
<https://www.linkedin.com/in/lakshmishaji/> | <https://github.com/shaji-lakshmi>**EDUCATION**

Temple University, College of Science and Technology
Bachelor of Science in Information Science and Technology
Certificate in Computer Security and Digital Forensics

December 2021

University of Pennsylvania, College of Liberal Arts and Professional Studies
Certificate in Data Analytics and Visualization

November 2021

TECHNICAL SKILLS

Agile Methodologies	Application Prototyping	Bootstrap	Business Analysis
C#	CSS	Data Modeling	ETL
HTML	Java	JavaScript	Matplotlib
Miro	Pandas	Postman	Python
SQL	Tableau	UX/UI Design	VBA

TECHNICAL EXPERIENCE

Philadelphia Gas Works – Philadelphia, PA

Project Management Intern

October 2021 - PRESENT

- Create and maintain project documentation such as project charter, project requirements and meeting agendas
- Utilize MS Project in order update and maintain project schedules
- Derive project requirements and action items during project meetings

Temple University – Philadelphia, PA

Junior BA/ Front End Developer, Continuing Education Systems

May 2018-September 2021

- Drove redesign efforts for program office pages by creating 16 user personas to tailor site wide content for specific audiences
- Documented and completed a detailed test plan for Osher Lifelong Learning Institute's lottery system that found five potential defects prior to product release
- Implemented mobile friendly, responsive design that improved student registration journey by reducing page navigation time by 30 seconds
- Used REST API and JavaScript to bridge Temple University's centralized alerting system and noncredit shopping site to automatically populate weather alerts

TedxTempleU – Philadelphia, PA

Director of Web Development and Maintenance

November 2018- April 2019

- Designed a user interface for the TedxTempleU that drove efforts to sell 100 tickets for the event
- Collaborated with a design team to decide theme, layout, and content for the event site
- Implemented Bootstrap and CSS driven features to landing page in order to increase appeal and ease of navigation
- Engaged in participant selection process in order to evaluate, diversify and decide program speakers

TECHNICAL PROJECTS

Employer Customer Relationship Management (CRM) System

January 2021- December 2021

- Created and maintained a Statement of Work based on project requirements
- Collaborated with teammates to create a data model to define the division and maintenance of 2000+ rows of data
- Defined user access criteria for system users by creating a use case diagram
- Proposed features and UI design using wireframes. Initialized system interface using HTML and Bootstrap CSS

EZ Email

April 2021

- Created a multipage C# project that mimics the functionalities of an emailing system
- Applied login and account creation logic to read and write data to the database
- Constructed an appropriate data model to maintain emailing information
- Utilized stored procedures to carry out database operations