

**KP FORM NO. 10**

Republic of the Philippines  
Province of \_\_\_\_\_  
CITY/MUNICIPALITY OF \_\_\_\_\_  
Barangay \_\_\_\_\_

**OFFICE OF THE PUNONG BARANGAY**  
**NOTICE FOR CONSTITUTION OF PANGKAT**

TO: \_\_\_\_\_

\_\_\_\_\_  
Complainant/s Respondent/s

You are hereby required to appear before me on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ at \_\_\_\_\_ o'clock in the morning/afternoon for the constitution of the Pangkat ng Tagapagkasundo which shall conciliate your dispute. Should you fail to agree on the Pangkat membership or to appear on the aforesaid date for the constitution of the Pangkat, I shall determine the membership thereof by drawing lots.

This \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_

\_\_\_\_\_  
Complainant/s Respondent/s