



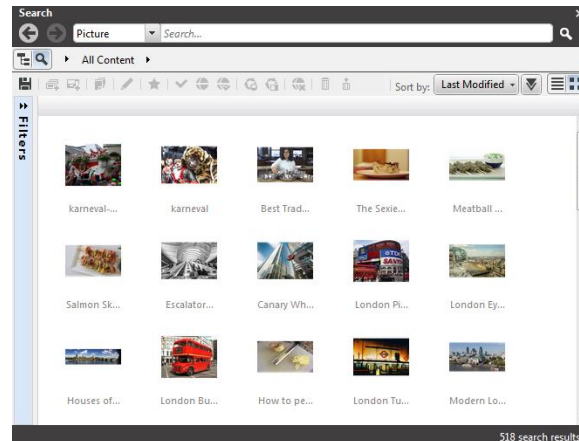


# CoreMedia CMS Fundamentals Workbook

# Task 1


## Upload files to the CMS

1. Log in to the studio using login "Teresa/Teresa".
2. Use the button  on the left-hand side. Select "Upload Files" in the submenu.
3. A "Upload Files" dialog box appears. Drag \*.jpg files from the ExercisesMaterial/Carnival folder to here.
4. Remove the hook "Open Content Item in Tab" on the bottom of the dialog.
5. Select the button "Upload".
6. Result: Select  on the left-hand side



## Task 2

Create an article (history of carnival in germany)

1. Use the button  . Select "Article" in the submenu.
2. A "New Article" dialog box appears. Give your article a name (History of Carnival) and confirm with "Create".
3. Open the "historyOfCarnival" document and select all text. Then copy and paste it to your article text field.
4. Click on "Add content by dragging it from the Library here" below "Pictures".
5. Select the just uploaded picture documents and drag them to the "Pictures" field.

continued on the next page

## Task 2

Create an article (history of carnival in germany)

6. Switch to your preview in the browser.

7. Search for "carnival"

✓ Found 4 hits for *carnival*



### History of **carnival**

In Germany, the Karneval or Fasching season officially begins in November the year before the Lenten season starts and culminates in the Rosenmontag Parade. **Carnival** float in the Rosenmontag parade in Köln (Cologne), Germany. The earliest written record of **carnival** in Germany dates back to 1296 in Speyer. [30] The first worldwide **carnival** parade took place in Cologne in 1823. The most active **Carnival** week begins on the Thursday before Ash Wednesday, with parades being held during the weekend, and



# Task 3

## Link your article to the Travel Hero Collection

1. In the studio open the bookmark "Reframed USA Page".
2. Switch to tab "Navigation".
3. Double-click the "Travel Page". The tab "Content" is selected.
4. In the placement "main" you find the "Travel Hero Collection".
5. Double-click the "Travel Hero Collection".
6. Now you can drag your article from the tab bar to the "items" list .
  1. Alternatively you can find the article via the "Last edited" search folder and drag it from there
7. Switch back to the "Reframed USA Page" and select the "Travel"navigation.
8. Result: You see your article on the Travel Page.

# Task 3

## Link your article to the Travel Hero Collection

The screenshot displays the CoreMedia 8 user interface, split into a left-hand CMS configuration panel and a right-hand live website preview.

**Left Panel (CMS Configuration):**

- Page Title:** Reframed Magazine
- Navigation Children:** A list of pages including Food & Taste Page, Travel Page (highlighted), Lifestyle Page, Topicpage, Videos Page, Galleries Page, Corporate Page, and All Microsites Page. Below this is a note: "Add content by dragging it from the Library here."
- Layout Variant:** Default
- Additional Items:**
  - Header:** Includes a "Login" button and a note "Add content by dragging it from the Library here."
  - Footer:** Includes "Privacy Policy Article" and "Imprint Article".

**Right Panel (Live Website Preview):**

- Header:** "REFRAMED" logo, "CoreMedia 8" branding, and navigation tabs for "FOOD & TASTE", "TRAVEL", and "LIFESTYLE".
- Main Content:** The article "The history of Carnival in Germany" is featured with a large image of people in carnival costumes. Below the image is a short paragraph about the carnival season in Germany.
- Right Sidebar:** Contains several recommendation widgets:
  - Your Top Recommendations:** Includes "Nairobi" and "Relax while travelling".
  - Community:** Includes a "Welcome" message.
  - Your Content of the Day:** Includes "Tokyo" and "Hamburg".

## Task 4

### Repeat

1. Upload \*.jpg files from "ExercisesMaterial/Cooking".
2. Create an article using the word template cooking.docx.
3. Add the uploaded cooking pictures.
4. In the studio open the bookmark "Reframed USA Page".
5. Switch to tab "Navigation".
6. Double-click the "Food & Taste Page". The tab "Content" is selected.
7. In the placement "main" you find the "Food & Taste Hero Collection".

next page

## Task 4

### Repeat

8. Double-click the "Food & Taste Hero Collection".
9. Now you can drag your cooking article from the tab bar to the "items" list .  
Alternatively you can find the article via the Last edited search folder and drag it from there.
10. Switch back to the "Reframed USA Page" and select the "Food & Taste "navigation.
11. Result: You see your article on the "Food & Taste" Page.
12. Now you can apply all changes and close your documents.  
(right mouse click on an open tab)



# Task 4

## Result

# REFRAMED

M A G A Z I N E


CoreMedia 8

FOOD & TASTE TRAVEL LIFESTYLE

Login EN Search

Reframed Magazine > Food & Taste

Jacob's Recipe



00:00 03:53

Ginger Studio/Vimeo CC-BY-SA 3.0

Jacob Kenedy is a young but experienced London-based chef. In this short doc Jacob reveals himself and his art.


### Cooking

Cooking This article is about the preparation of food by heating. For food preparation generally, see Food preparation. For cooking in the sense of styles of food from different places, see Cuisine. Cooking or cookery is the process of preparing food for consumption with the use of heat. Cooking techniques and ingredients vary widely across the world, reflecting unique environmental, economic, and cultural traditions and trends. The way that cooking takes place also depends on the skill and type of training an individual cook has.

0 0 ★★★★★

f g+ t


For Gourmets



### Mmmm...eat!


Discover delicious meat recipes and videos now!

Your Top Recommendations



### Pears


Pears can easily be turned into a simple, yet scrumptious fall dessert.



### Nairobi National Park

Officially opened in 1946, Nairobi National Park was the first national park established in Kenya. The park ...

Community



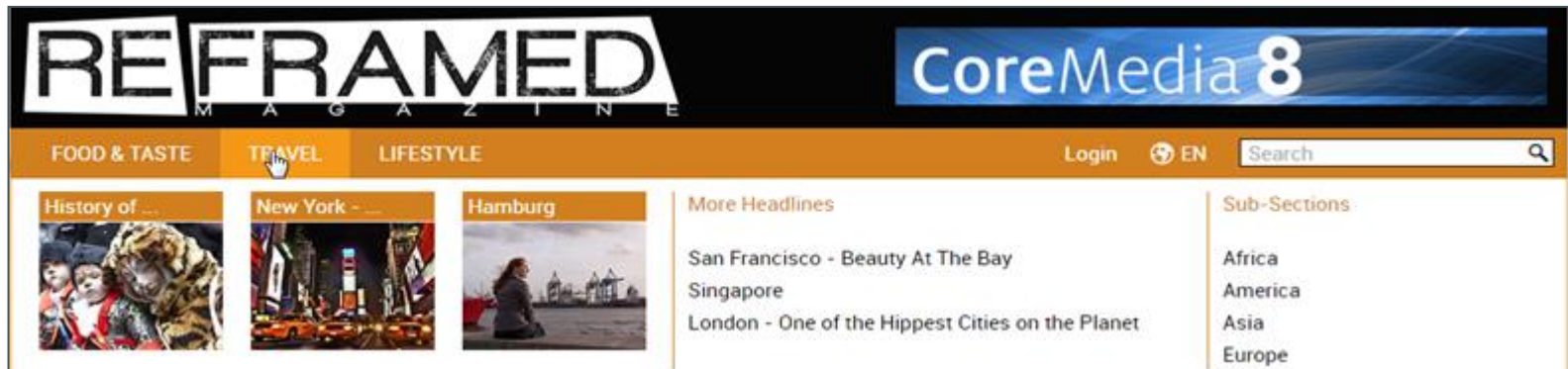
### Welcome

Welcome to Reframed Magazine. Discover the best in global lifestyle. Join our community by signing up!

# Task 5

## Compare preview site and live site

1. Summary so far: We uploaded 4 pictures and created 2 documents.  
First document is linked from the TRAVEL page.  
Second document is linked from the FOOD&TASTE page.



## Task 5

Compare preview site and live site

2. Click the button OpenMediaLive.



3. Result: Your content isn't published so far.

# Task 5

How many documents we have changed?

4. Switch back to CoreMediaStudio and press F4 on your keyboard.  
The Studio Control Room appears.

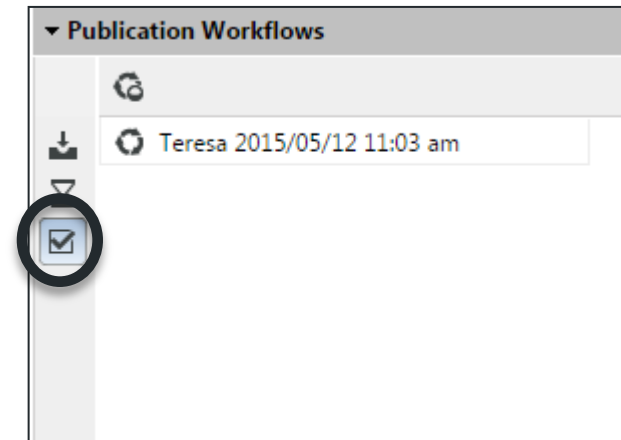
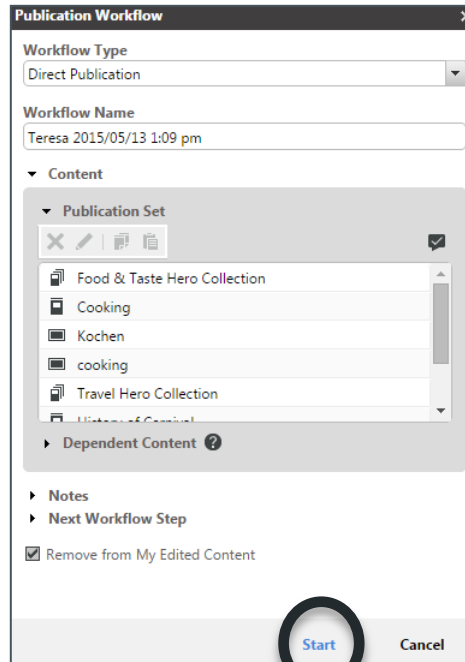
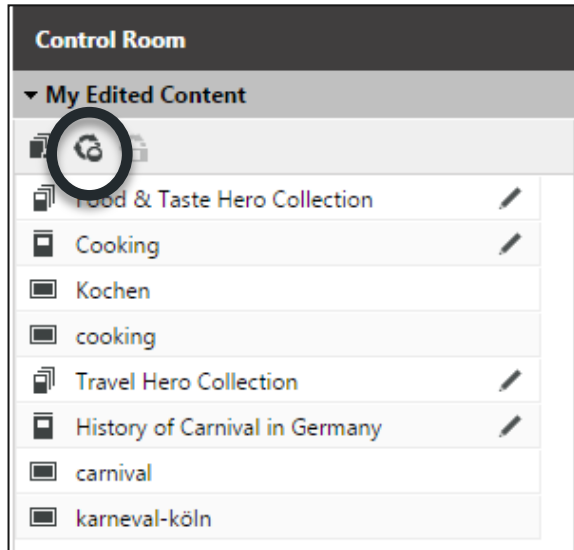


5. So the answer is: 8.  
We uploaded 4 pictures, created 2 documents and changed 2 collections.

# Task 5

## Publication

6. Start a publication workflow.



7. Select Start.

8. Result: In the Control Room you can check your workflows.

9. Check the live site. TRAVEL and FOOD&TASTE.

10. Press F4 again for leaving the ControlRoom.



# Task 6

## Versioning and publication

1. Switch back to CoreMedia Studio and look at the "Food & Taste Page"  
The text in your cooking teaser is too long.
2. Do a right mouse click on the text of your cooking teaser and select " Open in Tab " in the context menu.
3. Expand the property Teaser by clicking on it.
4. Reduce the text in the property "Teaser Text".
5. Check your change in the "Food & Taste Page".
6. Go back to "cooking". Publish the new version with the "Approve and publish " button on the right hand side of the CoreMedia Studio. (Action toolbar)
7. Check the live site.

# Task 6

## Result

# REFRAMED

M A G A Z I N E


## CoreMedia 8

FOOD & TASTE TRAVEL LIFESTYLE

Login EN Search

Reframed Magazine > Food & Taste


### Jacob's Recipe



Ginger Studio/Vimeo CC-BY-SA 3.0

Jacob Kenedy is a young but experienced London-based chef. In this short doc Jacob reveals himself and his art.


### For Gourmets



#### Mmmm...eat!


Discover delicious meat recipes and videos now!

### Your Top Recommendations



#### Taste Costa Rica

Costa Rica is famous for its gourmet coffee beans, with Costa Rican Tarrazu among the finest arabica coffee ...



#### Pears

Pears can easily be turned into a simple, yet scrumptious fall dessert.

### Community



#### Welcome

Welcome to Reframed Magazine. Discover the best in global lifestyle. Join our community by signing up!

### Your Best Recipes

### Cooking

Cooking This article is about the preparation of food by heating. For food preparation generally, see Food preparation. For cooking in the sense of styles of food from different places, see Cuisine.

0 0 ★★★★★

f + g+

### Your Content of the Day

# Task 7

## Reviewed Publication

1. Upload the \*.jpg files from the travel folder and create an article using the StatueOfLiberty.docx template.
2. Start a workflow of type "ReviewedPublication" with the button in the action toolbar or use the Control Room (F4)

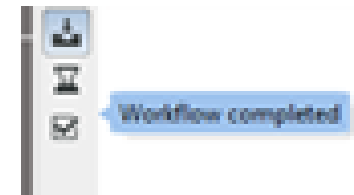




# Task 7

## Reviewed Publication

3. Login from a different browser with Peter/Peter  
<http://localhost:47110/studio/>
4. Open the control room (F4) and look in the section "Publicaton Workflows". You will find an approval task from Teresa.
5. Open that task by double click and accept it at the bottom on the right.
6. Now open the preview for that article by double click. Then apply.
7. You will notice a short overlay "Workflow completed".
8. Close the browser.



## Task 8

Extend Studio usability by uploading a new freemarker template

1. In the studio a special doctype is available called: Template Set
2. In your exercises material folder you can find a prepared jar archive "reframed.jar" in the folder "templates".  
This jar contains the following template:  
META-INF/resources/WEB-INF/templates/  
com.coremedia.blueprint.common.contentbeans/  
**CMTeasable.asPreview.ftl**
3. The coremedia blueprint configuration is that the template finder searches in /Themes/Templates for a document of Type Template Set with the name of a configured view repository.
4. Open the bookmark "Reframed USA Page" in the Studio. You can find a configured viewRepositoryName in the property "Local Settings". (Tab Settings)

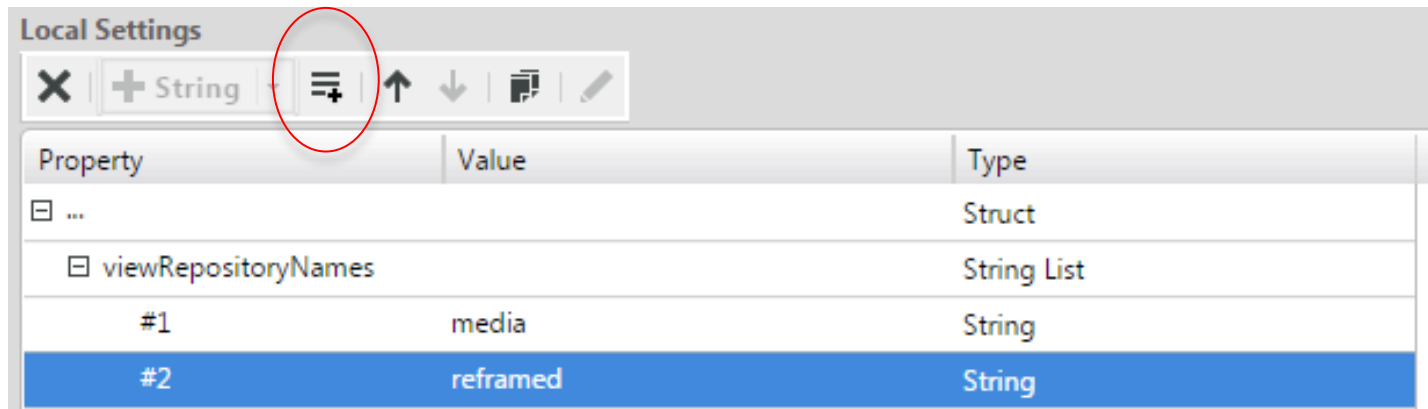
**continue next slide**  
COREMEDIA



## Task 8

Extend Studio usability by uploading a new freemarker template

5. Select the entry "viewRepositoryNames" and add a new entry to the list:



6. Now you have all information you need.
- Name of the repository: reframed
- Content location: /All Content/Themes/Templates
- Documenttype: Template Set

## Task 8

Extend Studio usability by uploading a new freemarker template

5. Create a folder Templates in /All Content/Themes
6. Create a new Template Set with name reframed and upload the jar archive from your material folder (Exercises Material/templates)
7. Check the result. E.g.

