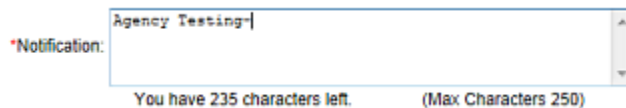


Schedule Push Notifications

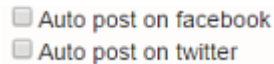
From the Dashboard:

1. Select the icon you have chosen for your 'Push Notifications'.
2. Type your message in the notification box following your pre-populated name. Note: There is a limit of 250 characters.



*Notification: Agency Testing-
You have 235 characters left. (Max Characters 250)

3. **Important!** If you auto share content and do not wish to share [this](#) item, uncheck the appropriate boxes.



☐ Auto post on facebook
☐ Auto post on twitter

4. To schedule your push for a later time, choose the radio button by



☐ Send Now ☒ Schedule On
(MM/DD/YYYY) Hour Minutes AM ▼

'Schedule On' and fill in the date and time you want to send it; click 'Send' and it will be scheduled.

5. To send the notification immediately, choose the radio button by 'Send Now' and click 'Send'.

Send