ask Jay to add more space between icons on fb box, send Jay icon update, change icon file on fb box.

the icon next to the "Files" link (underneath "Messages') and the cloud with arrow icon next to the User's name, both indicate files. Perhaps just one paperclip icon should be used to represent "Files" icon throughout the page

Also it has been found that Helvetica type face is the clearest

oh on pricing http://360notion.com/pricing, the words should be capitalized: "For Small/Medium Size Companies" and "For Large Companies”

and on http://360notion.com/features the word "organization" should be changed to "company" under 'Status Updates" and "Organizations" should be changed to "Companies" under "Mobile Friendly Design”,

[6/27/14, 3:53:17 PM] Joel Goslar: for consistency purposes since sometimes the term "company" is used, other times "organization"

[6/27/14, 3:54:01 PM] Joel Goslar: it should just be "company" or "companies" throughout instead of "organization" and "organizations"

The "Files" and "Friends" should be aligned to the same position as "Activity Stream", "My Activity Stream", "Messages" and "My Profile"

Enter a 360-degree feedback question" should be in bold the lettering

**I am enclosing the changes on the Mockup Pages and current text on [360notion.com](http://360notion.com" \t "_blank) below:**

**Changes on the Mockup Pages**

**~~On “Sign Up” Page-~~**

**~~“Sign up in 30 seconds. No credit card required”~~**

***~~The text should say:~~***

**~~“Sign up in less than 30 seconds. 14-day risk free trial.”~~**

***~~The “Create My Account” button should be same size as “Sign In” button~~***

***~~Change the text:~~***

**~~“Already have an account?~~**

**~~Log In to your Account!”~~**

***~~The text should say:~~***

**~~“already have an account?~~**

**~~please sign in”~~**

**~~On “Sign Up Successful” Page-~~**

***~~Change the text:~~***

**~~“Sign up successful~~**

**~~Please confirm your identity through the email we sent you~~**

**~~or~~**

**~~Go back to our Home Page”~~**

***~~The text should say:~~***

**~~“sign up successful~~**

**~~we sent a verification email to your company email address.”~~**

**@thuy: ask if we should add a button “Back to home” or something under successful sign up**

**~~On “Change Your Password” Page-~~**

***~~Please remove the yellow color section in the change password notification.~~***

***~~Change the text:~~***

**~~“Your password was successfully updated! Please try logging in.”~~**

***~~The text should say:~~***

**~~“your password was successfully updated. please sign in with your new password.”~~**

***~~Change the text:~~***

**~~“Know your password? Log in here”~~**

***~~The text should say:~~***

**~~“know your password? please sign in”~~**

***~~The button “Change my password”~~***

***~~should be changed so its in all capitals and be the same size as “Sign In” button:~~***

**~~“Change My Password”~~**

**~~On “Welcome to 360notion” Page-~~**

***~~Change the text:~~***

**~~“Welcome to 360notion™”~~**

**~~“Please sign in.”~~**

***~~The text should say:~~***

**~~“welcome to 360notion™”~~**

**~~“please sign in”~~**

**~~On “My Profile” Page-~~**

***~~The text “Other Information” should be changed to say: “personal information” and be centered.~~***

***~~The “Avatar” photo should be smaller. The fields should say:~~***

**~~“about me:”~~**

**~~“birthday:”~~**

**~~“relationship status:”~~**

**~~“location:”~~**

***~~Underneath “personal information” should be section titled: “education” and be centered.~~***

**~~“from:” “to:”~~**

**~~“school:”  
“degree/diploma:”~~**

**~~“description”~~**

**~~“+add more”~~**

***~~Underneath “educational” should be section titled: “contact information” and be centered.~~***

**~~“work”:  “ext:”~~**

**~~“mobile:”~~**

**~~“other email addresses:”~~**

**~~“home address:”~~**

***Underneath “contact information” should be section titled: “company information” and be centered.***

***The fields should be as follows:***

**~~“job title:”~~**

**~~“department:”~~**

**~~“skills:”~~**

***Underneath “company information” should be section titled: ‘work experience” and be centered.***

***The fields should be as follows:***

**“from:” “to:”**

**“company name:”**

**“job title:”**

**“description:”**

**“+add more”**

**On Homepage-**

***Change the link:***

**“Log In”**

***The link should say:***

**“Sign In”**

***~~The text “Add us on Facebook or follow us on Twitter” should be removed. Only the Facebook, Twitter, as well as Pinterest and Tumblr logos/badges should be displayed. This is because Facebook, Twitter, Pinterest and Tumblr are registered trademarks of other companies. Jay set up official Facebook and Twitter pages for 360notion and I set up Pinterest and Tumblr accounts for 360notion. The logos are on:~~***

***~~Pinterest logo (The “Pinterest” badge) ([http://business.pinterest.com/en/brand-guidelines](http://business.pinterest.com/en/brand-guidelines" \t "_blank))~~***

***~~Tumblr logo (The “White on transparent” logo)~~***

***~~([http://www.tumblr.com/logo](http://www.tumblr.com/logo" \t "_blank))~~***

***~~Facebook logo (The “f” logo)~~***

***~~([https://www.facebookbrand.com/](https://www.facebookbrand.com/" \t "_blank))~~***

***~~Twitter logo (the “white” logo)~~***

***~~([https://about.twitter.com/press/brand-assets](https://about.twitter.com/press/brand-assets" \t "_blank))~~***

***~~Please make this [360notion.com](http://360notion.com" \t "_blank) text slightly larger and in bold font so it’s easier to read on mobile devices:~~***

**~~“Whether you are a startup or a big enterprise, you need to engage with your coworkers in order to get things done. After creating a 360notion™ network for your company, you can:~~**

**~~“ Share status updates”~~**

**~~“Communicate and share based on context”~~**

**~~“ Privately chat with coworkers”~~**

**~~“ Safely share and store files and intellectual property”~~**

**~~“Conduct 360-degree evaluations”~~**

**~~“Control your network with admin functions”~~**

**~~“ and more value-added functions…”~~**

**~~“360notion™ is secure and mobile-friendly with a sharp display on a wide variety of mobile devices. 360-degree feedback with video takes full advantage of the built in cameras in mobile devices.”~~**

**~~“Our dashboard lets you see a summary of what is happening inside your entire network in a glance.”~~**

**~~“We protect each company's 360notion™ network with end-to-end 2048-bit SSL encryption.”~~**

**On [360notion.com](http://360notion.com" \t "_blank) Banner Slides-**

***Please change the text below into bold font so it’s easier to read on mobile devices. I also added “™” to “mistake-proof messages™”:***

**“mistake-proof messages™**

**Reduce the unnecessary pressure when sending anything that may contain mistakes. Preventing stress and burnout has never been easier.”**

**“~~Evaluate coworkers using a technique called 360-degree feedback. Implementing a 360-degree feedback system effectively using video/files can lead to dynamic and positive change~~.”**

**“~~Connect, collaborate, and share what matters within your company easily and securely. Your private 360notion™ network requires a company domain email address to Create an Account~~.”**

**“Delete what you share 30 seconds after the recipient opens them. Sharing sensitive or personal content has never been safer.”**

**On Features Page-**

***~~Center the title:~~* ~~“Feature Tour”~~**

***~~Please also make this [360notion.com](http://360notion.com" \t "_blank) text slightly larger and in bold font so it’s easier to read on mobile devices:~~***

**~~“You should be able to connect with coworkers whether they are in the field, on the road, or even at home. That is why we designed 360notion™ to work well with a wide array of devices including smart phones and tablets.”~~**

**~~“Need to send sensitive data to your colleagues?~~**

**~~360notion™ allows you to send messages a la "Snapchat®" to expire them 30 seconds after being read by the recipient. Snap messages are not stored in our databases to guarantee that they don't leave any trace behind.”~~**

**~~“Have you ever sent a document with typos and mistakes to your boss?~~**

**~~No worries! With 360notion™, you can edit or delete any message that you have sent as long as they haven't been read yet.”~~**

**~~“Securely store and share files within your company.~~**

**~~We ensure your files are uploaded securely with strict SSL connections to protect them from being intercepted by third parties. Manage data security and specify who can view your files with custom file permissions.”~~**

**~~“Need to backup files or share them with your co-workers?~~**

**~~Upload files securely through our site which enforces strict SSL connections to prevent 3rd parties from intercepting your files. 360notion™ also provides custom file permissions that allow you to manage data security by specifying who are permitted and who are restricted from viewing your files.”~~**

**~~“Need to remind your company about something? Or broadcast an important announcement to everyone?~~**

**~~360notion™ allows you to share status updates to your entire network within seconds.”~~**

**On FAQ Page-**

***Please make this [360notion.com](http://360notion.com" \t "_blank) text in bold font so it’s easier to read on mobile devices:***

***I also replaced the word “organization” and “organizations” with “company” and “company’s” in the following FAQ’s:***

“**What is 360notion™?**

**360notion™ allows you to create a private social network for your company wherein you could:**

**chat with friends**

**share and backup files**

**post status updates**

**customize your profile**

**conduct performance evaluations”**

**“Why should I create a 360notion™ network for my company?**

**~~Companies are more productive if its members engage effectively with his/her colleagues.~~**

**~~360notion™ increases employee engagement by making it easier for members to share their ideas and experiences while the rest of the company gain new information and provide valuable feedback~~.”**

**“How can my company start using 360notion™?**

**~~To create a social network for your company, just [sign up here](http://myabuy.com/signup" \t "_blank)~~.”**

**“How do I join my company's network?**

**~~To get a personal 360notion™ account, ask the responsible personnel to give you an invitation to your company's social network.~~”**

**“Is there a trial period?**

**~~Yes! All companies get a 14-day trial period which is FREE of charge.~~**

**~~If you do not find 360notion™ useful during the trial period, you may cancel your subscription to remove your company from 360notion™ and you will not be charged anything.~~”**

**“~~How do I pay for this service?~~**

**~~You need a valid credit card to pay for your company's chosen [plan](http://myabuy.com/pricing" \t "_blank). Payments are charged monthly~~.”**

**“What plan is best for my company?**

**~~If you are:~~**

**~~A startup with less than 3 members, you should get the Starter plan.~~**

**~~A small/medium size company with 3 to 50 members, you should get the Mega Plan for only $30/month per member. This costs less than a small cup of Starbucks® coffee per day!~~**

**~~A large company with 51 members or more, you should get the Premium Plan for only $25/month per member. This also costs less than a small cup of Starbucks® coffee per day!~~**

**~~Know more about our pricing [here](http://myabuy.com/pricing" \t "_blank).”~~**

**“~~Can I change my company's plan after signing up?~~**

**~~Yes! You may change your company's plan after signing up depending on your needs.”~~**

**“Can I opt-out from 360notion™?**

**~~Yes! You may opt-out any time if you already want to remove your company from 360notion™.~~**

**~~After opting out, your company's data will be deleted from our database and you will not be charged anymore~~”**

**~~On the Pricing Page-~~**

***~~Change the text:~~***

~~“No sign-up fees. No credit card required. No long-term commitments.”~~

***~~The text should say:~~***

~~“~~**~~No sign-up fees. No equipment to buy. Cancel anytime.~~**~~”~~

**“**The Starter, Mega and Premium Plans All Come With”

***The text should say:***

“**All Starter, Mega and Premium Plans Come With**”

***Please change the following [360notion.com](http://360notion.com" \t "_blank) text and make it slightly larger and in bold font so it’s easier to read on mobile devices:***

 “Personal Profile”

“Chat Messaging”

“File Sharing and Storage”

“360-Degree Feedback Wizard”

“Mistake-Proof Messaging”

“Snap Messaging”

“Fast Customer Service”

“Technical Support”

***The text should say:***

“**Personal and Business Profiles”**

**“Chat Messaging”**

**“Internal File Sharing and Storage”**

**“360-Degree Feedback Wizard”**

**“Mistake-Proof” Messaging™”**

**“ “Snap” Messaging”**

**“Fast Customer Service”**

**“Admin control over your network”**

**“Technical Support”**

**Please let me know if you have any questions. Thanks for your work on 360notion.**

**Best Regards,**

**Joel**