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| **Shakib Mia**  Student   |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  | | --- | --- | |  | Brahmanbaria, 3430 Bangladesh |  |  |  | | --- | --- | |  | 01768750214 |  |  |  | | --- | --- | |  | md1839857@gmail.com | |  | |  |

Dynamic and compassionate professional with experience at Sarkari Shishu Paribar, Baghbari, excelling in teamwork, collaboration, and computer skills. Proven track record of enhancing children's welfare through therapeutic services and educational support, achieving significant improvements in client outcomes. Demonstrates a positive attitude and exceptional time management abilities in fast-paced environments.

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|  | **Skills** |

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| Teamwork and collaboration |  |  |

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| Positive attitude |  |  |

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| Computer skills |  |  |

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| Time management |  |  |

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|  | **Professional Experience** |

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| **2024-09** **- Current** | **Volunteer**  *Sarkari Shishu Paribar, Baghbari., Baghbari, Sylhet, Bangladesh.*   * Assisted with special events and programs. * Maintained clean, neat, and operational facilities to serve program needs. * Supported engaging, fun, and smooth-running events by helping with organization and planning. * Used strong interpersonal communication skills to convey information to others. |

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| **2024-09** **- Current** | **Field Social Worker**  *Intern at Sarkari Shishu Paribar, Baghbari., Baghbari, Sylhet, Bangladesh.*   * Explained medical care options to help families make informed healthcare decisions. * Delivered comprehensive therapeutic services to children, adolescents, and adults to support child welfare and prevention services. * Interviewed clients, families, or groups to assess situations, limitations and issues and implement services to address needs. * Conducted regular follow-ups with clients ensuring they stay on track and address any emerging issues in a timely manner. |

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| **2021-01** **- Current** | **Tutor**  *Local Neighbors, Sylhet City, Bangladesh.*   * Provided homework assistance using specific curriculum and materials. * Motivated students towards learning and studying to build self-confidence and reduce fear of failure. * Supported students with helpful study habits and exam strategies. * Collaborated with students to complete homework assignments, identify lagging skills, and correct weaknesses. |

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|  | **Education** |

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| **Expected in 2025-02** | **Bachelor of Arts: Social Work**  *Shahjalal University of Science & Technology. - Kumargaon, Sylhet, Bangladesh.*   * Member of Chokh Film Society, 2020 to 2025. * President, Chokh Film society, 2024 to running. * Join secretary, Brahmanbaria students Association of SUST. * Member of Rover Scout Brahmanbaria government College, 2017 to 2019. * Professional Development Studies: Social Work Camping, 2022. * Organizer for Brothers United Football Team, 2022. * Football player for Social Work batch-27 in inter university tournament, 2022. * Football player for Brothers United football team in inter department champions league tournament, 2022. * Departmental sports week, 2025 from Social Work association for running competition. * Member of Social work association, 2020 to 2021. |

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|  | **Accomplishments** |

* Used Microsoft Excel to develop inventory tracking spreadsheets.
* Documented and resolved social work camping which led to highest grade.
* Collaborated with team of 10-30 in the development of Social Work Camping.
* Collaborated with team of 5 in the development of Social work field work.
* Supervised team of 30 staff members.
* Resolved organizing issues through staff or members testing.

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|  | **Additional Information** |

I would love to work in multiple sectors of development and facilitation for human welfare.

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|  | **Software** |

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| Microsoft Word, Microsoft Excel, Microsoft Excess, Microsoft Power Point, Canva, Cap-cut etc. |  |  |

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|  | **Languages** |

**Bengali :**   Native language

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| English |  | Upper intermediate (B2) |

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|  | **Interests** |

Sports, Travelling.

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|  | **Travelling.** |

Exploring different places excites me more.