

# ASHISH DEWAN

Mob: +971 055 318 7650

Bur Dubai, U.A.E

E-mail: [ashishyakka@gmail.com](mailto:ashishyakka@gmail.com)

## OBJECTIVES:

Seeking a suitable position with a progressive organization that will effectively utilize my knowledge and expertise, where I can grow with the organization and prove to be an asset for its effective functioning, be a team member for the achievement of organizational goals and its success.

---

## WORK EXPERIENCE:

### HIMALAYAN JAVA COFFEE

(2<sup>nd</sup> March 2019 to 1<sup>th</sup> January 2021)

Tridevi Marg, Thamel, Kathmandu, Nepal

#### Duty and responsibilities of barista:

- Prepare or serve hot or cold beverages, such as coffee, espresso drinks, blended coffees, or teas.
- Clean or sanitize work areas, utensils, or equipment.
- Clean service or seating areas.
- Check temperatures of freezers, refrigerators, or heating equipment to ensure proper functioning.
- Describe menu items to customer or suggest products that might appeal to them
- Order, receive, or stock supplies or retail products.
- Provide customer with product details, such as coffee blend or preparation descriptions.
- Receive and process customer payments.
- Serve prepared foods, such as muffins, biscotti, or bagels.
- Stock customer service stations with paper products or beverage preparation items.
- Take customer orders and convey them to other employees.
- Take out garbage.
- Weigh, grind, or pack coffee beans for customers.
- Wrap, label, or date food items for sale.
- Create signs to advertise store products or events.
- Demonstrate the use of retail equipment, such as espresso machines.

- Prepare or serve menu items, such as sandwiches or salads.
- Set up or restock product displays.
- Slice fruits, vegetables, desserts, or meats for use in food service.

## HIMALAYAN JAVA COFFEE

Tridevi Marg, Thamel, Kathmandu, Nepal

From 2<sup>nd</sup> March 2020 to 1<sup>th</sup> January 2021

### Duty and responsibilities of waiter:

- Taking orders from customers.
- Answering questions about menu items, food sensitivities and food substitutions.
- Giving customers suggestions for food and drinks and telling them about any special menu items.
- Serving nonalcoholic beverages and delivering food and alcoholic beverages to customers.
- Communicating with customers to ensure satisfaction and resolve any complaints.
- Processing customer payments.
- Removing dirty dishes from tables to avoid clutter while customers are eating.
- Cleaning tables after customers have finished their meals.

### EDUCATION:

Level	Boards	Year	Division	Institute
School Leaving Certificate (S.L.C)	Government of Nepal	2070	First	National Orchid Boarding High School (NOBS)
+2	HSEB	2072		Kathmandu Valley H S School

## SKILLS:

- Excellent customer service, communication and management skills
- Flexible and supportive team player with time timescales
- Excellent verbal and written communication skills
- Capable of managing stress as well as under pressure
- Quick thinker and learner with the ability to multi-task
- Coffee Preparation
- Food and beverage pairing
- Food Inventory management
- Resolving customer and employee issues diplomatically

## TRAINING:

- IT Skill: Computer Course in Advance Office User
- IT Skill: Computer Hardware and Software
- Indian Cook Training
- Internship at Himalayan Java Barista Coffee School

## PERSONAL INFORMATION:

- Nationality: Nepalese
- Date of Birth: 1995/04/23
- Gender: Male
- Marital Status: Unmarried
- Passport Number: 06188229
- Date of Issue: 27 Nov 2012
- Date of Expiry: 26 Nov 2022
- Education: High School Level
- Language Familiar: English, Hindi and Nepali

I hope that the above-mentioned particulars will meet your requirements and if given a chance to prove myself, I assure you that I will do my best to fulfill company's objectives.

Thanking you.

Ashish Dewan