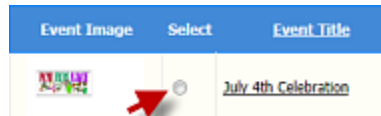


Archive Event

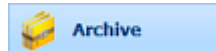
Note: This feature allows you to move past events to the Archive tab for future reference.

From the Dashboard:

1. Select the icon you chose for the Event Calendar.
2. Click the radio button by the event you would like to archive.



3. Select 'Archive' on the right.



4. Click 'OK'.

