

## Add Text to Content Template

On a template:

1. Select 'Add Text Block'.

A light gray rectangular button with the text "Add Text Block" in a sans-serif font.

2. Click on the 'Add/Edit Text' button.

A blue rounded rectangular button with the text "Add/Edit Text" in white.

3. Enter your text. You may format your text using the editor tool bar. You may choose fonts, font size, color and font style from the drop down menus.



Important! This formats the text for the entire **block**.  
. Tip: Font sizes larger than 14px are easier to read on the App.

4. If you would like to format the entire **template** the same, check the box by

Master Editor at the top

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Master Editor Applies Changes To All Text Boxes

and

format your text.

5. When finished click 'Submit'.

A light gray rectangular button with the text "Submit" in a sans-serif font.