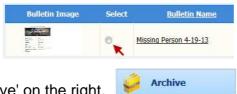
## **Archive Bulletin**

## From the Dashboard or Menu:



- 1. Select 'Bulletins'.
- 2. Click on the radio button by the bulletin you would like to archive.



- 3. Select 'Archive' on the right.
- 4. Click 'OK'.