## **Share Update Using Personal Email**

From the Dashboard or Menu:



- 1. Select 'Updates'.
- 2. Select the radio button by the update you would like to share.



3. Select the 'Email' icon in the Share box on the right.



4. Enter the recipient's email address in the 'To' field.



- 5. Enter a subject line.
- 6. You may add a message.
- 7. Enter the security code.
- 8. Click 'Send'.