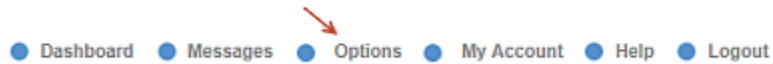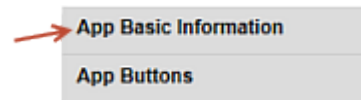## Add/Change Organization's Phone/Fax Numbers

From the Dashboard:

1. In the header select 'Options'.

2. Select 'App Basic Information'.

3. Enter your phone and fax numbers in the specified fields.

Note: Click the radio button and enter an Alternate Number you would prefer to use, if different from the main number on your account, for people calling from your App's Call button.

4. Click 'Update'.