groups rows that have the same values into summary rows.
- 4. HAVING: Filters records returned by a GROUP BY clause.
- ORDER BY: Sorts the result set in ascending or descending order.
- JOIN: Combines rows from two or more tables based on a related column.
- 7. **DISTINCT:** Returns unique values in a specified column or expression.
- 8. COUNT(): Returns the number of rows in a specified table or view.
- 9. SUM(): Calculates the sum of a set of values.
- 10. AVG(): Calculates the average of a set of values.
- 11. CASE Statement: Allows conditional logic within SQL queries.
- 12. UNION: Combines the result sets of two or more SELECT statements.
- 13. CTE (Common Table Expressions): Temporary result sets that can be referenced within a SELECT, INSERT, UPDATE, or DELETE statement.
- 14. Window Functions (e.g., ROW\_NUMBER(), RANK(), etc.): Perform calculations across a set of rows that are related to the current row.
- 15. Stored Procedures: Precompiled SQL code that can be executed by calling the procedure name.
- 16. INDEX: Improves the speed of data retrieval operations on a database table at the cost of additional space and decreased performance for insert, update, and delete operations.
- 17. TRIGGER: A database object that automatically performs an action in response to certain events on a particular table or view.
- 18. **EXISTS:** Tests for the existence of any rows in a subquery and returns true if the subquery returns one or more rows.
- 19. ROLLUP: Generates subtotal values for the data, based on one or more columns.
- 20. EXPLAIN: Analyzes the execution plan of a SELECT statement to help optimize query performance.



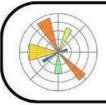




# **PANDAS FUNCTIONS**

- read\_csv(): Reads a CSV file into a DataFrame.
- 2. head(): Returns the first n rows of a DataFrame.
- info(): Provides a concise summary of a DataFrame, including data types and nonnull values.
- 4. describe(): Generates descriptive statistics of the DataFrame.
- 5. loc[]: Accesses a group of rows and columns by label(s) or a boolean array.
- 6. iloc[]: Accesses a group of rows and columns by integer position(s).
- 7. merge(): Combines two DataFrames by a common column.
- 8. groupby(): Groups DataFrame using a mapper or by a Series of columns.
- 9. pivot\_table(): Creates a spreadsheet-style pivot table as a DataFrame.
- 10. to\_csv(): Writes DataFrame to a CSV file.
- 11. pd.concat(): Concatenates pandas objects along a particular axis with optional set logic along the other axes.
- 12. pd.melt(): Unpivots DataFrame from wide to long format.
- 13. pd.pivot\_table(): Creates a spreadsheet-style pivot table as a DataFrame.
- 14. pd.cut(): Bin values into discrete intervals.
- 15. pd.qcut(): Quantile-based discretization function.
- pd.merge(): Combines DataFrame objects by performing a database-style join operation.
- 17. pd.DataFrame.apply(): Applies a function along an axis of the DataFrame.
- 18. **pd.DataFrame.groupby():** Groups DataFrame using a mapper or by a Series of columns.
- 19. pd.DataFrame.drop\_duplicates(): Removes duplicate rows from the DataFrame.
- 20. pd.DataFrame.to\_excel(): Writes DataFrame to an Excel file.





# **MATPLOTLIB FUNCTIONS**

- 1. plt.plot(): Creates a line plot.
- plt.scatter(): Creates a scatter plot.
- 3. plt.bar(): Creates a bar plot.
- 4. plt.hist(): Creates a histogram.
- 5. plt.boxplot(): Creates a boxplot.
- plt.xlabel(): Sets the label for the x-axis.
- 7. plt.ylabel(): Sets the label for the y-axis.
- 8. plt.title(): Sets the title of the plot.
- 9. plt.legend(): Adds a legend to the plot.
- 10. plt.show(): Displays the plot.
- 11. plt.savefig(): Saves the plot to a file.
- 12. plt.subplots(): Creates a figure and a set of subplots.
- 13. plt.figure(): Creates a new figure.
- 14. plt.xticks(): Sets the tick labels on the x-axis.
- 15. **plt.yticks():** Sets the tick labels on the y-axis.
- 16. plt.grid(): Adds grid lines to the plot.
- plt.xlim(): Sets the limits for the x-axis.
- plt.ylim(): Sets the limits for the y-axis.
- 19. plt.annotate(): Adds annotations to the plot.
- 20. plt.subplots\_adjust(): Adjusts the spacing between subplots.