Mirza Shakil Ahamad

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CAREER OBJECTIVE

I am looking for an oppurtunity in a reputed organization which help me deliver my best and upgrade my skills in engineering and meet the demands of the organization.To obtain a suitable job position in a reputed organization where nice working environment and decision making opportunities will enable me to contribute my best afford for the organization and attaining higher career building opportunities may be assured.

EXPERIENCE (3.5 YEAR+)

1. Global Television (01/10/2020-31/12/2021) Duties/Responsiblity

- Provided base-level IT supports to non-technical person within the business.
- Installed software, modified and repaired hardware & resolved technical issues.
- Installation, implementation and assembling of the PC hardware
- Defined and documented IT best practices.
- Identified and solved IT issues with a variety of diagnostic tools
- Provided on-call support for critical issues

2. City Lube Oil Industries Ltd. (01/04/2022-Continue) Duties/Responsiblity

- All Computer Maintenance.
- Operating System install.
- Computer Troubleshooting.
- Printer Sharing.
- Social Media Maintenance
- Product Designing & Video editing
- File Sharing.
- Contact with Foreign Company for Import Lubricant.
- Maintenance Bus (Al Baraka Exclusive Ltd.) online system Jatri App and maintenance online ticket system and Bus Schedule.

Work in D.S. Air Services

- ➤ Visa Processing, ➤ Hotel Booking .
- ➤ Air Ticket processing.
- ➤ Hajj and Umrah Processing.

LIFE PHILOSOPHY

"There is good reward for those who respond to the call of their Lord"
-Surah Ar-Ra'd 13:8-18

EDUCATION

- 📄 Secondary School Certificate
  Jatraput A K High School
  2015-GPA:3.75

- 📄 Higher Secondary School Certificate
  Dr Maleka University College
  2017-GPA:3.67

- 📄 B.Sc. in Computer Science
  Eastern University oif Bangladesh
  2023-CGPA:3.07

MOST PROUD OF

- 🏆 Succesfully configure Windows Server.
- 🏆 Networking full Office LAN line.
- 🏆 Successfully set up L/C of Lubricants import for company.

SKILLS

IT Skill | Computer Troubleshooting | Windows OS
HTML | CSS | Switches/Routers | Windows Server
CC Camera Maintenance | Printer Servers
Biometric Machine Maintenance | Internet Research

SOFT SKILLS

Linux | Microsoft 365 | Adobe Premiere Pro
Basic Adobe Photoshop | Basic Adobe Illustrator

LANGUAGES

Bangla
English

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