




Updates Campaign Tracking Report

Note: These reports pertain only to updates sent via email.

1. This page shows the statistics for each campaign sent.
2. You may create a comparison report of sent updates by checking the boxes by your individual campaigns or checking 'Select All'.
3. You now have the following options:
 - a. Click 'Export Selected'  to export the data you have chosen to an Excel spreadsheet,
 - b. Select 'Consolidated Report'  to analyze the overall usage of your selected campaigns, or
 - c. Choose 'Print'  to print your reports.