

The Diocese of Rockville Centre Pension Plan Introduces Employee Self Service

The Diocese of Rockville Centre is pleased to announce a new feature of the Pension Plan -- Employee Self Service (ESS). You will now have access to your personal pension benefit information; your pension plan status, the plan summary and your most recent annual statement. Most importantly, you can run *your own pension estimates* to better plan for your retirement. This tool allows you to see the various optional forms of payment at any age starting with your early retirement date, and project your benefit using any beneficiary's date of birth.

Below are instructions on how to access the site. A link to a tutorial can also be found on the intranet site.

1. Enter the following web address, <https://client.sbcsystems.com/DRVCess/>
2. Register using your Employee ID number, your last name and date of birth.
3. During registration you will create a password.
4. Once registration is complete, you will log in with your username and password. Your username will always be your Employee ID number.
5. Estimates can be run using only a beneficiary date of birth and does not require the beneficiary be officially designated. If the beneficiary date of birth does not automatically appear on the estimate screen, please inform the Diocese Office of Human Resources by sending an email to the address below and they will either load it from the form on file or direct you back to the site to print one. Please mail it back to Diocese Office of Human Resources so it can be entered into the system.

It is important to note that this website is not to be used for final pension calculations. Employees that have definitive plans to retire on a certain date should contact the pension office directly. Additionally, if you have any specific questions about the self service tool or your pension benefit please contact the pension office via email at hr@drvc.org or call 516-678-5800 ext 259. Please leave a message and someone will return your call within 24 hours.

If you have any questions about your employee ID number or general questions about logging in please contact your HR Benefits Administrator at your local entity.