

Centre for Industry Collaboration

Industry Practice

Industry Practice (IP) is an educational instrument seeking to link industry experience with university instruction. The objectives of IP are to (i) meet the rapidly changing needs and challenges of a professional workplace, (ii) enable students to acquire learning by applying the knowledge and skills they possess, in unfamiliar, open-ended real life situations, and (iii) bear an economic relevance to society. These objectives are achieved by bringing the reality of the world of work into the process of education. IP creates the required setting for experiential and cooperative learning and education, by providing students with an opportunity to work on relevant assignments, under the guidance of professional experts and under the supervision of faculty. *Consequently, CIC serves as a platform that facilitates and promotes partnership and intellectual exchange between academia and industry.*

A. Salient Features

- Institutionalized linkage between University and Industry
- Applicable to all degree programs
- Integral part of the curriculum
- Student involvement in real-life projects
- Continuous Internal Evaluation system
- Monitoring and evaluation by on Campus as well as off-Campus faculty member

B. Concept

IP, of 26 weeks duration, carrying twenty credits, is operated round the year, from July to December and January to June. This facilitates a continuous stream of well-prepared students to work on developmental projects in industry.

Since the students participate in and contribute to live-projects, they are supported by a stipend and/or other facilities such as accommodation, travel reimbursement, etc.

C. Aim

IP is directed towards providing an opportunity to students to experience the world of work, by participating in live- projects in industry, even before they graduate. Apart from the academic benefits, this also serves to hone their problem solving skills, and build team spirit, initiative, and leadership skills, which makes the eventual transition to the professional world smoother and better.

D. Methodology

After a brief orientation, the students are involved directly in addressing the predefined problems (generally of multidisciplinary nature) of the host organization. The students are encouraged to work independently, under the technical guidance of a professional expert and the general guidance of the faculty. They are periodically required to defend the technical aspects of their work through written and oral presentations. Emphasis is laid on the importance of teamwork, development of leadership qualities, and the need for effective time management.

E. Allotment Process

Collation of Digital Portfolios/CVs from all eligible students. Contact relevant/apt organisations seeking their JD, Role, Screening process etc. Share the opportunities received from org. with students found eligible asking for their confirmation on participation. Share the confirmed list of students with

respective HR and arrange the screening process. Once student selected, he/she is allocated the respective IP location. If IP+PPO, share offer letters accordingly with students. Student once allocated to any IP station, will be considered out of the Project bank and will not be allowed to sit for any further opportunities.

Part of the batch will be allotted IP during July-Dec and the rest from Jan-Jun.

F. Eligibility

- I. Student has no backlog course(s) at the end of 6th Semester
- II. Student should not be serving suspension action on disciplinary ground and/ or on the ground of use of unfair means in her/ his 7th semester
- III. Student should have no financial dues payable to University at the start of 7th Semester
- IV. Student should be duly registered in her/ his 7th Semester

G. What Services a Student is entitled to once eligible for IP

- I. Training in soft skills and technical training for Industry practice whenever organized by the University. Minimum attendance of 75% would be mandatory in such trainings
- II. Pre-Placement Talks
- III. Access to all information of the organizations which showed interest for hiring interns
- IV. The student has no option to reject the IP Organization once allocated

H. Self-Arranged IP:

The right of IP allocation lies strictly with CIC and so if a student has a connect with any Organization and wishes to pursue IP in that organization, he/she must share the details of the opportunity with CIC. CIC will verify the credentials of the organization and the expected quality of the Project proposed to be undertaken by the student and approve or disapprove the organization based on its findings. If approved, CIC may also explore for possibility of sending other students for IP in the same organization along with the student, who has got the organization in for IP because of her/ his connect. Student's own Start-up cannot be considered to be an ip-so-facto IP site. CIC will undertake a strict scrutiny before a student is allotted an IP to her/ his own Start-up.

- I. In an unforeseen and rare circumstance of any IP organization closing itself or if the IP Project being cancelled or discontinued, the unfinished duration of IP will be arranged in another organization or at NU itself. In such situation, the new IP location will be decided by CIC and as such, the student will not be able to exercise her/ his choice.

I. Discipline required during IP:

Student is expected to follow the discipline of the organization as well as the academic rules and policies of the University. Working hours, dress code, holidays of the IP organization will be applicable. During IP, no leave can be availed without prior approval of the Industry Mentor as well as Resident NU Faculty. Prolonged absence may lead to cancellation of IP registration. Strict adherence to evaluation schedule is mandated.

J. Summer Internship:

The Internship will commence from 3rd week May to 3rd week of July. Exact dates will be announced by Academic Office at the beginning of the Academic Year. There will be no Summer Internship for students, who have to go for six-month IP from July. Summer Internships are voluntary and do not carry any credits. CIC holds no boundation to arrange SI.

K. Academic Policy for student absence in IP Semester

The following policy will be applicable when a student absence exceeds 5 days during IP:

1. S/he will need to work for 6 days a week (on Saturdays, assuming Saturday is a holiday for the IP organization. If not, go to no 2 below). If this does not compensate for no of days of absence,
2. Extend the last date of her/his IP by no of required days **(as long as it does not encroach into the next semester by more than 14 days)** after due approval from IP Organization.

If both the above measures together do not compensate for no of days of absence:

There must be serious reason for such long absence. In such case, her/ his IP registration may have to be cancelled and s/he will do the IP again. University may consider giving the benefit of waiver on University fee for the repeated IP semester.

Note:

- **5 days of leave through the entire duration of IP Semester is acceptable**
- **In any Semester, late registration is permitted till first two weeks from the start date of the Semester.**

The CIC reserves the right to override any of the above rules in special circumstances and use their discretion to act on matters not covered by the above rules.