

## Add Text to Update

On Update Template:

1. Select 'Add Text Block'.

A light gray rectangular button with the text "Add Text Block" in a sans-serif font.

2. Click the 'Add/Edit Text' button.

A blue rounded rectangular button with the text "Add/Edit Text" in white sans-serif font.

3. Enter your text. You may format your text using the editor tool bar. You may choose fonts, font size, color and style from the drop down menus.



4. Note: This formats the text for the entire block.
5. When finished click 'Submit'.

A light gray rectangular button with the text "Submit" in a sans-serif font.