Sync Google Calendar

From the Dashboard:

- 1. Select the icon you have chosen for the Calendar.
- 2. Select 'Sync On Google Events'. Sync On Google Events
- 3. Enter your Gmail username and password.

* Please enter your Gmail cred	entials.	
Username:	Testing@exampleemail.com	•
Password:	•••••	1

- 4. Click 'Sync On Google Events'. Sync On Google Events
- 5. Select the calendar you would like to sync.

Google Calendars



- 6. Click 'Get Events'. Get Events
- 7. Your events will be synced and displayed on the manage page.