

SOFT SKILL ASSIGNMENT

Module 1: Effective Communication

1. Thank you Email

Subject: Thank You for Your Support

Dear Jhanvi Patil,

I hope you are doing well.

I wanted to express my heartfelt gratitude for your assistance. Your participation has been important, and I sincerely appreciate the time and effort you have put into this project. It's a pleasure to work with someone so dedicated and professional as you.

Thank you once more for your support. I look forward to continuing our work.

Best regards.

Shakshi Shah ,

Project Manager,

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