

# Mirza Shakil Ahamad

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## CAREER OBJECTIVE

I am looking for an opportunity in a reputed organization which help me deliver my best and upgrade my skills in engineering and meet the demands of the organization. To obtain a suitable job position in a reputed organization where nice working environment and decision making opportunities will enable me to contribute my best afford for the organization and attaining higher career building opportunities may be assured.

## EXPERIENCE (5.2 YEAR+)

### 1. Global Television (07/01 /2020-31/12/2021) Duties/Responsibility

- Provided base-level IT supports to non-technical person within the business.
- Installed software, modified and repaired hardware & resolved technical issues.
- Installation, implementation and assembling of the PC hardware
- Defined and documented IT best practices.
- Identified and solved IT issues with a variety of diagnostic tools
- Provided on-call support for critical issues

### 2. City Lube Oil Industries Ltd. (01/01/2022-Continue) Duties/Responsibility

- All Computer Maintenance.
- Operating System install.
- Computer Troubleshooting.
- Printer & File Sharing.
- Social Media Maintenance
- Product Designing & Video editing
- CCTV Camera Maintenance
- Contact with Foreign Company for Import Lubricant.
- Maintain the company website and regularly update web content.
- I manage Tally operations and maintain regular data backups.

### Work in D.S. Air Services

- Visa Processing, ➤ Hotel Booking .
- Air Ticket processing.
- Hajj and Umrah Processing.

## LIFE PHILOSOPHY

“There is good reward for those who respond to the call of their Lord”  
-Surah Ar-Ra'd 13:8-18

## EDUCATION

- Secondary School Certificate  
Jatraput A K High School  
2015
- Higher Secondary School Certificate  
Dr Maleka University College  
2017
- B.Sc. in Computer Science  
Eastern University of Bangladesh  
2023

## MOST PROUD OF

- 🏆 Successfully configure Windows Server.
- 🏆 Networking full Office LAN line.
- 🏆 Successfully set up L/C of Lubricants import for company.

## SKILLS

- IT Skill
- Computer Troubleshooting
- Windows OS
- HTML
- CSS
- Bootstrap
- Basic JavaScript
- Basic Python
- Mikrotik Router
- Wordpress Developer
- Cisco Switch & Router
- Biometric Machine Maintenance
- CC Camera Maintenance
- Linux OS
- Git/Github
- Web Maintenance
- Windows Server

## SOFT SKILLS

- Linux
- Microsoft 365
- Adobe Premiere Pro
- Basic Adobe Photoshop
- Basic Adobe Illustrator
- Vs Code
- Basic Adobe After Effects
- Winbox
- Tally Prime
- Cisco Packet Tracer

## LANGUAGES

Bangla  
English

