## Add Text to Update

On Update Template:

1. Select 'Add Text Block'. 

2. Click the 'Add/Edit Text' button. 

3. Enter your text.  You may format your text using the editor tool bar.  You may choose fonts, font size, color and style from the drop down menus.



4. Note: This formats the text for the <u>entire</u> block.

5. When finished click 'Submit'. 