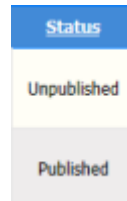


## Publish/Unpublish Updates

Note: This is an easy way to change an update's status from the management screen. You may also choose to publish or keep an update private while creating or editing it.

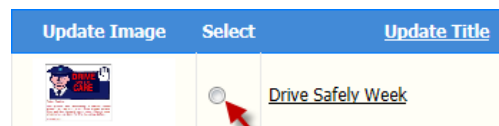
In Updates:

Check the Status to see whether an update is published or not.



**To publish** an unpublished update on the App:

1. Click the radio button by the update you would like to publish.



2. Select 'Publish' on the right.



3. Click 'OK' 

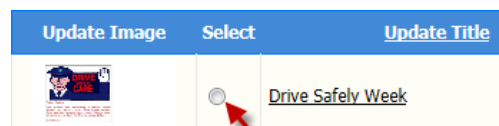
4. Choose the date you would like it published.

\* Publish Date:  (MM/DD/YYYY)

5. Click 'Update'. 

**To unpublish** an update that is published:

1. Click the radio button by the update you would like to unpublish.



2. Select 'Unpublish' on the right.



3. Click 'OK'  and your update will be removed from the App.

