

MINERAL COUNTY SCHOOL DISTRICT  
751 A. STREET  
Hawthorne, Nevada 89415  
BOARD OF TRUSTEES MEETING  
*Tuesday, April 7, 2020*

The Mineral County School District held a public meeting on April 7, 2020 beginning at 5:40 pm at the Mineral County School District.

**MEMBERS PRESENT:** Tyler Viani, Keith Neville, Candice Birchum, Schyler Hagen, Kathryn Castagnola

**MEMBERS ABSENT:**

**ADMINISTRATORS:** Karen Watson, Superintendent; Stephanie Keuhey, Principal HES; Rick Taylor, Principal HJH/MCHS

**OTHERS PRESENT:** Crystal Sasser, Tricia Schumann, Ann Kee, Will Gemelke, Tyler Nicholls, Tom Gallegos

**CALL TO ORDER: 5:30 pm.**

1. Certification of Public Notice, Roll Call, and Pledge of Allegiance
2. Approval of a flexible agenda. (For Possible Action) – No change to the agenda.
3. Person or Group Recognition - **NONE**
4. Presentations – **NONE**

**CONSENT ITEMS: (FOR POSSIBLE ACTION)**

Items listed under the consent calendar will be voted on as a block. If a member of the public or a Board Member wishes to discuss an item in the consent calendar, that item will be removed from the Consent Items and placed with the Action Items for possible action.

1. Minutes: March, 5 and 12, 2020
2. Payroll Vouchers: 1096,1097,1102,1103,1101,1105
3. Payroll Checks: 22040-22186
4. Warrants: 85273-85350
5. Personnel Report

*Tyler Viani made a motion approve the minutes from March 5 and 12; Payroll Vouchers:*

*1096,1097,1102,1103,1101,1105; Payroll Checks: 22040-22186; Warrants: 85273-85350*

*Kathryn Castagnola seconded the motion.*

*Kathryn Castagnola-Yes, Tyler Viani-Yes, Candice Birchum-Yes, Keith Neville-Yes, Schyler Hagen. 5-0-0*

**ACTION ITEMS: (FOR POSSIBLE ACTION)**

There will be an opportunity for public comment on each **Action Item** following Board discussion on the item and before the Board makes a motion on the item. You may request to speak by raising your hand during the Public Comment period or by completing a **Request to Address the MCSD Board** form prior to the Public Comment period. Those who submit the form will normally be called on first. Speaking time will be limited to a maximum of 3 minutes. The President may allow additional time to a given speaker as time allows and in his/her discretion.

1. **Recommendation:** Discussion and Possible Approval of BFC – Adoption, Revision and Repeal of Policies

**Supporting Information:** Approval of Policy BFC – Adoption, Revision and Repeal of Policies

**Budget Consideration:** NONE

*Keith Neville made a motion to approve Policy BFC. Kathryn Castagnola seconded the motion.*

*Kathryn Castagnola-Yes, Tyler Viani-Yes, Candice Birchum-Yes, Keith Neville-Yes, Schyler Hagen. 5-0-0*

2. **Recommendation:** Discussion and Possible Approval of the Designation of Auditing Firm

**Supporting Information:** Designation of Auditor Sciarani & Co., Certified Public Accountants for Auditing Purposes.

**Budget Consideration:** Not to Exceed: \$55,000

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*Tyler Viani made a motion to approve as presented. Kathryn Castagnola seconded the motion.  
Kathryn Castagnola-Yes, Tyler Viani-Yes, Candice Birchum-Yes, Keith Neville-Yes, Schyler Hagen. 5-0-0*

3. **Recommendation:** Discussion and Possible Approval of the resignation of Candice Birchum from the Vice-President position on the board.  
**Supporting Information:** Approval of the resignation of Candice Birchum from the Vice-President position on the board.  
**Budget Consideration:** NONE  
*Tyler Viani made a motion to accept the resignation of Candice Birchum. Schyler Hagen seconded the motion.  
Kathryn Castagnola-Yes, Tyler Viani-Yes, Candice Birchum-Yes, Keith Neville-Yes, Schyler Hagen. 4-0-1*
4. **Recommendation:** Discussion and Possible Action for the nomination and selection of a new Vice President  
**Supporting Information:** Action for the nomination and selection of a new Vice President  
**Budget Consideration:** NONE  
*Schyler Hagen nominated Tyler Viani for the office of Vice President. Kathryn Castagnola seconded the motion.  
Tyler Viani made a motion to accept the nomination as Vice President. Kathryn Castagnola seconded the motion.  
Kathryn Castagnola-Yes, Tyler Viani-Yes, Candice Birchum-Yes, Keith Neville-Yes, Schyler Hagen. 4-0-1*
5. **Recommendation:** Discussion and Possible Action approval of the purchase of a double sided message board for Schurz Elementary School  
**Supporting Information:** Schurz Elementary Principal has identified a message board for the front of the school as the main priority in the use of the Impact Aid Funds  
**Budget Consideration:** \$38,000.00  
*Candice Birchum made a motion to approve the purchase of a double-sided message board for Schurz Elementary. Kathryn Castagnola seconded the motion.  
Kathryn Castagnola-Yes, Tyler Viani-Yes, Candice Birchum-Yes, Keith Neville-Yes, Schyler Hagen. 5-0-0*
6. **Recommendation:** Discussion and Possible Approval of the Superintendent Evaluation Form  
**Supporting Information:** At the August retreat, the evaluation form for the Superintendent was revised for use in the 2019/2020 year and the attached copy reflects this information for upcoming use during the evaluation process.  
**Budget Consideration:** NONE  
*Tyler Viani made a motion to approve the evaluation form. Kathryn Castagnola seconded the motion.  
Kathryn Castagnola-Yes, Tyler Viani-Yes, Candice Birchum-Yes, Keith Neville-Yes, Schyler Hagen. 5-0-0*

**COMMUNICATIONS AND REPORTS: (FOR DISCUSSION ONLY)**

1. Correspondence & Announcements - NONE
2. Board Member Reports – *Schyler Hagen would like to request we use Zoom for the meetings. It is a lot easier to use and the public needs to have access. Karen said IT is looking at another format for the meetings.*
3. Superintendent Report – *Everything is running smooth. Twice a week meetings with the Superintendents and the state Superintendent. Karen had to sign a contract for a distance learning waiver. Teachers are doing a fabulous job working with the students and getting the two way communications. She had*

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*to analyze the transcripts for the seniors to verify who is ready to graduate. They are also working on analyzing the 8<sup>th</sup> grade credits also. There are some problems with the policy for the 8<sup>th</sup> grade credits. There will be recommendations to the board for changes coming up in June. She is very proud of the teachers; they are doing a great job. Amazing quality of teachers. We are still feeding the students, 2 meals a day, between 270 and 300 meals a day, 3,568 meals so far this year.*

*The Para pros have been helping wherever they are able to. They have been cleaning out the rooms at the District Office and doing a great job.*

4. Principals Report –Stephanie Keuhey – *The teachers at the Elementary school have gone above and beyond since this started. They are in contact with the students and have a consistent plan in moving forward.*

*Rick Taylor – Working on google classroom, work packets. The teachers are keeping in contact with their students and doing a great job.*

5. Quarterly Maintenance Report – *This item needs to be put on the next board agenda.*

**GENERAL PUBLIC COMMENT: NONE**

*Trisha Schumann - Mrs. Keuhey has been doing a great job. Getting things together has been very impressive. Paraprofessional and office staff and secretaries are doing a great job.*

*Tyler Viani would like to applaud everyone that is helping our children. Ensure that we are following the CDC guidelines as we are getting these out to the kids. He asks that people are mindful of people in the district office that have been around people that could be sick.*

**ADJOURNMENT: 6:18 pm**

Respectfully submitted:



Kathryn Castagnola, Clerk